

Minutes of Stiffkey Parish Council Meeting held on Monday 5th February 2001 at 7.00pm.

Present: L Jordan (Chairman), J Pearson, S Sutton, M Gerrard, E Gambrill and R Rogers

In attendance: The Clerk. and Councillor Bernard Crowe

Apologies: P C Ken Durrant and Mr S Harrison

1 Minutes

The Minutes of the last meeting held on Monday 4th December 2000 were read approved and signed as a true record by the Chairman.

2 Matters Arising

Report from Lord Buxton - The Clerk read out a report from Lord Buxton following concerns raised at the last meeting regarding the high water levels in the River Stiffkey (attached). The Council agreed the Clerk would write to Environment Agency to invite their representative to attend a Council meeting to discuss the concerns raised.

Street Lighting There is a problem with the street light located outside the shop – The Clerk will contact Eastern Contracting to organise an inspection.

3 Correspondence

P C Ken Durrant Police Liaison Officer – Unable to attend this meeting.

Norfolk County Council, Planning and Transportation:

Norfolk Coast Transport Strategy – A149 Coastliner Route – Bus Stop Enhancements – In response to the Clerk's letter regarding road markings.

Driving in Winter Leaflet

Council Car Parking – Have your say

Norfolk County Council Chief Executive Democratic Services – Re Planning and Highways (Regulatory) Committee – Public Speaking.

North Norfolk District Council – Best Value Service Review Consultation.

Norfolk County Association of Parish and Town Council :

- Norfolk Link Issue No.122
- Details of interest free loans or grant application where appropriate, up to £1,000, grants must be with 50% funding.

3 Correspondence - Continued

- Government Green Paper on Local Government Finance
- Norwich City Council – Parking in Norwich this Christmas
- Children's Playground Annual Inspection 2001

Fakenham and District Crossroad Ltd. Literature

North Norfolk District Council :

Changes to the Development Control Service including Speaking Rights at Committee.

County Council Election 3rd May 2001 – Reminder to register to vote.

Draft Register of Electors 2001 / 2001

Peter Thomas, 8 The Greenway Re. The Greenway

Mrs Gambrell explained that she thought the letter was the result of a conversation that had taken place with Mr Thomas regarding the number of trees that they had been planting and it had been pointed out to him that they could not plant trees on private property, no matter how good their intentions. The Greenway is an unadopted track and not the responsibility of the Parish Council.

Referring to the litter that they collected and left in bags, the Chairman explained that this was perfectly in order but the litter had to either be taken away or arrangements have to be made with the refuse collection company to organise this to be done.

The Chairman explained that it was not the Parish Council's responsibility to collect the litter left by visitors on the marshes and to arrange for it's collection.

The Council was unable to give permission for the planting of trees or the litter collection etc that they so willingly carried out because they did not have the authority to do so. However, the Council did appreciate the efforts put in by Mr Thomas and his brother.

Norfolk Coast Project:

- Progress reports for the AONB Management Strategy
- Norfolk Coast Project Parishes Representatives Election

Norfolk County Council Planning and Transportation:

- Norfolk Coast Transport Strategy – Parking and Visitor Study Forum
- 

3 Correspondence – Continued

- Review of Norfolk's Speed Management Strategy

The Parish Council had not heard from the Highways Department who had promised to a representative to speak at one of the meetings regarding this issue.

Concern was expressed that the A149 Muckledyke Hill is in very poor state of repair. The Clerk will convey the Council's concerns to the Highways Department.

The Clerk explained to the Council that it was very difficult to get a representative to attend Council Meetings – they had been invited on numerous occasions by other Council's but were always very reluctant to attend evening meetings. Their response is that if they attended all the meetings requested by Parish Council's they would not have any time left to do their work during the day.

Norfolk Rural Community Council : Signpost Issue No. 60

Norfolk County Association of Parish and Town Councils :

- Norfolk Link Issue No. 123
- Travellers in Norfolk
- The Big C Appeal
- Training Opportunities
- The Impact of the Rural White Paper - Meetings
- Active Rural Communities
- Anglian Health and Safety Supplies Limited
- Handbook for Norfolk Parish and Town Councils 2001 Edition

Norfolk County Council

Local Area Committees – North Norfolk District

Cancer Care Society – Fund raising

North Norfolk District Council - Register of Electors

Mrs S Sugden, 76 Wells Road, re Woodland at 'Big' Hill Stiffkey. Mrs Sugden had received a letter from the NNDC following a meeting at the woodland regarding the replanting that she wished to carry out and suggested that she could apply for a grant to the NNDC for some hedging for the road side and to ask the Parish Council for a letter of support to be sent to the Countryside Planning Section - *The Council were very pleased to give this project their support.*



4 Finance:

Expenditure

Clerks Salary and Expenses	£189.00
Eastern Electricity Direct Debit Payment - Jan	£28.19
Eastern Contracting - Paid by Standing Order	£13.14
Eastern Electricity Direct Debit Payment - Feb	£28.19

Bank Balances were available for inspection

5 Planning

The Clerk has received the following planning application:

64 Wells Road, Stiffkey - Conversion of former butchers shop to dwelling. *The Council had been in support of this application, however permission had been refused by the NNDC Planning Committee on a number of grounds including highways.*

6 A O B

Report from Cllr Bernard Crowe – copy attached.

Village Hall Report – Nothing much to report at the moment, there are no problems. Mr Ray Braithwaite has kindly offered to organise another Quiz Evening the last one had very popular and well attended

There being no further business, the meeting closed at 9.40pm.



STIFFKEY PARISH COUNCIL

Chairman: Mr L Jordan

Clerk's Address:

Wildfowlers Cottage

High Street

Cley

NR25 7AP

Tel: 01263 740843

e-mail: triciatc@lineone.net

28th February 2001

The next Parish Council Meeting will be held on **Monday 5th March 2001** in **STIFFKEY VILLAGE HALL at 7.00pm.** All parishioners are welcome to attend.

A G E N D A

- 1 Apologies**
- 2 Minutes of February Meeting**
- 3 Matters Arising**
- 4 Correspondence**
- 5 Finance**
- 6 Planning**
- 7 Village Hall Report**
- 8 Any Other Business**
 - Report from Cllr. Crowe**
 - Report from Cllr Ashworth**
 - Report from PC Durrant (if duty allows)**
- 9 Parishioners Question Time**
- 10 Date of Next Meeting: Monday 2nd April 2001**

*Patricia Crowe
Clerk to the Parish Council*

27th February 2001

Minutes of Stiffkey Parish Council Meeting held on Monday 5th March 2001 at 7.00pm.

Present: L Jordan (Chairman), M Harrison, J Pearson, and M Gerrard

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Apologies: P C Ken Durrant, E Gambrill, S Sutton and R Rogers

1 Minutes

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2 Matters Arising

River Stiffkey The Clerk informed the Council an invitation has been sent to the Environment Agency to attend a meeting of the Parish Council to discuss the concerns raised by the Council regarding the high water levels in the River Stiffkey. A copy of Lord Buxton's report has also been sent to them for their information and comment.

Mr M Harrison explained that the report was Lord Buxton's personal view and that they had both agreed to differ on the cause of the problem and the suggested methods which could be implemented to alleviate it. Mr Harrison said that Item 3; paragraph 3 in particular had been taken out of context. What he had said was that when a mechanical clearing was undertaken on his stretch of the river it had reduced the water level at Warham and not as stated in Lord Buxton's Report in the village. Mr Harrison felt that if Lord Buxton carried out the same mechanical clearance on his section of river there would be a significantly reduced water level in the village.

The Greenway A letter of acknowledgement has been sent to Mr Thomas in response to his letter. Expressing the Council's appreciation for their efforts, but also explaining that the Council does not have the authority to give permission for the planting of trees. Also outlining the procedures that need to be followed when they require the bags of litter collected from the marsh to be removed.

Woodland at Big Hill In response to the letter sent to Ms J Sugden from the NNDC a letter has been sent on behalf of the Council in support of a grant from the NNDC in respect of hedging.

Street Light Following a report at the last meeting, Eastern Contracting have been contacted regarding the street light which appears to have a broken globe.

3 Correspondence

NNDC

- Notice of Meetings



3 Correspondence - Continued

Councillor Bernard Crowe

- Land at Rear of Camping Hill, Stiffkey – due to Mr Kidd's prolonged sick leave, Mr Bowles will now carry out a valuation when he is next in the area.

Norfolk County Council

- **Public Notice - All Public Rights of Way Closed.** The Council agreed that Mr M Harrison would put up all necessary notices wherever appropriate to help protect the village from the threat of Foot and Mouth.

Norfolk Waste Management Partnership

A draft household waste management strategy for Norfolk to 2002

Norfolk Coast Project

A N O B Update newsletter and report from the Norfolk Coast Community Conference.

D E T R

The Local Government Act 2000 – Draft model code of conduct consultation paper, final proposals on general principles of conduct.

E D P

Village of the Year Competition – application form.

4 Finance

The Clerk has received the following expenditure notices:

Eastern Contracting

Monthly Maintenance Charge -	Direct debit	£13.14
Monthly Energy Charge -	Direct Debit	£28.19

The Bank Statement available for inspection

5 A O B

Mrs E Gambrill was on holiday and therefore no village report was available. The Clerk has put up notices to inform parishioners that the next meeting would be the Annual General Meeting on Monday 7th May 2001.

Council Report:

Councillor Bernard Crowe read out his report (copy enclosed in the Minute book).

11

5 A O B - Continued

Councillor Crowe reported a considerable amount of work had been done in preparation for the new budget.

