

STIFFKEY PARISH COUNCIL

Acting Parish Clerk: Di Dann
Fern Hollow, 5 Balls Lane, Thursford, Fakenham, Norfolk NR21 0BX
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Dear Councillors

18th July 2016

You are summoned to the Parish Council Meeting of Stiffkey Parish Council on Monday 25th July 2016 following the Annual Parish Meeting at 7.00pm in the Village Hall, Stiffkey.
Di Dann, Parish Clerk

A G E N D A

- 1. Welcome and to consider apologies and reasons for absence**
- 2. Declarations of interest and requests for dispensations by Councillors in any of the agenda items**
- 3. Minutes of the Meeting held on 31st May 2016 to be approved**
- 4. Matters arising on the Minutes** (for information only), not included on the agenda
- 5. To note the Minutes of the Annual Parish Meeting and agree any action to be taken arising from these.**
- 6. Reports from County and District Councillors, and Police, if attending**
- 7. Close the meeting for Public Participation**

An opportunity for members of the public to raise questions or concerns

- 8. Consider and agree co option for the member vacancy**
- 9. 5 Year Action Plan arising from Brain Storm**
- 10. Correspondence (refer attached)**
- 11. To discuss any planning matters received (refer attached)**
- 12. Governance and Financial Matters**

12.1 Agree the Financial Statement for the period 1st June – 25th July 2016

12.2 Agree amendment to the Annual Return 2015/16 as requested by External Auditor

12.3 Note grant received from BIG Society for the Allotment project

12.4 To consider views on the proposed LED Lighting Scheme (following visit to Wighton and Upper Sheringham)

12.5 Transparency grant re ICT equipment, website and training – report on progress

13 Receive any update from Committees 1) Village Hall 2) Social Services

14. Matters for inclusion on the next Parish Council agenda

15. To discuss meeting frequency and agree the date of the next meeting