

Minutes of Stiffkey Parish Council Meeting held on Monday 6th June 2005 at 7.00pm

Present: Lawrence Jordan (Chairman), Cherry Martin, Eddie Procter, Stanley Sutton, Karen Pickles and Michael Jordan

In attendance: Councillor Jonathan Savory, Councillor Derek Baxter, the Clerk and 2 Parishioners

Apologies: M Harrison

Declaration of Interest - No declarations of interest were declared.

1 Minutes

The Minutes of the last meeting held on Monday 9th May 2005 were read approved and signed as a true record by the Chairman.

2 Matters Arising

Signage of Public Rights of Way The Chairman informed the Councillors that a meeting had taken place with Sarah Price. A contractor has been instructed to replace the missing signs as soon as possible

Bangay Following concerns raised at a previous Council Meeting the Chairman informed the Councillors that a meeting had taken place with John Sizer from the National Trust. A meeting is now due to be arranged with representatives from the Parish Council, the National Trust, English Nature and Coastal Footpaths to hopefully resolve the issue of unauthorised access at the bottom of Bangay Lane and the general overall appearance of the whole area.

3 Correspondence

North Norfolk District Council:

- Local Development Framework Stakeholders Consultation – Thursday 30th June at the Maltings, Wells – Cherry Martin and Eddie Proctor will be in attendance

Norfolk Coast Partnership

- Report of the 2004 Annual Norfolk Coast AONB Community Conference
- Guardian

Norfolk Rural Community Council - Signpost Issue

The Playing Field Association The Playing Field Newsletter

4 Planning

The following planning application had been received:

46 Wells Road – Demolition of existing cottage and erection of two replacement detached cottages and garages - The Parish Council was not in support of this application, they felt that the proposed development was far too large for the area available, permission for the provision of a garage by the previous owner has already been refused and the proposed development is on a far bigger scale.

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4 Planning - Continued

Notice of Decision

80 – 82 Wells Road - Demolition of part of cottage reconstruction and erection of one and a half storey extension - Permission for development

5 Finance

Expenditure

The following invoice was approved for payment:

- E.on Energy Monthly energy charge for April £28.77

Income:

- Investment Credit £16.16

6 A O B

Mill House, Pightle, Hollow Lane Concerns were expressed regarding the erection of a fence partly onto Hollow Lane and although it is possible for single cars to get through there is now insufficient width for two vehicles to pass.

Verges Concerns were raised regarding the width and depth of grups along the verges which have been cleaned out to help with the surface water drainage. Vehicles pulling over to the side of the road could incur considerable damage and although it was appreciated that grups were necessary, it was felt that they did not need to be to the degree of width or depth as they are at present.

Reports from Councillor Jonathan Savory and Councillor Derek Baxter are enclosed in the Minute Book



STIFFKEY PARISH COUNCIL

Chairman: Mr Lawrence Jordan

Clerk's Address:
Morning Flight
42 High Street
Blakeney
Holt
Norfolk
NR25 7AL

Tel: 01263 741576 (evenings/weekends)
Tel: 01263 710345 (office hours)
e-mail: stiffkey@glavenvalleycouncils.co.uk

1st July 2005

The next meeting of Stiffkey Parish Council will be held on **MONDAY 4th JULY 2005 in the Village Hall at 7.00pm.** All parishioners are welcome to attend.

A G E N D A

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the May Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning Application
- 8 Reports for Information
- 9 Parishioners Question Time

Date of Next Meeting which will be MONDAY 12th SEPTEMBER 2005 at 7.00pm

Minutes of Stiffkey Parish Council Meeting held on Monday 4th July 2005 at 7.00pm

Present: Lawrence Jordan (Chairman), Cherry Martin, Eddie Procter, Stanley Sutton, Karen Pickles, M Harrison and Michael Jordan

In attendance: Councillor Jonathan Savory, the Clerk and 4 Parishioners

Apologies: Councillor Derek Baxter

Declaration of Interest - No declarations of interest were declared.