He reminded members that they could save a lot of money by obtaining a season ticket for NNDC Car Parks instead of paying the hourly charge which had been increased to 35p an hour.

Cllr. Crowe urged the Council to go to see the Glaven Caring Centre's new extension and refurbishment of the unit which has now been completed. It is a tremendous local project and a great credit to everyone concerned.

Telecommunication Masts: Cllr Crowe reported that a number of requests had been received for locations in Blakeney, Cley and Wiveton which is cause for a considerable amount of concern, but Stiffkey is very fortunate that the mast located at Cockthorpe has ensured there are no problems in Stiffkey.

Bus Stop Enhancement Sign The Chairman reported the new sign had been removed within 36 hours of it being put in place. The Clerk was instructed to request a replacement and to get some spares, to enable any signs that are removed to be replaced as quickly as possible.

No 10 The Greenway The Chairman asked if any plans had been submitted regarding the improvements that are being carried out. The clerk explained that no planning application had been received and if the improvements were internal, planning permission would not be required but building regulation inspections would be required. The Chairman felt that the work being carried out was for internal and external work and therefore asked the Clerk to contact the Enforcement Officer at NNDC to investigate.

Street Sign The 'Wells Road' street sign had been removed. Cllr Crowe would find out the contact name to enable the Clerk to request a replacement.

The Councils expressed their thanks to Mr M Harrison for organising the disposal of the vegetation which had been removed from behind the Village Hall.

The Clerk reminded the Council that the next meeting would be held on the 2nd April.

Reminder:

The Annual Report to Parishioners would be held on Monday 7th May, which would be followed by the Annual General Meeting of the Village Hall Committee.

There being no further business the meeting closed at 9.20pm.



Agno

Minutes of Stiffkey Parish Council Meeting held on Monday 5th March 2001 at 7.00pm.

Present: L Jordan (Chairman), M Harrison, J Pearson, and M Gerrard, E Gambrill.
S Sutton and R Rogers.

In attendance: Mr E Procter, the Clerk, Councillor Bernard Crowe and PC Ken

1 Minutes

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2 Matters Arising

- **River Stiffkey** - Mark Harrison gave a brief report regarding the contents of a copy letter between the Environment Agency and North Norfolk Internal Drainage Board.
- **Land at Rear of Camping Hill** – due to Mr Kidd's prolonged sick leave, Mr Bowles has now carried out a valuation which has been set at £3,500 for amenity and conservation purposes only. The Council has been given two options, one is to rent the land from the NNDC at £150 per annum or to purchase it, however, this would mean that they would never own it.

The Clerk reminded the members, that before making a decision they could look into the possibility of obtaining a loan from the NCPTA. This could be paid back over a period of years, but of course interest would be payable. The members agreed that the Clerk should make inquiries and report back at the next meeting.

Mr Gambrill reported that a family who live at the adjoining property have indicated a wish to purchase is possible.

- **Village of the Year Competition** The Council felt they did not meet the criteria for the competition and therefore decided not to enter this year.
- **Project Out-Reach** Following a report from Cllr Bernard Crowe the Parish Council formally expressed interest in the provision of an internet provider in the village to be recorded in the Minutes and wished to be included in this scheme – possibly to have provision provided at the Post Office.
- **Bus Stop Sign** - The Clerk will investigate why a bus stop sign has not been placed at the bus shelter at Camping Hill and convey the Council's concern regarding the bus stop at Greenway Corner which is considered to be very dangerous and suggest that it is relocated by the Council Houses on Wells Road instead.

3 Correspondence

North Norfolk District Council:

3 Correspondence – Continued

- Agenda volume 1 and 2
- Re: Norfolk County Council Performance Plan

Norfolk County Council:

- North Norfolk Area Committee
- Local Bus Variation – King's Lynn, Hunstanton, Wells – Sheringham Route

Awards for All: Open Day at Ipswich Conference Centre, 25 Henley Road, Ipswich
– 5th April, 2001.

Dr Diana Mortimer, ESFJC: Re. Wash and North Norfolk Coast European Marine Site – Article for inclusion in the Glaven Valley.

Cllr Bernard Crowe North Norfolk Conservative Association – Newsletter.

4 Finance

The Clerk has received the following invoices:

NCAPTC Subscription	£64.80
Clerks Salary	£252.17

Eastern Contracting Lighting maintenance bankers order £13.14

Eastern Energy Charge – direct debit £28.19

The bank statements were available for inspection and all transaction approved by the internal auditor.

4 Reports

Cllr. Bernard Crowe's – Report (attached in the Minute Book).

PC Ken Durrant - He was pleased to be able to attend this meeting, there were no problems to report at the moment. There is an excellent Homewatch scheme within the village and the literature is left at the Post Office for distribution. The Council asked PC Durrant for feedback from the last speed check carried out in the village.

Continued/.

4 Reports - Continued

Village Hall Report - Mrs Gambrell was pleased to report a cooker had been donated, it was in excellent order and has been tested and approved by a qualified electrician.

However, it is very large and this may cause the trip in the fuse box to blow, due to a surge of electricity if all the elements are used at one time.

The small cooker which is now no longer needed will be put up for sale.

Village Hall Committee - An official certification test will be organised to ensure the insurance cover is valid. The new cooker will be tested and fitted at the same time.

Two new heaters are needed for the hall and it has been suggested a fundraiser is organised to help with the cost.

There is a problem with some of tiles in the entrance hall; the location of spares will be investigated at the close of the meeting.

The office chair is in very poor conditions and needs to be removed and replaced with something more suitable.

Concerns were expressed regarding a pile of soil that has been left on the side of the building; it would appear this is above the damp course and will cause damp if it is not removed. Eddie Procter offered to clear the soil away from the building.

5 Planning

No 10 The Greenway Following concerns raised by the Chairman at the last meeting the Clerk has been in touch with the Enforcement Officer who will carry out an inspection of the property and report back to the Clerk.

Former Butcher Shop As reported at the last meeting the NNDC had turned down the planning application. Cllr Bernard Crowe and Mrs Cox will hold a meeting next week and he will recommend that another planning application is put in with a request that it is to go to the committee for consideration rather than being dealt with under delegated powers as was the case with the first application.

6 A O B

Foot and Mouth Crisis - Mark Harrison reported that the Camp Site would reopen at Easter.

Stiffkey Fete A letter has been printed in the Norfolk Link from David Webb indicating that this year would be the last year he would be organising the village fete. Therefore a group of volunteers need to get together to organise the 2002 fete. It was agreed a formal thank you would be done at the close of this year's fete to David Webb for his many years of support to this event.

DISTRICT COUNCILLOR'S NOTEBOOK

GLAVEN CARE CENTRE

The extension and improvements to the Glaven Care Centre are now finished. The work was completed on time and to the satisfaction of the Committee. I have thanked the District Council on behalf of the Community and now would like to pay a special thanks to the Chairman of the Committee, Dr Tony Allibone and to the Treasurer, Mr Eddie Ray who have been the prime movers.

A site visit will be arranged shortly to consider resurfacing the paths to the sheltered housing to allow better access for wheel chairs and tri-walkers.

ROAD WORKS

The pedestrian refuge is now in place on the A149 near the Blakeney Village Hall. Discussions and a site visit have taken place regarding the provision of bus pull-ins. This will incur spending by the County Council, if approved, and determination of the cost of moving British Telecom furniture near the bus shelter. In practice, it is unlikely that we will see much movement before the County Council Elections on 3 May 2001.

The reactive speed limit sign is now in place in Morston and should contribute towards improved road safety. You will also see that bus stops along the A149 have been re-positioned where required in the interests of safety, and provided with improved signage.

PROJECT 'REACHOUT'

The District Council has been successful in securing funding from central government under Project 'Reach Out'. This is an 'Invest to Save' programme which aims to transform the provision of services and information by making fuller use of Internet and web-site technology. Local Authorities are encouraged to move current services towards the concept of 'UK On-Line' by 2005.

NNDC has called for expressions of interest. Parish and Town Councils will have the opportunity of bidding for funds to gain Internet access to NNDC's

services. Other opportunities will become available for the operation of community web-sites by Parish and Town Councils and also by private individuals/organisations which can satisfy community objectives. It is also planned to locate Internet access points in suitable locations such as libraries and village halls.

COUNCIL TAX 2001/02

The Full Council of the NNDC approved its element of the Council Tax for 2001/02 on 28 February 2001. The proposals put forward by the Executive Committee were reduced from a 5.6 % increase to 4.5 %. The average Band 'D' will be £866.34 comprising:

District Council Tax	91.62
Norfolk County Council	691.11
Norfolk Police Authority	83.61
Total	£ 866.34

The average Parish and Town precepts is £20.37.

District Councillor's Notebook

Grants for Green Projects

The District Council is offering grants of up to £100 for small, 'green' community projects. Grants will be up to 50% of the cost of a project. It may not seem much but £100 can be a great help to schools or community groups with bright ideas. For details, please contact Frances Francis on 01263 516207.

Village Shop Rate Relief

I am pleased to advise that all villages in the Blakeney & District Ward qualify on the Rural Settlement List as at 1.1.2001.

Periodic Electoral Review (PER)

The Periodic Electoral Review is planned to start in September 2001. NNDC is to make a submission to the Local Government Commission for England as the first stage. The working party's start point is to achieve as near as possible representational equality. For example: Blakeney Ward is around the median point with 1475 electors. On the other hand' Horning and Mundesley are each represented by a single district councillor but have 952 and 2207 electors respectively. Holt has 2943 electors and two district councillors without a clear geographical split between them. We can see that to obtain representational equality, there will be a need to make boundary changes. My view is to go for single Member Wards.

Other areas to be considered are:

Council size. More Members, less or no change?

Electoral Cycle. Should Members retire by thirds with elections on three out of every four years; or halves with elections every second year?

I will keep you up to date when the discussions start.

Electoral Reform in Local Government

Electoral reform is also on the national political agenda. The Local Government Association (LGA) is undertaking an assessment. Its key principles are that the electoral system must provide:

strong support for the community leadership role in local authorities

the link between councillors and defined communities

stable and coherent leadership

help to increase electoral turn out

relatively easy introduction

for the existence of independent councillors as well as councillors who support political parties

The electoral systems under consideration are First Past The Post, the Alternative Vote, the Single Transferable Vote, and the Additional Member System. I will keep you informed about the debate when the NNDC forwards its views in early February . I believe that main point which has been omitted to date is public consultation on locally preferred systems. Why not provide a local choice through referendums as with the Executive arrangements under the Local Government Act 2000?

STIFFKEY PARISH COUNCIL

Chairman: Mr L Jordan

Clerk's Address:

Wildfowlers Cottage

High Street

Cley

NR25 7AP

Tel: 01263 740843

e-mail: tcrowe@morstonassets.com

28th March 2001

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- 1 Apologies
- 2 Minutes of March Meeting
- 3 Matters Arising
- 4 Correspondence
- 5 Finance
- 6 Planning
- 7 Village Hall Report
- 8 Any Other Business

Report from Cllr. Crowe

Report from Cllr Ashworth

Report from PC Durrant (if duty allows)

- 9 Parishioners Question Time

- 10 **THE ANNUAL REPORT TO PARISHIONERS TO BE FOLLOWED BY THE MONTHLY MEETING WILL BE HELD ON MONDAY 7th MAY 2001.**

*Patricia Crowe
Clerk to the Parish Council*

27th March 2001

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[Signature]

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** with Mrs. Garrad*

Continued/.

[Handwritten signature]

4 Reports - Continued

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6 A O B

Date of the Annual Report to Parishioners due to the normal date of the next meeting falling on Bank Holiday the Council agreed to hold the Annual Report to Parishioners on Monday 14th May 2001. This will be followed by the Monthly Parish C Council Meeting.

The Council also agreed with assistance from the Village Hall Committee that refreshments would be provided for everyone attending the above meetings.

There being no further business the meeting closed at 8.45pm..

A handwritten signature in dark ink, appearing to read 'L.C. John', is written in a cursive style.

STIFFKEY PARISH COUNCIL

Clerk's Address:
Wildfowlers Cottage
High Street
Cley
NR25 7AP
Tel: 01263 740843

23rd April 2001

The next Parish Council Meeting will be held on **MONDAY 14th MAY 2001 following the Annual Report to Parishioners** in **STIFFKEY VILLAGE HALL.** All parishioners are welcome to attend.

A G E N D A

- 1 Apologies
- 2 Nomination of:

Chairman

Vice Chairman

Internal Auditor
- 3 Minutes of April Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning
- 8 Any Other Business
- 9 Parishioners Question Time
- 10 Date of Next Meeting: Monday 4th June 2001

Patricia Temple-Crowe
Clerk to the Parish Council

23rd April 2001

STIFFKEY PARISH COUNCIL

Clerk's Address:

Wildfowlers Cottage
High Street
Cley
NR25 7AP
Tel: 01263 740843

23rd April 2001

DUE TO BANK HOLIDAY MONDAY FALLING ON THE NORMAL DATE OF THE PARISH COUNCIL MEETING:

The Annual Report to Parishioners Meeting will be held on **MONDAY 14th MAY 2001** at 7.00pm in **STIFFKEY VILLAGE HALL** followed by the monthly Council Meeting. All parishioners are welcome to attend.

A G E N D A

- 1** Apologies
- 2** Minutes of previous Annual Report to Parishioners
- 3** Chairman's Report
- 4** Presentation of the Accounts for the year ended 31st March 2001
- 5** A O B

*Patricia Temple- Crowe
Clerk to the Parish Council*

23rd April 2001

Minutes of Stiffkey Annual Report to Parishioners held on Monday 8th May 2000 at 7.00pm.

Present: L Jordan (Chairman), J Pearson, S Sutton, R Rogers, M Gerrard and E Gambrill

Apologies: M Harrison and Cllr Bernard Crowe

In attendance: The Clerk, Mr Bassingthwaite (retiring Clerk) and Mr Jordan

1 Minutes

The Minutes of the last Annual Report to Parishioners held on Monday 10th May 1999 were read approved and signed as a true record by the Chairman.

2 Annual Report

Mr L Jordan Chairman of the Council thanked the Councillors for their support during the past year. He expressed his thanks and those of the Council to the retiring Clerk Mr Bassingthwaite.

The past year had been successful for the village, who had won an award following the introduction of the highways traffic project. Lord Buxton and Mr Harrison ensured the village was kept in a neat and tidy order.

The homewatch scheme was working very well and an asset to the village as was the Shop and Post Office and the litter pick organised by the WI.

Under the leadership of ^{R. Rogers} ~~Mr S Sutton~~ the Village Hall Committee was run in its usual very efficient manner and the committee and volunteers of the Village Hall ensured this excellent facility continues to thrive.

3 Finance Report

The Clerk presented the annual accounts for the year ending 31st March 2000 which were unanimously approved and duly signed by the Chairman and Clerk.

There being no further business the Annual Parish Council Meeting closed at 7.30pm.

L. Jordan 14/5/2001

STIFFKEY PARISH COUNCIL

Clerk's Address:

Wildfowlers Cottage
High Street
Cley
NR25 7AP
Tel: 01263 740843

1st June 2001

The next Parish Council Meeting will be held on **MONDAY 4th JUNE 2001** in **STIFFKEY VILLAGE HALL**. All parishioners are welcome to attend.

A G E N D A

- 1 Apologies
- 2 Minutes of April Meeting
- 3 Matters Arising
- 4 Correspondence
- 5 Finance
- 6 Planning
- 7 Any Other Business
- 8 Parishioners Question Time
- 10 Date of Next Meeting: Monday 2nd July 2001

*Patricia Temple-Crowe
Clerk to the Parish Council*

1st June 2001

Minutes of Stiffkey Parish Council Meeting held on Monday 4th June 2001 at 7.00pm.

Present: L Jordan (Chairman), M Harrison, J Pearson, and M Gerrard, E Gambrill.
S Sutton and ~~R Rogers~~.

In attendance: Mr Adnitt, Mr Leach, M J Lawrence and the Clerk

Apologies: Mr R Rogers and Cllr. Bernard Crowe

Before the commencement of the meeting the Chairman welcomed Mr John Adnitt and Mr James Leach who are representatives from the Parochial Church Council and had asked to attend the Parish Council Meeting to discuss ways in which the Church could contribute more to the life of the village.

Mr Adnitt and Mr Leach conveyed the following points:

- The Parochial Church Council expressed a willingness to become more involved in the work of the Parish Council if they wished. i.e. a representative of the Parochial Church Council to attend meetings.
- The numbers attending Church averaged between 12 – 15, this number often includes visitors and although they were a small band, they enjoyed looking after the Church and Churchyard and everything appertaining to it.
- On special occasions during the year, for example Mothering Sunday, Easter etc. a large number of parishioners and visitors are in attendance.
- They would like to see the Church enjoyed more the by the village.
- The Church is indebted to Randell Fielding, or the past 20 years he been a tremendous support to the Church and its fabric.
- A group of volunteers helped keep the Church clean and to look after the Churchyard
- They are conscious the Church is a village resource.
- Mr Adnitt raised the issue of Church Knoll, the Church are fairly certain that they own it. However, they asked if it would be possible to approach the District Council or County Council to ask if it would be possible to get improvements to the road surface at Church Knoll, which would improve the use of this area and the parking facility.
- The Parochial Church Council also expressed their concern regarding the speed of traffic through the village.

Handwritten signature/initials

- The local Lynx Magazine is also an excellent vehicle to represent village issues.
- Mr Leach explained to the Council that the Church is now part of two groups of parishes that are administered by Reverend Penny, who has overall responsibility for 15 parishes. A newly ordained priest will be moving into the training house at Bale and will have particularly responsibility to outreach in Stiffkey.
- The P.C.C. now takes on even more responsibilities to help run the Church as well as take part in many of the projects and activities that are organised within the village.

The Chairman thanked Mr Leach and Mr Adnitt for giving the Council an insight into the work of the Church and conveyed their thanks to members of the PCC who contributed to the life of the village.

The Chairman agreed the Parish Council could look into the possibility of getting improvements to the road surface at the Knoll, particularly as it would appear this area is used as a turning point for Council vehicles.

The Council agreed the Clerk should send a copy of the Minutes to Mr Adnitt, which would allow him to take out any relevant information that could be included in the Local Lynx. The Council also agreed an annual donation could be made towards the Local Lynx.

Mr Harrison asked if there were any specific areas that the PCC would like the Council to become involved in. Mr Adnitt explained that the PCC would like to encourage increased liaison and more regular contact.

1 Minutes

The Minutes of the last meeting held on Monday 14th May 2001 were read approved and signed as a true record by the Chairman.

2 Matters Arising

Purchase or Rent of Amenity Land at Camping Hill. Following the last meeting, the Clerk had obtained an application form to apply for a loan from the Norfolk County Association of Parish and Town Councils. The Council discussed the possible purchase of this land at length, and Mr S Sutton and Mr Harrison offered rent-free loans.