1 Minutes

The Minutes of the last meeting held on Monday 6th June 2005 were read approved and signed as a true record by the Chairman.

2 Matters Arising

Signage of Public Rights of Way The Chairman was pleased to confirm that the signs have been replaced.

Stake Holders Meeting Eddie Procter gave a brief report on the recent stake holders meeting that he had attended on behalf of the Parish Council at Wells. The emphasis had been on the Wells area and Eddie felt that there should have been more emphasis on the surrounding villages. It was felt this was very much a public relations exercise and hopefully more meetings will be held for the surrounding villages.

3 Correspondence

BT Payphones – Time Sensitive – 42-Day Consultation The Council were in agreement that the present facility should be retained if at all possible.

Defra - Clean Neighbourhoods and Environment Act 2005

Norman Lamb MP – Copy Letter from the Office of the Deputy Prime Minister - Review of the planning enforcement system

Norfolk County Council - Norfolk Matters Issue Number 16 June/July 2005

4 Finance

Expenditure

Allianz Cornhill - Insurance Schedule

CPRE - Membership Renewal

E.on Energy - increase in monthly standing order energy charge to £39.34 as from July 2005 (This is the first increase in 7 years.

Alfred McAlpine Street Light Maintenance £48.96 for July 2005

5 Reports for Information

Bangay Lane Concerns were once again expressed regarding the overhanging vegetation in Bangay Lane and it was agreed the Highways representative would be asked if anything can be done by the Highways Department.

The problem of fly tipping has also re-occurred and everyone was asked to be extra vigilant and any sightings of fly tipping to be reported.

Verges along Wells Road Mr A Curtis expressed his concern regarding the lack of verge maintenance along Wells Road from the Greenway which in the past has automatically be done by the Highways Department. The Chairman agreed to speak to the contractors when they were next in the village to ask if they will cut these areas.

Footpath Obstruction Concerns were raised regarding the parking of vehicles along the footpath which appears to be permanently obstructed. This problem will be reported to PC Ken Durrant in the hope that he may be able to take some action.

Report from Councillor Jonathan Savory

Local Development Framework Area Workshop

The Wells area workshop took place on Thursday 30 June and was attended by approximately 30 members of the public.

As reported in last months notebook the aim was to provide an opportunity for members of the local community to put forward issues that they felt important and to identify the places where they live and work that need to be improved or protected.

Following a discussion about the strengths and weaknesses of Wells Town and Priory Ward we were invited to mark out on a map our ideas for future development.

This exercise was carried out in groups of three and it is pleasing to report that each group had similar views which included additional car parking, relocation of the recreation field, a park and ride scheme utilising the former railway line, land for further housing and the protection of some green areas within the town.

At the end of the workshop the general consensus of opinion was that Wells needs a moderate amount of development expansion to enhance Wells and the surrounding villages but it is imperative we do not spoil what we have already got.

If individuals wish to comment you can do so by writing to Gill Powell of the Planning Policy Team, NNDC further information on the LDF can be found at www.northnorfolk.org

It is expected that the Local Development Framework will be ready for adoption in 2007.

Empty Homes Strategy

The Council is looking to reduce the number of empty properties within the District. Members have agreed to levy the full charge of council tax on empty but otherwise habitable properties, it is hoped this will encourage owners to bring these properties back into use. However, the Council has no discretion to levy a charge on properties which are uninhabitable.

It is expected that an Empty Homes Strategy for North Norfolk will be produced and implemented during 2005/06. This is an issue which has my full support.

Public Convenience Policy Panel

I understand that discussions have taken place with the Landlord of The Fleece with a view to the possibility of a partnership arrangement for the use of the pubs toilets.

Furthermore I was hoping to report on the July 4th meeting of the Policy Panel however this has been postponed. It is therefore still not clear what recommendations the Policy Panel will make with regard to the public conveniences within Wells.