Mr Robert D Pearson, Wildcroft, Greenway, Stiffkey : The clerk had received a declaration of interest in purchasing the land for sale at the rear of Camping Hill / Bangay Lane, Stiffkey from Mr Pearson.

Continued/.

2. Matters Arising – Continued/.

Mr Sutton proposed that the Clerk should arrange a meeting with Mr Bowles from the NNDC and representatives of the Council to discuss the issue in depth, but proposed that in principle the Council agrees to purchase the land in question. This was approved by the Council. A final decision would be made after the meeting has taken place.

3 Correspondence

Mrs Eva Gambrill : Letter of resignation from the Parish Council.

The Clerk informed the Council that a notice has been posted in both notice boards informing parishioners that there was a vacancy on the Parish Council. The Clerk explained that if an election was not requested, the Council would be in a position to co-opt at their next meeting, or to put up a notice inviting parishioners to volunteer.

Stiffkey Parochial Church Council : Helen Leach, John Adnitt, James Leach

Suggesting improved liaison and co-operation between the Church's contribution to the life of the village and the suggestion that representatives of the Parochial Church Council attend a Parish Council meeting at which the question of increased contact and co-operation is discussed.

The Council unanimously welcomed this suggestion and agreed that this would take place at the next meeting in June.

Norfolk County Council:

- Vegetation Cutting on Public Rights of Way Poster
- Foot and Mouth Disease – Public Access Restrictions Update
- Homecare Recruitment Campaign
- Norfolk 2025 Forecasting Conference Report and Speakers Papers (distributed)

- * Review of Norfolk's Speed Management Strategy

- * Changes to Household Waste Recycling Centres

North Norfolk District Council:

- * A Planning Strategy for Wells-next-the-sea
- * A whole settlement Strategy Project

- County Council Elections – 7th June 2001
- Contaminated Land Inspection Strategy – Consultation Draft (distributed)
- Agenda for Meeting held on 25th April 2001 (distributed)

- Rural Transport Week – publicity details (distributed)
- North Norfolk Joint Area Committee – West Area Committee Meeting 16th May (noted).
- Parish Newsletter Issue No. 58 (distributed)

Royal Mint Business to Business - Golden Jubilee (noted)

Norfolk Constabulary - Enclosing Parish Flood Plan. Operation Seawitch. (distributed).

Norfolk Rural Community Council – Information letter and leaflet (distributed).

4 Finance

Expenditure

The Clerk has received the following invoices, which were approved for payment:

Cornhill Insurance	£146.16
Eastern Contracting - Bankers Order April	£13.14
Eastern Contracting Bankers Order for May	£13.14
Eastern Energy – Direct debit	£28.19

Income:

Parish Precept - first instalment	£1200.00
Interest on Land Sale	£ 15.75

The Bank Statements were available for inspection and the internal auditor approved all transactions. The above transactions related to the May Meeting.

All financial records, statements etc. are with the Audit Commission. The Clerk will attend an audit inspection on the 20th June at Fakenham.

5 A O B

Mr J Lawrence explained to the Council that due to the resignation of David Webb after the annual Fete in August, a sub committee has been formed to organise the Fete for 2002. The sub committee hoped funds would be raised at the Fete by residents in the village for the village. The sub committee hoped to move away from the present format of a very large car boot, with entertainment provided.

The first meeting of the sub committee would be held on Monday 11th June at the Red Lyon and this would be followed a few weeks later by a further meeting to be held in the village hall.

There being no further business them meeting closed at 9.35pm.

PERIODIC ELECTORAL REVIEW

We will commence in July 2001 the Periodic Electoral Review under the direction of the Local Government Commission for England. The objective of the Review is to achieve fair electoral arrangements within the NNDC area. As an example, Horning returns a District Councillor from an electorate of 940 whereas the District Councillors of North Walsham represent around 2500 electors each. Imbalances like that must be addressed to produce electoral equality.

The target number for representation by Wards is 1750, plus or minus 10%. Blakeney Ward has 1620 electors so we are within the target bracket. However, we have to take account of the adjacent Wards and the composition of their electors, and this may have an impact upon this Ward. The figures used in the Review will be 2001 figures projected to 2006.

The principle of grouping parishes is that rural parishes will be 'warded' with rural, and urban with urban. It is possible that some 're-warding' of parishes will occur within the District area. The Commission has the power to subdivide a parish into two or more areas, or amend parish wards where they already exist. It also has the power to alter the number of parish councillors to be elected from parish wards where they already exist. It cannot create new or joint parish councils or abolish existing parish councils. NNDC is now empowered to alter the boundaries between civil parishes.

At present, NNDC has 46 elected councillors. The Commission has advised that it will accept representation of between 44-48 in order to effective and convenient local government and to achieve the same number of electors per ward. It has also advised that full consultation with the electorate is required and the achievement of cross party political consensus is highly desirable. The methodology to be used is to start from the parish base and work towards electoral parity ward by ward.

The timings are:

Start	July 2001
Consultation on NNDC submissions	21 October 2001
Draft recommendations	March 2002
Comments from Electorate	May-June 2002

Implementation

May 2003 so that the next District Elections will be based on the results of the Periodic Electoral Review (PER).

NNDC will set up a PER Working Group of 11 members in order to achieve political balance. Its task will be to achieve fair electoral arrangements based upon consultation and consensus.

CONTAMINATED LAND

Local Authorities now have a duty to address contaminated land in their District. The initial requirement is to adopt an Inspection Strategy setting out the details on inspection arrangements and timescales involved.

Where a given parcel of land has been determined as 'contaminated land', remedial action will be required. If the land is a 'special site' then the Environment Agency becomes the enforcing authority. For most land in North Norfolk in private ownership, the District Council will become the enforcing authority. Remediation notices will be served as necessary with follow up enforcement action including prosecution or works in default being used to secure compliance.

Where the land is in ownership of NNDC, the Council has a duty to undertake the necessary action. The Council may involve former owners of the sites. Similarly, the Council may become involved with remediation work on former Council land. Failure to take remedial action would lead to enforcement action being taken against the Council.

Where land is in the ownership of Town and Parish Councils, the same requirements apply. The District Council is the enforcing authority. In the case of rural parishes, the possible contaminated sites are surveyors allotments which were once used as a source for road building material and later, in some cases, as dumps. There could be significant cost implications to County, District, Town and Parish councils.

COUNTY COUNCIL ELECTIONS

We welcome Cllr Derek Baxter (Con) to the Wells Division vice Cllr Graham Ashworth (Ind). He will be the County Councillor for the Blakeney & District Ward. We welcome Cllr John Perry-Warnes (Con) vice Cllr

Tony Groom (LD) in our next door Holt Division which includes the Glaven Valley villages with whom we have close relationships. I would like to thank the outgoing councillors for the work they done in the past.

NORFOLK COAST PARTNERSHIP

At the round of voting for the Norfolk Coast AONB Central Parishes Representative Election which was concluded on 31 May 2001, I was elected by 12 votes to 4 to become the Central Parishes representative. The Towns and Parishes who participated were Holkham, Wells Next the Sea, Warham All Saints. Wrighton, Stiffkey, Binham, Morston, Langham, Blakeney, Wiveton, Glandford, Letheringsett, Cley Next the Sea, Salthouse, Kelling, and Weybourne. I look forward to serving them and have arranged for Godfrey Sayers, my predecessor, and Tim Venes, AONB Officer to bring me up to date. May I thank Godfrey for all the work he has done over the past few years and for his agreement to continue to provide advice.

STIFFKEY PARISH COUNCIL

Chairman: Mr L Jordan

Clerk's Address:

Wildfowlers Cottage

High Street

Cley

NR25 7AP

Tel: 01263 740843

25th June 2001

The next Parish Council Meeting will be held on **MONDAY 2nd JULY 2001** in **STIFFKEY VILLAGE HALL**. All parishioners are welcome to attend.

A G E N D A

- 1 Apologies
- 2 Minutes of June Meeting
- 3 Matters Arising
- 4 Correspondence
- 5 Finance
- 6 Planning
- 7 Any Other Business
- 8 Parishioners Question Time
- 10 Date of Next Meeting: **Monday 3rd September 2001**

25th June 2001

*Patricia Temple-Crowe
Clerk to the Parish Council*

Minutes of Stiffkey Parish Council Meeting held on Monday 2nd July 2001 at 7.00pm.

Present: L Jordan (Chairman), M Harrison, J Pearson, S Sutton and R Rogers.

In attendance: Cllr. Bernard Crowe, Mr E Procter and the Clerk

Apologies: M Gerrard

1 Minutes

The Minutes of the last meeting held on Monday 4th June 2001 were read approved and signed as a true record by the Chairman.

2 Matters Arising

Purchase or Rent of Amenity Land at Camping Hill. Following the last meeting, the Clerk had arranged a meeting with Mr Bowls at the North Norfolk District Council, Cllr. Bernard Crowe and representatives from the Parish Council which had taken place earlier in the day. However on the same day as the meeting with the Parish Council, Mr Bowles had received an offer for the land for which an outline planning permission application will be submitted. This would of course put a completely different value on the land than that which had been anticipated if it was to be sold as amenity land. Should outline planning permission be granted this would increase the value of the land to between £30,000 and £50,000 instead of approximately £3,500.

The outline planning permission would also require vehicle access and therefore the Highways Department will have to decide if the outline planning application would cause a traffic issue.

All the Parish Council could do at the moment was to register their interest in the land, which they had done. Cllr Crowe reminded the Council that North Norfolk District Council was required to obtain the best possible income from the sale of the land.

Vacancy for Parish Councillor

The Clerk explained that the formal procedures had been completed and no election had been requested, therefore the Parish Council would be allowed to fill the vacancy through co-option.

At this juncture in the meeting the Chairman Mr L Jordan declared an interest and took no further part in the discussion of a new Councillor.

The Clerk had already received correspondence expressing an interest in the vacancy. However the Council felt that the position must be fully advertised to ensure that everyone in the village had the opportunity to declare their interest before the Council elected a new Councillor by cop-option. The Clerk would advertise the vacancy in the village notice boards for 3 weeks before the next Parish Council Meeting took place on the 3rd September.



2 Matters Arising – Continued

Report from Cllr Bernard Crowe Due to a clash of meeting Cllr Crowe gave his report (a copy is attached in the Minute Book) and had to leave the meeting to attend another meeting in Blakeney.

3 Correspondence

North Norfolk County Council:

- Notice to advertise the vacancy of Parish Councillor
- Notification that no election has been requested, therefore the vacancy can be filled through the Parish Council by co-option.
- General and County Elections 7th June – Use of the Village Hall as a Polling Station – invoice requested.
- Agenda for Council Meeting held on 13th June 2001

Norfolk County Council

- Changes at Household Waste Recycling Centres
- Street Lighting Service
- Unauthorised Camping by Travellers : County Conference 6th July 2001
- North Norfolk Area Committee – cancellation of meeting.

Norfolk County Association of Parish and Town Councils:

- Norfolk Link Issue No. 125
- NALC the benefits of belonging
- Norfolk Playing Fields Association – subscription
- AGM Resolutions and details of Annual General Meeting
- Buckingham Palace Garden Party Invitation to the Chairman

4 Finance

The following invoices were approved for payment:

Norfolk County Association of Parish and Town Councils	£64.80
Clerk Salary and Expenses	£270.72
Eastern Electricity Energy Charge d/d	£28.10

The Clerk was pleased to report the audit had taken place and the accounts had been approved. The matters arising were discussed by the Council and Clerk and the 'Matters Arising Memorandum' was duly signed by the Chairman as required by the Auditors.

The Bank Statements were made available for inspection.

Mr R Rogers Internal Auditor



5 Planning

The Clerk has received the following Planning Application:

Erection of garage at 133 Camping Hill, Stiffkey - *The Parish Council had no objection to this planning application.*

6 A O B

Highways Issues The Clerk would contact the Highways Department to request a 'Bus Stop' sign at Camping Hill and to relocate the 'Bus Stop' sign on the corner of Wells Road (which is considered to be in a very dangerous place to) a few yards up to the Council Houses where there is a much more accessible area for passengers and traffic, this would be a suitable place for both westbound and eastbound bus routes.

The Clerk reminded the Council that the next meeting would be held on Monday 3rd September at 7.00pm.

There being no further business the meeting closed at 8.15pm.

A handwritten signature in dark ink, appearing to be 'J.C. Jones', is written in a cursive style.

STIFFKEY PARISH COUNCIL

Chairman: Mr L Jordan

Clerk's Address:

Wildfowlers Cottage
High Street
Cley
NR25 7AP
Tel: 01263 740843

10th August 2001

The next Parish Council Meeting will be held on **MONDAY 3rd SEPTEMBER 2001** in **STIFFKEY VILLAGE HALL** at 7.00pm. All parishioners are welcome to attend.

A G E N D A

- 1 Apologies
- 2 Minutes of July Meeting
- 3 Matters Arising
Co-option of Parish Councillor
- 4 Correspondence
- 5 Finance
- 6 Planning
- 7 Any Other Business
- 8 Parishioners Question Time
- 10 Date of Next Meeting: **Monday 1st October 2001**

*Patricia Temple-Crowe
Clerk to the Parish Council*

10th August 2001

Minutes of Stiffkey Parish Council Meeting held on Monday 3rd September 2001 at 7.00pm.

Present: Lawrence Jordan (Chairman), Mary Gerrard, John Pearson, Stanley Sutton and Michael Jordan.

In attendance: Cllr. Derek Baxter, Mr E Procter and the Clerk

Apologies: Mark Harrison, Roy Rogers and Councillor Bernard Crowe

1 Minutes

The Minutes of the last meeting held on Monday 9th 2001 were read approved and signed as a true record by the Chairman.

2 Matters Arising

Co-option of Parish Councillor

Following the receipt of letters of interest from Mrs A Barnes and Mr M J R Jordan the Chairman declared an interest and left the meeting while this issues was discussed. The Parish Council expressed their appreciation to Mrs Barnes and Mr M Jordan for their interest and co-opted Mr M Jordan to the Parish Council.

Bus Stop Signs

Following correspondence between the Highways Department and the Parish Clerk a site meeting has been requested to hopefully obtain agreement for the relocation of the bus stop signs and an additional one to be situated at Camping Hill.

Purchase of Amenity Land

As there had been no further developments, the Clerk would contact to Mr Bowles to ascertain what the present situation is and to enquire why the Council had not received his promised report.

3 Correspondence

Lord Buxton - Enclosing a copy of a letter he has been sent to Mr S Jeavons, The Environment Agency regarding the high level of the river Stiffkey.

Mrs L Jarvis - Wells Primary and Nursery School, Vacancy for Additional Co-opted (Minor Authority) governor - *No expressions of interest were declared by any of the Councillors.*

Joint Emergency Planning Unit Re Annual Flood Wardens Meeting on 12th September at The Lighthouse, Walcott.

Local Government Commission for England - Re. Periodic Electoral Review of the Norfolk Districts - *The Council agreed they would prefer to stay in their present ward if possible.*



3 Correspondence

Norfolk Rural Community Council

-

Signpost Issue No. 62

Norfolk Police Authority Police Consultation Forum – Fakenham Sector to be held on 25th September in Wells Youth and Community Centre, Polka Road, Wells at 7.30pm.

North Norfolk District Council

- Apologies from Bernard Crowe, he is unable to attend this meeting.
- Periodic Review, North Norfolk
- North Norfolk Joint area Committees – East Area Committee Meeting 11th September 2001.
- Coastal Matters
- {Parish Newsletter Issue Number 59

Norfolk Coast Partnership

- Letter of introduction from Tim Venes sent on behalf of Cllr. Bernard Crowe.
- Children's Fund Local Network - £176,000 for projects in Norfolk

Norfolk County Council

- **Legal Services** Provision of legal services for Parish Councils within the County Council.
- **Planning and Transportation** Local Bus Service Variation for Service No. 24
- **Chief Executive** Review of Norfolk County Council Area Committees. Written Consultation.
- **Planning and Transportation** Exploring the Potential of Voluntary and community Transport in Norfolk. A Strategy for the Future – Consultation

Mr and Mrs Gambrill Re damage to the road surface at the entrance of their property entrance

4 Finance

Expenditure:

The Clerk has received the following invoice:

Ernest Doe and Sons Limited	£17.57	(purchase of visor)
Cley Parish Council	£100.00	

(contribution towards the computer/printer purchased by Cley Parish Council which is being shared by the Parish Councils).

Income:

Donation of £25 which had been raised in the village shop by Mr and Mrs E Gambrill towards the cost of the restoration of the seat on the Knoll.

Precept.

The Precept request has been received for the financial year beginning 1st April 2002.



5 Planning

Notice of Decision:

Erection of Garage at 133 Camping Hill, Stiffkey – *Permission for Development*

6 A O B

Report from Councillor Baxter

Travellers Conference at N.C.C. The aim of the conference was try to find 20 temporary stopping sites in Norfolk for the travellers. Two possible sites have been highlighted, one in the Cromer area and one in the Fakenham area. A charge of £5 per week per caravan would be imposed and a deposit of £50 would also be required.

Waste Disposal This issue is being reviewed and a new waste executive will be formed and they will have the following main objectives:

- Better value and improved services to Norfolk residents
- Achieve increased waste awareness and significant waste recycling and composting and to decrease the amount taken to landfill sites.
- To be aware of all statutory waste legislation
- Obtain maximum funding from Government sources

The Area Committee Meetings are developing into meaningful discussions.

Ward Boundaries Discussion Paper – It has been proposed that Stiffkey should be moved to the Wells ward. The re-warding has become necessary due to the imbalance of population within the different wards.

The Chairman raised the following concerns with Mr Baxter:

Visitors continue to park their caravans in area of the village that are not designated for overnight parking. They even use the facilities in the designated area and argue that they cannot be removed unless the legal procedures have been followed.

Following heavy rain shingle and sand gets washed onto the road and causes a safety issue at the entrances to the village. In the past the Highways Department would clear this away, but now this appears to not be the case. The Clerk will contact Mr Bushell to ensure he is aware of this continuing problem.

River Stiffkey concerns were again raised regarding the high water level. Michael Jordan reminded the Council that the River Stiffkey is a tidal river and therefore should not have any obstructions, but in recent years it would appear Lord Buxton has put in 8 groins. The Clerk will raise the concerns with Mr Jeavons.



6 **A O B - Continued**

Seat on the Knoll The Clerk reported the recent severe damage to the seat on the Knoll and explained that unfortunately the Parish Council insurance for the three seats only amounted to £405 for all three. Therefore it would only be possible to claim £130 towards the cost of a new seat and added to which there was also a £50 excess which meant the amount to be claimed would be only £80 towards a new seat which would cost at least £350 - £400 minimum.