Cabinet

Items for discussion at the July meeting of the Cabinet include the future management and financing of the CCTV service, a review of the Economic Development Strategy and an update on the Fakenham Sport and Fitness Centre.

A handwritten signature in black ink, appearing to be 'P. John' or similar, written in a cursive style.

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1st September 2005

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A G E N D A

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the July Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning
- 8 Reports for Information
- 9 Parishioners Question Time

Date of Next Meeting which will be MONDAY 3rd OCTOBER 2005 at 7.00pm

Minutes of Stiffkey Parish Council Meeting held on Monday 12th September 2005 at 7.00pm

Present: Lawrence Jordan (Chairman), Cherry Martin, Eddie Procter, Stanley Sutton, Mark Harrison and Michael Jordan

In attendance: The Clerk and 3 Parishioners

Apologies: Karen Pickles, Councillor Jonathan Savory and Councillor Derek Baxter

Declaration of Interest - No declarations of interest were declared.

1 Minutes

The Minutes of the last meeting held on Monday 4th July 2005 were read approved and signed as a true record by the Chairman.

2 Matters Arising

Footpath Obstruction Concerns were raised regarding the vegetation which is obstructing the footpath along Bridge Street. The Councillors agreed that the owners of Apple Tree Cottage and the Highways Department would be requested to cut the vegetation back.

3 Correspondence

Mr J Adnitt Expressing their concern regarding the disturbance caused to themselves and their neighbours by the users of the bottle bank. Mr Adnitt also felt that the current site for the bottle bank caused further, congestion to the street when people arrive in their vehicles to deposit the bottles in the bottle bank. Mr Adnitt asked the Councillors to once again consider the removal of the bottle bank from the centre of the village.

The Councillors were in agreement that the bottle bank was an asset to the village due to the income that was generated from the glass recycling and the need to recycle when ever possible. They also felt that the location of the bottle bank in the centre of the village was the most appropriate place.

Norfolk Playing Fields Association Newsletter

C P R E:

- Signpost issue number 78
- The Review

Local Works

North Norfolk Community Partnership - Annual Review 2004 – 2005

The Queens Award for Voluntary Service

North Norfolk District Council:

- Planning training for Town and Parish Councils
- Agenda for September
- Assistant Licensing Officer – Re application to extend hours for sale of alcohol and regulated entertainment for the Red Lion, 44 Wells Road, Stiffkey
- Waste and Recycling – Emphasising the need for glass recycling
- North Norfolk Local Development Framework : Feedback from Area Workshops
- Application for tree works to trees at Warborough House, Wells Road
- Canvas 2005 Register of Electors

3 Correspondence - continued

Norfolk County Council:

- Norfolk Minerals and Waste Development Framework – Draft Statement of Community Involvement – Informal Pre-Submission Consultation Stage
- Norwich Bus Station – Opening 30th August
- Introduction to the work of the Council - leaflet

4 Finance

E.on Energy monthly charge for July, August and September £111.39

5 Planning

Notice of Decision:

46 Wells Road – Demolition of existing cottage and erection of two replacement detached cottages and garages – Permission for development.

5 Reports for Information

30 mph Concerns were expressed regarding the obstruction of the 30 mph speed restriction sign on the approach to Stiffkey along Wells Road. Property owners will be requested to clear the vegetation from the boundary of their properties.

Fireworks The Councillors agreed that a notice would be included in the next edition of the Local Lynx to remind parishioners that if they wished to organise their firework evenings on any other night than November 5th they needed to put a notice up on the village notice board and in the Post Office to ensure that other parishioners are duly warned about the planned fireworks and could make arrangements to ensure their pets were not alarmed.

Air Rifle The Councillors were concerned to hear that someone has been firing an air rifle over the footpath and across Bangay Lane. The Police have been informed.