It was suggested that perhaps it would be possible to request a new seat from the proceeds of the recent Fete, the proceeds of which went to charities and organisation – Stanley Sutton offered to apply to the Village Fete organisers.

The Chairman also recalled that some time ago Mr Fielden had indicated a seat would be donated to the village – It was agreed Mr Fielden would be approached.

Reintroduction of Footpath across land at Muckledyke Cottage, Wells Road Michael Jordan asked what had happened about the reintroduction of the footpath across the owners of Muckledyke Cottage land who had indicated a willingness of the footpath to be reinstated.. It had been suggested that English Heritage would provide a bridge to allow access to Big Hill. It was agreed Norfolk County Council would be approached to see if they would be prepared to put a bridge back.

Dog Fouling Michael Jordan asked for some 'Dog Fouling Maximum Fine' signs to be requested from Norfolk County Council.

Civil Protection (Joint Emergency Planning Unit - Following receipt of an application for John Pearson to join the scheme – the Clerk would make enquiries to ascertain what it is and how it works.

7 **P Q T**

War Memorial – Eddie Procter indicated a willingness to look after this area if this met with approval from the Parish Council – *this was unanimously approved and the Council and expressed their thanks to Eddie* for his help.

There being no further business the meeting closed at 9.45pm



STIFFKEY PARISH COUNCIL
Chairman: Mr L Jordan

Clerk's Address:
Wildfowlers Cottage
High Street
Cley
NR25 7AP
Tel: 01263 740843
e-mail:
tcrowe@morstonassets.com

The next Parish Council Meeting will be held on **MONDAY 1st OCTOBER 2001** in **STIFFKEY VILLAGE HALL at 7.00pm**. All parishioners are welcome to attend.

A G E N D A

- 1 Apologies
- 2 Minutes of September Meeting
- 3 Matters Arising
- 4 Correspondence
- 5 Finance
Precept 2002-2003
- 6 Planning
- 7 Any Other Business
Refuse Collections
- 8 Parishioners Question Time
- 9 Date of Next Meeting: **Monday 5th November 2001**

Patricia Temple-Crowe
Clerk to the Parish Council

28th September 2001

Minutes of Stiffkey Parish Council Meeting held on Monday 1st October 2001 at 7.00pm.

Present: Lawrence Jordan (Chairman), Mary Gerrard, John Pearson, Stanley Sutton
Mark Harrison, Roy Rogers and Michael Jordan

In attendance: The Clerk and 6 parishioners

Apologies: Cllr Derek Baxter and Councillor Bernard Crowe

1 Minutes

The Minutes of the last meeting held on Monday 3rd September 2001 were read approved and signed as a true record by the Chairman after clarification of the following issue:

War Memorial Maintenance Mr Allan Curtis had maintained the war memorial for 10 years and will continue to do so, Eddie Procter had kindly offered to assist. The Clerk apologised to Mr Curtis for the misunderstanding and the Council wished to place on record their appreciation to Mr Curtis for his care of the war memorial for so many years.

2 Matters Arising

Bus Stop Relocation Following the last meeting correspondence was sent to Mr T Bushell of the Highways Department, he then passed this onto the Passenger Transport Unit at County Hall. As no response has been received from Norfolk County Council the Clerk has again been in touch with Mr Bushell and Norfolk County Council – hopefully a site meeting will now take place this week between the Clerk and Mr Peter Cudby the Infrastructure Manager to resolve this issue.

Amenity Land - Following the last meeting the Clerk has been to see Mr Bowles at North Norfolk District Council. He does not have a report for the Council. He is waiting for a decision from the Housing Department as to what they are going to do with the land i.e. sell it for amenity purposes or to sell it as a building plot with outline planning permission. Mr Bowles has assured the Clerk that when he has something positive to report he will do so – The Clerk has again been in touch with him in the last few days – but still no decision has been taken.

River Stiffkey - The Clerk has invited Mr Jeavons to attend a Parish Council meeting to discuss the concerns raised about the high water level in the River Stiffkey and he has been given the dates of the next two Council Meetings and hopefully he will be able to attend one of them – the Clerk has rung his office today to get a firm date but he is on leave. A notice will be put up on the notice boards as soon as a date is confirmed.

Dog Fouling Notice The Clerk has sent a request for more notices, they are temporarily out of stock but hopefully some should arrive within the next few weeks.



2 Matters Arising – Continued

Reintroduction of Footpath at Muckledyke Cottage - Following discussions at the last meeting the owner of the Cottage attended the October meeting to explain that it had never been her intention to reinstate the footpath across her property she had in fact offered to allow a path to be created along the edge of her property.

Road Surface Damage at Meadow Cottage - In response to correspondence received from Mr and Mrs Gambrill, the Highways Department has been informed of the problem to the road surface at the entrance to their property and the clerk was pleased to report the repairs have already been carried out.

3 Correspondence

Norfolk County Council Planning and Transportation

- In response to the Clerk's discussions regarding the location of the bus stop signs
- Norfolk Mineral Local Plan Review, Revised Deposit Proposed Alterations July 2001

North Norfolk District Council

- Clerks correspondence re response to the consultation document regarding re-warding
- Agenda Council Meeting 26th September 2001 and 25th July 2001

Mr and Mrs Christopher Jarvis - requesting continuation of permission to allow them vehicular access to their garden over the Village Hall Car Park and adjoining land – *agreed*.

TXU Energi - Notification that Eastern Energy will now be called TXU Energi.

Norfolk Coast Project - Norfolk Coast AONB Community Conference – Transport – Going Somewhere on Tuesday 30th October 17.25 and 21.00 at the Auden Theatre, Gresham's School Holt.

Norfolk Police Authority - Annual Reports of the Police Authority and the Chief Constable of Norfolk

4 Finance

Expenditure

Clerks salary and Expenses	£370.42
Holt and District Citizens Advice Bureau	£25.00

Income

Precept 2 nd instalment	£1,200.00
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The clerk has received a cheque for £75 from Waste Recycling environmental Limited following the Council's success in the WREN competition. Bank Statements were available for inspection.

After careful consideration of the income and expenditure over the past three years the Parish Council approved the 2002 – 2003 precept at £2,650.

5 Planning

The following planning applications have been received:

Mrs C Martin. 27 Wells Road, Stiffkey - Installation of replacement doors and windows
- The Council had no objection to this application.

3C Investments, Cottages adjacent to Red Lion, Wells Road, Stiffkey - Demolition of Outbuildings – The Council had no objection to this application.

3C Investments, Two Cottages adjacent to Red Lion, Wells Road, Stiffkey - **Alterations to Cottages and Improvements to Access** – The Council had no objection to this application.

6 A O B

Refuse Collections – Roy Rogers reported he and his neighbour had experienced some problems regarding the collection of their household waste on the 23rd August and despite telephone calls and correspondence this had not yet been satisfactorily resolved.

Police Consultative Meeting – The Police will now have high profile vehicles which will act as a mobile police office which should help to increase a Police presence in rural areas. Random speed check will also be increased with the help of hand-held radar system.

Michael Jordan reported he had been asked by the Church Warden who actually owns the Knoll – The Church would be able to obtain this information if the land had been registered at the Land Registry Office in Hull.

The street light outside No. 2 - No 4 Boatman's Row was not working and the lighting contractors would be notified

The Figure post for Wells at the 'T' Junction has disappeared and needs to be replaced.



STIFFKEY PRECEPT 2002 – 2003

1999 / 2000

Actual

Income

Precept £1,700.00
Sundries £ 98.00

Total £1,798.00

Expenditure

Open Spaces £ 105.44
General Administration £ 666.91
Miscellaneous £ 95.00
Public Lighting £ 456.36
VAT £ 73.86
£1397.27

Income over Expenditure £ 400.37

Bank Balance Carried Forward at 1st April 2001

£1,261.56

Estimated for 2002/03

Income

Precept £2,400.00
Sundries £ 350.00
£2,750.00

Expenses:

Open Spaces £ 200.00
General Administration £1,300.00
Miscellaneous £ 300.00
Public lighting £ 500.00
VAT £ 200.00
£2,500.00

2000 / 2001

Actual

Income

Precept £2,400.00
Sundries £ 150.00

£2,550.00

Expenditure

Open Spaces £ 827.00
General Admin £1298.11
Est Charges/S137 £ 279.52
Public Lighting £ 494.79
VAT £ 200.94
£3,100.36

Expenditure over Income £ 550.00
(Overspend due to Millennium Projects)

2001/2000

Estimated

Income

Precept £2,400.00
Sundries £ 350.00

£2,750.00

Expenditure

Open Spaces £ 150.00
General Admin £1,300.00
Est.Charges/S137 £ 300.00
Public Lighting £ 500.00
VAT £ 200.00
£2,450.00

Income over Expenditure £ 300.00

h.c. graham

8/11/01

STIFFKEY PARISH COUNCIL

Chairman: Mr L Jordan

Clerk's Address:

Wildfowlers Cottage

High Street

Cley

NR25 7AP

Tel: 01263 740843

e-mail:

tcrowe@morstonassets.com

The next Parish Council Meeting will be held on **MONDAY 5th NOVEMBER 2001** in **STIFFKEY VILLAGE HALL at 7.00pm.** All parishioners are welcome to attend.

A G E N D A

- 1 Apologies
- 2 Minutes of October Meeting
- 3 Matters Arising
- 4 Correspondence
- 5 Finance
- 6 Planning
- 7 Any Other Business
- 8 Parishioners Question Time
- 9 Date of Next Meeting: **Monday 3rd December 2001**

*Patricia Temple-Crowe
Clerk to the Parish Council*

1st November 2001

Minutes of Stiffkey Parish Council Meeting held on Monday 5th November 2001 at 7.00pm.