Greenway to the end of the Bangay Track The Chairman was pleased to inform the Councillors that a meeting had taken place with Mr John Sizer from the National Trust and Mr Tim Lidstone-Scott regarding the driving of vehicles on the marsh. The National Trust has agreed to look into the ownership of the area and Mr Lidstone-Scott is also investigating the footpath boundary and into the possibility of obtaining some funding for some signage.



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- 9 Parishioners Question Time

Date of Next Meeting which will be MONDAY 7th NOVEMBER 2005 at 7.00pm

Minutes of Stiffkey Parish Council Meeting held on Monday 3rd October 2005 at 7.00pm

Present: Lawrence Jordan (Chairman), Cherry Martin, Eddie Procter, Stanley Sutton, and Michael Jordan

In attendance: Councillor Derek Baxter, Councillor Jonathan Savory, the Clerk and 2 Parishioners

Apologies: Karen Pickles and Mark Harrison

Declaration of Interest - No declarations of interest were declared.

1 Minutes

The Minutes of the last meeting held on Monday 12th September 2005 were read approved and signed as a true record by the Chairman.

2 Matters Arising

National Trust – Access John Pearson informed the meeting that he had recently spoken to John Sizer from the National Trust who has apologised for his lack of response following the meeting with the Chairman and will forward his proposal to the Council before the next meeting.

3 Correspondence

John Murden Re AA Practice Camp Stiffkey

North Norfolk District Council:

- Area Forum Meeting (Area One - Stiffkey) - Walsingham Village Hall 1st November 2005
- NNDC Local Development Framework – Statement of Community Involvement (SCI)

Norfolk Police Authority – Accessing Your Police in Norfolk – The Future

CPRE - The Review Issue Number 3 September 2005

English Nature - Sitelines Issue Number 53

Citizens Advice Bureau Annual Report 2004/2005

Lord Buxton Informing the Council that following a review there will not now be a change to the name of Old Hall Farm.

4 Finance

Precept 2nd instalment £1,700.00

5 A O B

Street Lights

The street light at Camping Hill is not working correctly and the street light outside the village shop is not working at all and these will once again be reported to the Street Lighting Maintenance Contractor. The Clerk informed the Councillors that due to the poor service provided by the current Contractor an alternative firm will be investigated.

Electricity Wires

Concerns have been expressed regarding the overhanging tree branches through the electricity wires which if not cut back may cause a power failure during the winter months and the Clerk will contact the Electricity Board at King's Lynn to request an inspection.

5 A O B - Continued

Verge and Footpath Maintenance Concerns were expressed regarding the lack of highway maintenance to the vegetation on the footpaths and verges throughout the village and the Clerk will put forward a request to the Highways Department to cut the vegetation. It is thought that the very warm autumn has been a contributory factor to the increase in growth of vegetation.

Signage 'No Footway' The Councillors agreed that the Highways Department should be approached to request 'no footway' signage at the entrance to the village for the stretch of road from Muckledyke Hill to Red Lion.

Speed Bumps Following concerns once again expressed regarding the speed of traffic and a recent report of a woman being hit by a car whilst walking through the village, the accident was not serious and it is thought it was not reported to the Police. The Councillors urged everyone who is involved in a situation regarding vehicles to report every incident to the Police. If incidents are not reported to the Police there will be no evidence to support a request for additional speed restrictions within the village. Councillor Baxter suggested that a survey could be requested for the provision of additional speed restriction signs and speed bumps which would be an effective way to reduce the speed of traffic through the village.

Report from Councillor Derek Baxter

Footway Feasibility Study Councillor Baxter informed the meeting that he had been in contact with Philip Shramm on 01603 767 530 regarding the feasibility study for the provision of the footpath in the village and Mr Shramm has confirmed that the study is under progress by Mott McDonald

Aldermen Peal High School and Wells Primary School are both under review due to the reduced numbers in both schools and a consultation process is underway.

Temporary Flashing Mobile Speed Restriction Signage The Highways Department has some temporary flashing signs (they smile at you when you keep within the speed limit!) which can be loaned for a period of two weeks and Council's can apply to go on the waiting list.