Present: Lawrence Jordan (Chairman), Mary Gerrard, John Pearson, Stanley Sutton Mark Harrison and Michael Jordan

In attendance: Cllr Derek Baxter, The Clerk and 2 parishioners

Apologies: Mr Roy Rogers and Councillor Bernard Crowe

1 Minutes

The Minutes of the last meeting held on Monday 1st October 2001 were read approved and signed as a true record by the Chairman after clarification of the following issue:

2 Matters Arising

Bus Stop Relocation Following a site meeting with Mr Cudby from the Passenger Transport Unit with the Chairman and the Clerk it has been agreed that additional signs will be put up at Camping Hill to indicate a 'bus stop' for both sides of the road.

Due to the safety issues raised regarding the bus stop at Boatman's Row it has been agreed by Mr Cudby that this will be relocated on the Wells Road opposite the Chairman's house and hopefully an appropriate bus stop lay-by will also be provided.

Amenity Land Camping Hill - Still nothing to report

River Stiffkey - Despite frequent telephone calls to the Environment Agency Mr Jeavons has never returned any of the Clerk calls or been in the office to receive calls. Therefore a formal letter has been sent to Mr Jeavons inviting him to attend a Parish Council Meeting to discuss the concerns raised regarding the high water level in the river.

Dog Fouling Notice The Clerk has obtain some notices which were distributed to the Councillors to put up in appropriate places within the village.

The Finger post for Wells at the 'T' Junction has disappeared and needs to be replaced - The Clerk will contact Mr Bushell.

Permission for Parking Mr Eddie Procter was given permission by the Councillors as Trustees of the Village Hall to use the village hall entrance to enable access onto his property.

3 Correspondence

Royal Mint - Details of the official celebration medal for the Queen's Golden Jubilee.

The Norfolk Housing Trust - Affordable Village Housing Seminar on 14th November 2001 10.00am to 3.00pm at the Village Hall, Hempnall



3 Correspondence - Continued

East Norfolk Rural Transport Partnership – Enclosing a copy of the 'Great ways to go' which is a Countryside Agency publication.

North Norfolk District Council:

- Chain of Office – Etiquette
- North Norfolk Joint Area Committee – West Area Committee Meeting on 13th November 2001
- Periodic Electoral Review (PER)

Norfolk County Council:

- Local Bus Service Variations - Winter service to be introduced on the 4th November for bus route No. 36
- Highways the road ahead - Your Views Questionnaire

N A L C - National Training strategy for Parish and Town Councils – An update.

4 Finance

Expenditure

The following direct debit and bankers order have been paid:

TXU Energi (monthly energy) £28.19

Eastern Contracting (lighting maintenance) £13.14

Poppy Appeal Donation £25.00

The Bank Statements were available for inspection

5 Planning

The following planning application has been received:

Mr and Mrs Neale, 80 / 82 Wells Road, Stiffkey – Erection of two-storey side extension
- *The Parish Council had no objection to this application.*



6 Reports

Cllr Bernard Crowe was unable to attend the meeting but provided the following reports:

1. Periodic Electoral Review

The Commissioner's proposals will be put to further public consultation in the New Year and are due for finalisation by April 2002 for implementation in May 2003.

The two changes which the Blakeney and Cley Wards proposed have been accepted. Morston will remain within the Blakeney Ward for ease of Harbour management. Cley will not now move to the Blakeney Ward. Management of the Cley/Salthouse Bank project will be coordinated via a single District Councillor; again for ease of management.

In order to balance the number of voters in the two Wards resulting from the above changes, Cley will take on High Kelling, and Blakeney will take on villages South of the A148 along the Glaven Valley. It will probably be designated the 'Glaven Valley' Ward.

The Glaven Valley Ward will comprise:

Blakeney, Morston, Wiveton, Letheringsett with Glandford, Field Dalling with Saxlingham, Thornage, Brinton and Stody/Hunworth.

The number of residents projected to 2006 is 1901 which is 8.7% above the average but within the permitted 10% variation. It makes the Ward one of the largest within NNDC.

2. Periodic Electoral Review

It also swings its orientation from East-West to North-South. It will be represented by one Councillor.

The Wells Ward will now comprise Holkham, Wells-next-the-Sea, Warham, Stiffkey, Binham, Langham, and Hindringham; and will be represented by two Councillors serving 3661 residents overall. This is 4.7% above the average.

The Cley Ward will now comprise Cley-next-the-Sea, Salthouse, Kelling, High Kelling and Weybourne represented by one Councillor serving 1788 residents. This is 2.2 % above the average.

The number of Councillors will be increased from 46 to 48 in order to achieve approximate parity within Wards.

Finally, we propose to retain the existing electoral cycle whereby the whole Council is elected every fourth year.

3. Quality Councils

I attended the AGM of the National Association of Local Councils (NALC) on Saturday 13 October 2001. NALC represents 10,000 town, parish and community councils across



England and Wales. It works with Government to develop real community involvement in local government, and works in partnership with the voluntary, business and public sectors.

3. Quality Councils - Continued

I thought the theme which would interests our residents is the opportunity to gain funding for village projects by becoming Quality Councils. This is relatively simple and can draw down, initially, up to £10,000 for community projects. What we have to do is:

- Have fully elected Parish Councils. We do need people to allow their names to come forward for the next elections in May 2003. It would be advantageous too if the younger residents would consider becoming a Councillor. Residents over the age of 21 can apply.
- Run at least six Parish Council meetings per year. The majority of our Councils already do so.
- Employ skilled and competent Parish Clerks. We are fortunate in having Patricia Temple-Crowe, June Wise and Tracey Bayfield looking after the Parish Councils in this Ward, and this requirement is met.
- Produce an Annual Report describing the overall strategy, the performance plans, a review of the last year, and an action plan for the future. A minority of Councils does so.
- Produce audited accounts. All Councils do so.

The assessment is also helped when villages produce Village Design Statements (VDS). Blakeney and Wiveton have done so; Morston has produced its first draft; Langham plans to commence shortly.

The real contribution to a successful bid is the production of a Village Appraisal. This draws together all the 'stakeholder' interests and, after wide consultation, delivers an action plan for the Parish Council to convert to a Business Plan. This is implemented on behalf of the community.

Parish Councils should not be put off by the scope of the task. Achievement of 'Quality Council' status can be gained by meeting the basic criteria I have set above. Nevertheless, the production of Village Design Statements and Village Appraisals will assist considerably. The decision on granting Quality Parish status will be made via the District Auditor based upon a system of self-certification by the individual Parishes. Within this Ward we are fortunate in having expert advice from both Councillors and other residents who can help us to win in the self-certification process.

A Quality Council can apply for a £10,000 award towards fulfilling its action plan. Moreover, it can apply for funding from Central Government towards the implementation of its strategic planning. For example, there is £10,000 available for transport projects. If this Ward teamed up to manage a suitable project, we could apply for £50,000 on behalf of



the five future Quality Councils. We could apply for funding from the £M2 set aside for training of clerks and Councillors. We would also be allowed access to devolution of funding from the County Council and District Council tiers of Government.

Quality Councils – Continued

These Councils are required to undertake Best Value Reviews which must consider whether Parish or Town Councils could better undertake the provision of selected services. Quality Councils will also be given the right, and funding, to strengthen consultation so that the Community is given the opportunity to express its views.

In summary, it appears that our fears that the Government intended to abolish Parish Councils are now removed. The price we have to pay for the retention of this tier of local government is measurable improvement in way we deliver services. NALC suggests that we should recognise the new role for Parish Councils, review our achievements, build for the future, and develop partnerships supported by all.

The downside is that Quality Councils will receive rewards, non-Quality Councils will be overtaken.

I will be drawing the attention of Parish Councils to this opportunity.

Report from Cllr Derek Baxter

Park and Ride Norwich The charges have been increased from £1.70 to £2.00 and from £2.20 to £2.50.

Area Committee Meeting will be held on 13th November at Fakenham FMC – Excellent topics are being discussed and Cllr Baxter urged the Parish Councillors to attend.

Private Financial Initiatives - The County Council is looking at funding for major projects.

7 A O B

A 149 Road Accident Following yet another accident (this is the 5th accident in the past 18 months) on the Wells Road at the bend as you enter the village, the Parish Council asked if it would be possible to get a 40 m.p.h. speed limit introduced for this section of the A 149 or if not a speed limit, would it be possible to get a warning hazard sign regarding the approaching bend. The Clerk agreed to contact Mr Bushell to request a site meeting. The concerns of the Parish Council would also be conveyed to the Police Authority.

There being no further business the meeting closed at 8.55pm

Date of next meeting: Monday 3rd December at 7.00pm



STIFFKEY PARISH COUNCIL

Chairman: Mr L Jordan

Clerk's Address:

Wildfowlers Cottage

High Street

Cley

NR25 7AP

Tel: 01263 740843

e-mail:

tcrowe@morstonassets.com

The next Parish Council Meeting will be held on **MONDAY 3rd DECEMBER 2001** in **STIFFKEY VILLAGE HALL at 7.00pm.** All parishioners are welcome to attend.

A G E N D A

- 1 Apologies
- 2 Minutes of November Meeting
- 3 Matters Arising
- 4 Correspondence
- 5 Finance
- 6 Planning
- 7 Any Other Business
- 8 Parishioners Question Time
- 9 Date of Next Meeting: **MONDAY 7th JANUARY 2002**

*Patricia Temple-Crowe
Clerk to the Parish Council*

27th November 2001

Minutes of Stiffkey Parish Council Meeting held on Monday 3rd December 2001 at 7.00pm.

Present: Lawrence Jordan (Chairman), Mary Gerrard, John Pearson, Stanley Sutton, Roy Rogers and Michael Jordan

In attendance: The Clerk and 2 parishioners

Apologies: Mark Harrison, Councillor Derek Baxter and Councillor Bernard Crowe

1 Minutes

The Minutes of the last meeting held on Monday 5th November 2001 were read approved and signed as a true record by the Chairman after clarification of the following issue:

2 Matters Arising

A 149 Traffic Concerns Following the concerns raised at the last meeting the Clerk has held a site meeting with Mr Reilly from the Highways Department.

Mr Reilly was most helpful and suggested that some 'slow' road markings and hazards bend signs on both approaches would alleviate some of the problems incurred by drivers.

However, he did state that it would not be possible to get a reduction in the speed limit which is 60 m p h on that stretch of road.

He would also have discussion with Mr Bushell to ascertain if it would be possible to get the road surface leveled because it as obvious from the inspection that the camber of the road is quite severe and does need attention. Unfortunately there will be no funds available until the next financial year at the earliest.

Environment Agency - nothing to report, tried again to contact Mr Jeavons, he was not in the office last week or today. It is hoped that something will be finalised for the February or March meeting.

3 Correspondence

North Norfolk District Council:

- **Register of Electors**

The Golden Jubilee Summer Party : Monday 3rd June 2002 Information literature

Norfolk County Council:

Highways

- Winter driving in Norfolk



3 Correspondence - Continued

Social Services

Joint Mental Health Strategy for Norfolk

Alecto Historical Editions : Domesday County Edition

Norfolk Magistrates Courthouse : Closure of Fakenham Courthouse

E D P Norfolk : Village and town of the Year 2002

Parish and Town Councils : Norfolk Link Issue No. 128

The Countryside Agency : A Guide to the National Training Strategy for Town and Parish Councils in England

The Standards Board for England : Model Code of Conduct for local Councillors comes into effect on 6th November – Introductory Leaflet

Department for Environment Food and Rural Affairs – Quality Parish and Town Councils – A Consultation Paper.

4 Finance

The Clerk has received the following invoice which is due for payment:

Eastern Contracting - £13.14

TXU Energi direct debit £28.19 (monthly energy charge)

The Bank Statements were available for inspection

5 Planning

The Clerk has received the following planning application:

Mr and Mrs J Cox – Conversion of Former Butchers Shop to Holiday Dwelling – The Parish Council fully supported this application and it is understood that it will go before the Planning Committee on 20th December.

The following Notice of Decision has been received:

Erection of two-storey side extension at 80/82 Wells Road, Stiffkey – *Permission for development.*



6 Report from Cllr Bernard Crowe

Dumped Car Menace

A 'get tough' policy on cars abandoned on Norfolk roadsides is to be introduced by police and local authorities.

The initiative is designed to clear up any confusion over whose responsibility it is to remove stolen or other dumped vehicles and to ensure they are towed away quickly.

Abandoned cars have become a scourge to Norfolk due to theft and the declining value of scrap. The storage of dumped vehicles is now costing the County Council about £75,000 a year because so few cars are reclaimed. Under the proposed agreement, an abandoned car incident will be dealt with by the agency which first receives the report. Each authority will identify an officer responsible for abandoned vehicles but the police will be given the first opportunity to attend the scene.

Norfolk Police will ensure the removal of any vehicle parked or broken down in a dangerous place and which is causing an obstruction, or has been dumped alongside an A-class road and is deemed to be a safety hazard. The owner, another person in charge of the car, or the Police will do this.

District Councils will be responsible for the removal of other vehicles, including those that have been burnt-out after being abandoned. Councils will place a seven-day notice on the vehicle and will not remove it before that time has elapsed. If a Council receives a report from a member of the public, it will notify the Police in case the vehicle has been involved in a crime. It will then try to identify the owner if not known.

Norfolk County Council will record the details provided by the local Council and provide a receipt from its compound contractor. If the owner cannot be traced, the compound will dispose of the vehicle. If the owner is found, the County Council will recover its costs from that owner.

To put this into effect, a Memorandum of Understanding on Abandoned Vehicles is to be signed by the Norfolk County Council, Norfolk Constabulary, Breckland, Broadland, South Norfolk District Councils, and the Boroughs of Great Yarmouth and Kings Lynn & West Norfolk, and Norwich City Council.

In due course, the Government will issue a consultation paper on the implementation of the European end-of-life vehicle directive. This requires vehicle manufacturers to meet all or most of the costs involved in operating a vehicle disposal system under which the last owners may dispose of their vehicles free of charge.

The Daily Telegraph ran an article on this subject on the 1st November and indicated that 'abandoned cars could be removed from streets within 24 hours under proposals considered so popular that Ministers jostled to announce them yesterday'. We hope that legislation will be introduced to achieve this change from seven days to 24 hours. However, it is not available today and the proposed Memorandum of Understanding on Abandoned Vehicles is the nearest we can get!



6 Cllr. Bernard Crowe's Report - Continued

In my role in NNDC as Chairman of the Joint Management Board on e-Government, I will be pressing for both parties in the future sale of vehicles to be responsible for registering the transfer, and for details of the registered keepers to be available to Local Authorities on the Internet. This would enable us to identify the owners of abandoned vehicles quickly and to deter offenders.

Strategic Partnership for Local Service Delivery

In the last Newsletter, I discussed the advantages to Parish Councils in becoming 'Quality Councils'. The outcome is access to greater funding from central government to Parish Councils for the good of their local communities. This report discusses how District Councils can benefit by adopting strategic partnerships for local service delivery.

Strategic Partnerships are about working with an external organisation, whether public, private or voluntary to deliver outcomes that relate to the wider goals of the organisation. The Partnership achieves these through a relationship that seeks to innovate and improve, is less adversarial, and shares risk and a common set of goals.

Government accepts that Best Value has squeezed out the obvious and easy savings. The requirement to achieve annual efficiency savings of 2% will continue to squeeze on the margin. But that is not what Central Government requires. It is moving us towards a step change and favours strategic partnerships as the way ahead. The concept of Best Value remains but the approach towards its achievement now differs. Adoption of a policy of gradual improvement will score low marks. High marks and the consequent additional funding will go to Councils who accept the prescriptive model, bite the bullet, and take the strategic partnership approach.

A Partnership solution by NNDC for implementing Project Reach Out has secured funding which would not have been available without it.

Central Govt (DTLR)	£220,000
East of England Development Agency	£185,000
Norfolk County Council	£20,000
North Norfolk District Council	£50,000
Total Funding	£475,000

By putting together a good proposal, and working in partnership, NNDC has secured £425,000 matched funding for an outlay of £50,000 .

Strategic Partnerships are not simply about e-Government. They are about partnering to deliver outcomes across the board and could apply to every activity a Council undertakes. It is clearly necessary to have access to competitive markets to get the best deal. It is most important to have adequate strength on the Council side, (members and officers), to manage the Partnership. We should recognise that the Partner must make a profit but match funding can achieve a profit for a Council greater than an 'in-house' solution.



6 Cllr. Bernard Crowe's Report - Continued

Strategic Partnerships offer:

- Enhanced performance management
- Innovation and challenging tradition
- Releasing resources for priorities
- Access to funding by partner and from government
- Sharing expertise and experience.

Partnership is not CCT or privatisation; the Council remains in control:

- Representing community and customers
- Shaping services and setting standards
- Monitoring and scrutinising performance
- Partnership changing to meet changing needs
- Being accountable to the citizen

Your District Council will examine this approach more closely over the next few months.

7 A O B

Footpath/PavementVegetation Stanley Sutton expressed concern regarding the vegetation growing on the footpath outside the property of Mr Dennis Lotus 1 Riverbank, Wells road, Stiffkey - The Clerk would contact Mr Lotus to the vegetation is cut back.

Wooden Marker Post The wooden post on Wells Road, at Greenway Corner near the Parish Council Notice Board needs to be repositioned – the clerk will contact Mr Bushell to request this is carried out.

Unsociable Parking The Chairman expressed his concern after hearing that a lorry driver had received a considerable amount of abuse from a resident of the Greenway when the lorry driver asked the resident to move his vehicle from the entrance to the Greenway to enable the lorry access.

There being no further business the meeting closed at 8.00pm.



STIFFKEY PARISH COUNCIL

Chairman: Mr L Jordan

Clerk's Address:

Wildfowlers Cottage

High Street

Cley

NR25 7AP

Tel: 01263 740843

e-mail: triciatc@lineone.net

1st January 2001

The next Parish Council Meeting will be held on **Monday 8th January 2001** in **STIFFKEY VILLAGE HALL at 7.00pm.** All parishioners are welcome to attend.

A G E N D A

- 1 **Apologies**
- 2 **Minutes of December Meeting**
- 3 **Matters Arising**
- 4 **Correspondence**
- 5 **Finance**
- 6 **Planning**
- 7 **Village Hall Report**
- 8 **Any Other Business**
 Report from Cllr. Crowe
 Report from Cllr Ashworth
 Report from PC Durrant (if duty allows)
- 9 **Parishioners Question Time**
- 10 **Date of Next Meeting: Monday 5th February 2001**

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Patricia Crowe
Clerk to the Parish Council

1st January 2001