Report from Councillor Jonathan Savory

Council Tax Revaluation There has been much talk in this General Election year about local taxation, Sir Michael Lyons' is heading an enquiry on behalf of the government into local council funding, taxation and the future role of local government.

As a direct consequence the planned council tax revaluation due in 2007 has now been postponed, however revaluation has already taken place in Wales. Around 30% of houses have been moved up one council tax band and not surprisingly only 8% have been moved down a band.

Planning The planning act of 2004 contains provision to speed up the planning process and some changes were brought into effect during August 2005. The life of new planning permissions will be shortened from 5 to 3 years this change will also affect listed building consent and conservation area consent.

Local authorities already have statutory powers to decline applications which are the same or substantially the same as an application previously refused and where an appeal has been dismissed within the last two years.

Around 80% of planning applications are dealt with by officers using delegated powers the remaining 20% which attract numerous objections or are in sensitive areas come before elected members of the planning committee.

District & County Councillors' Surgery I shall be holding a joint surgery with Councillor Derek Baxter, Norfolk County Council member for the Wells division on Saturday 12th November. The venue will be the Wells Methodist Room 10am till 12 noon.

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Minutes of Stiffkey Parish Council Meeting held on Monday 7th November 2005 at 7.00pm

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In attendance: The Clerk and 3 Parishioners

Apologies: Karen Pickles, Councillor Jonathan Savory and Councillor Derek Baxter

Declaration of Interest - No declarations of interest were declared.

1 Minutes

The Minutes of the last meeting held on Monday 3rd October 2005 were read approved and signed as a true record by the Chairman.

2 Matters Arising

National Trust Proposals regarding the Public Rights of Way (Bangay Green Way, Stiffkey Greens and Greenway) – copies were distributed to the Councillors.

3 Correspondence

J Murden Re AA Practice Camp - Mark Harrison offered to give some thought to some signage at the entrance to the caravan park or an alternative appropriate place.

Norfolk County Council:

- Draft Rights of Way Improvement Plan for Norfolk
- Local Transport plan 2 Consultation
- Norfolk Matters
- Way to Go – Norfolk Local Access Forums Second Annual Newsletter
- Norfolk Mineral Waste Development Framework

North Norfolk District Council:

- Agenda Council Meeting 2nd November
- Future Planning Strategy for North Norfolk

N C A P & T C Conference and Annual General Meeting 12th November

4 Financial

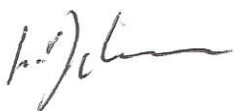
Clerk's salary £400

Clerk's administration expenses £53.20

Precept 2006 – 2007 - Copies of the anticipated income and expenditure for 2005 and 2006 were distributed and it was agreed that no increase in the precept would be necessary for 2006-2007.

5 Planning

Stiffkey Old Hall – Removal of Oak Gates and Installation of Wrought Iron Gates – The Councillors had no objection to this application.



6 A O B

Proposed Meeting for 2006

Monday 9th January
Monday 6th February
Monday 6th March
Monday 3rd April
Monday 8th May
Monday 5th June
Monday 3rd July
Monday 4th September
Monday 2nd October
Monday 6th November
Monday 4th December

Street Lights - The Clerk has contacted a Contractor regarding the problem with the street lights and a preliminary inspection has been carried out. The light adjacent to the village shop will have to be replaced and this work is due to be completed within the next two weeks.

Speed Restriction Signage - Councillor Baxter informed the Councillors that he has been investigating the provision of 'no footway' signage, speed restriction signage on the road surface and enlarging the current speed limit signage through the village on behalf of the Council.

Footpath - The provision of the footpath is still under investigation and a report is due to be received from Mott McDonald, although it is thought that the provision of a footpath will have a considerable impact on the village and be extremely expensive which may not be justifiable.

Report from Councillor Derek Baxter

Major Schools Programme This programme is now well underway with building work taking place in 7 Norfolk schools which will enable the removal of 70 mobile classrooms

Flood Protection The Norfolk County Council has adapted a house to encourage and show people how they can protect their house in the event of either a coastal or river flood. Councillor Baxter reminded the meeting that it is the responsibility of home owners to protect their property, not the local authority, Env. Agency or Anglia Water.

Report from Councillor Jonathan Savory

Council Tax Revaluation

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Planning

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District & County Councillors' Surgery

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Minutes of Stiffkey Parish Council Meeting held on Monday 5th December 2005 at 7.00pm

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In attendance: Councillor Jonathan Savory, the Clerk and 3 Parishioners

Apologies: Cherry Martin, Eddie Procter and Councillor Derek Baxter

Declaration of Interest - No declarations of interest were declared.

1 Minutes

The Minutes of the last meeting held on Monday 7th November 2005 were read approved and signed as a true record by the Chairman.

2 Matters Arising

National Trust The Chairman was pleased to report that the National Trust has commenced work on the area for the erection of fencing for the public right of way.

3 Correspondence

North Norfolk District Council:

- Opera Community Research
- Area Forums
- Change of opening hours for housing/council tax benefit

Countrywise Consultants - Statutory Duty of 'Relevant Authorities' to have a regard to the purposes of National Parks, Areas of Outstanding Natural Beauty and the Norfolk and Suffolk Broads

Norfolk Coast Partnership - Annual Report 2004 - 2005

Norfolk County Council:

- Holt Library - revision to opening hours
- Gritting Routes
- Way to Go Edition
- Signage Improvements

Norfolk Coast Partnership - Annual Report 2004 - 2005

Environment Agency - Coastlines Autumn Issue

4 Financial

E.on Energy - direct debit signed

T T Jones Electrical Street Lighting Repair - provision of new light.

District Audit Completion of Audit for 2004 -2005 - The Clerk was pleased to report that no issues of concern were raised.



5 Planning

The following Notice of Decision has been received:

Stiffkey Old Hall – Removal of oak gates and installation of wrought iron gates – Listed Building Consent – Permission for development.

6 A O B

Sodium Light Following the provision of a replacement street light Karen Pickles wished her dislike of sodium lights to be recorded in the minutes.

Michael Jordan
Recycling Guidelines ~~The Chairman~~ expressed his concerns that the guidelines issues for recycling would encourage additional fly tipping.

Meetings for 2006

Monday 9th January
Monday 6th February
Monday 6th March
Monday 3rd April
Monday 8th May
Monday 5th June
Monday 3rd July
Monday 4th September
Monday 2nd October
Monday 6th November
Monday 4th December

7 Reports

Report from Jonathan Savory

Parking Reminder

At my recent surgery held in Wells a parking issue was raised by an elderly resident of Holkham. This resident who is unable to get out regularly and who holds a blue badge parked in Fakenham on a District Council car park displaying her badge. Although only there for a short time on her return she found a parking ticket on her vehicle.

Unknown to this resident the District Council some time ago decided to charge blue badge holders for parking, the same as other members of the public. I do not necessarily agree with this policy but I feel it is worth reminding residents because there is a hefty fine levied if you happen to get caught out.

Council Tax

It is now the time of the year when Local Authorities are setting their budgets for the next financial year. North Norfolk District Council faces some unenviable problems, the staffing costs of the District Council make up a huge 78% of the budget and this looks likely to rise by approx 5% annually over the next two years. Without extra Government cash for 2006 / 7 council tax bills may rise significantly.

1. J. J. J.

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2nd January 2006

The next meeting of Stiffkey Parish Council will be held on **MONDAY 9th JANUARY 2006** in the Village Hall at 7.00pm. All parishioners are welcome to attend.

A G E N D A

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- 5 Correspondence
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- 7 Planning
- 8 Reports for Information
- 9 Parishioners Question Time

Date of Next Meeting which will be MONDAY 6th FEBRUARY 2006 at 7.00pm