

Minutes of Stiffkey Parish Council Meeting held on Monday 1st February 2010.

Present: Laurence Jordan, Stanley Sutton, Andy Nolan, Steve Bashforth, Eddie Procter, Mary Gerrard, 4 parishioners and the Clerk.

Apologies: Mark Harrison, Councillor Marie Strong and Councillor Jonathan Savory

1 Minutes

The Minutes of the last meeting held on Monday 7th December 2009 were read, approved and signed as a true record by the Chairman.

2 Declarations of Interest

No declarations of interest

3 Matters Arising

3:1 Village Sign Eddy Procter had nothing further to report. The post appears to be in good condition and once the weather improves and the wood dries, it will be treated with some wood preserver and some minor repairs will be carried out.

3:2 Phone Box There is to be a formal opening by 'the friends of the phone box' later in the year. Electricity supply – 'The friends of the phone box' have also offered to meet the cost of the electricity supply.

3:3 Website for Stiffkey No further progress with the provision of a website.

3:4 Village Hall Due to the close proximity of the village hall to his home, Eddy Procter had kindly agreed to become custodian of the village hall and therefore has a key to assist with access to the village hall for Parish Council meetings.

3:5 Land at Camping Hill The Parish Council continues to express an interest in the purchase of this small piece of land for use as an allotment amenity for the village.

4 Correspondence

N N D C

- Agenda

N C C

- Validation for planning applications
- Top priority gritting routes

Boundary Commission Structural Review for Norfolk – Advice to the Secretary of State

5 Finance

The following expenditure was approved.

E-on Energy – Monthly street lighting energy charge cost £48.60.

6 Planning

The following planning applications have been received:

Mill Pightie House, Hollow Lane – Erection of replacement dwelling - The Parish Council had no objection to this application.

7 Parish Plan

Parish Plan Stephen Bashforth informed the Parish Council that the information has been collated. A leaflet is now going to be produced and distributed to everyone in the village. An edited version of the information collated is proceeding slowly.

8 A O B

8:1 Bottle Bank It has been reported that some parishioners were requested by the owners of the Red Lion not to put their empty bottles in their bottle bank and if this was correct the reinstatement of a second bottle bank in the village needs to be considered. In the past The Knoll has been suggested as an appropriate site for an additional bottle bank but there appears to be some confusion as to the ownership of the Knoll and not all Councillors were in favour of the Knoll as a site for a bottle bank.

The Chairman offered to make some enquiries at the Red Lion to clarify the use of their bottle bank by parishioners before a decision is taken regarding an additional bank.

8:2 Inscription The Councillors agreed to put forward suggestions at the next meeting for a suitable inscription for the seat on Little Hill that has been donated to the village.

8:3 Village Hall Trustees

Charity Commission A considerable amount of discussion took place regarding the Charity Commission and trustees. A copy of the Deed of Gift for the village hall was available and it was clear from this document that Parish Councillors automatically became trustees of the village hall. If a Parish Councillor was not prepared to be a trustee they could not stand for the Parish Council.

The Clerk acknowledged that in future it must be made clear to prospective Parish Councillors that following their election to the Parish Council Councillors would become a trustee of the village hall.

The following queries were raised:

- ❖ Are Councillors required to fill in the Charity Commission Return form as individual trustees
- ❖ Does the Charity Commission require accounts to be submitted for each financial year
- ❖ Insurance provision – the Parish Council insurance provision does not cover the Councillors as trustees of the village hall – was insurance provision available.

It was agreed that a representative from the Charity Commission would be invited to attend a Parish Council meeting to help clarify the issues of trustees and the Charity Commission requirements.



Remaining Parish Council Meeting dates for 2010

Monday 12th April

Monday 10th May Annual Report to Parishioners

Monday 7th June

Monday 5th July

No Meeting in August

Monday 6th September

Monday 4th October

Monday 1st November

Monday 6th December

STIFFKEY PARISH COUNCIL
Chairman: Mr L Jordan

Clerk's Address:
Morning Flight
42 High Street
Blakeney
Holt
Norfolk
NR25 7AL

Tel: 01263 741576 (evenings/weekends)
e-mail: tricia@glavenvalleycouncils.co.uk

26th February 2010

The next meeting of Stiffkey Parish Council will be held on **Monday 1st March 2010 in the Village Hall at 7.00pm** All parishioners are welcome to attend.

A G E N D A

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the February Meeting
- 4 Matters Arising
 - 5:1 Charity Commission
 - 5:2 Inscription for seat on Little Hill
 - 5:3 Red Lion Bottle Bank
- 5 Correspondence
- 6 Finance
- 7 Planning
 - 7:1 The Old Hall, Church Street – Installation of painted paneling to dining room
- 8 Village Sign
- 9 Parish Plan
- 10 A O B
- 11 Parishioners Question Time

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8th April 2010

The next meeting of Stiffkey Parish Council will be held on **Monday 12th APRIL 2010 in the Village Hall at 7.00pm** All parishioners are welcome to attend.

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- 7 Planning

Planning Application received:

 - 7:1 69 Wells Road – Erection of replacement garage/outbuilding

Notice of Decision:

 - 7:2 The Old Hall, Church Street – Installation of painted paneling to dining room
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3 Matters Arising

3:1 Village Sign by L Signs www.lsigns.co.uk 01638 713647 Eddy Procter informed the Parish Councillors that he had received 3 sketches for consideration by the Parish Council, one was a reworking of the original sign and the other two were variations of the old sign. The Councillors agreed that the sign was to be a replica of the old sign. In the three examples provided the Boar had been omitted

~~Mark Harrison offered to contact representatives from the W.I. and the Church to invite them to attend the next meeting to give them the opportunity to comment on the plans for the new sign.~~

3:2 Bottle Bank It has been suggested that a bottle bank could be located at the rear of the village hall car park. The Chairman offered to make some enquiries at the Red Lion to clarify the use of their bottle bank by parishioners before a decision is taken regarding an additional bank.

3:3 Inscription Mark Harrison offered to organise the inscription for the seat on Little Hill that has been donated to the village. Mark Harrison will also ensure the seat is secured as soon as time allowed.

4 Correspondence

N N D C

- Agenda
- Minutes of the Annual Parish and Town Council Conference
- Prescribed Waste and Recycling Service
- Proposed event for Town and Parish Councils – Allotments Thursday 6th July 6.00pm – 8.00pm at the Council Offices, Cromer
- Recruitment opportunities for the 2011 Census – temporary job opportunities contact www.censusjobs.co.uk

N C C

- Validation for planning applications
- Top priority gritting routes

Boundary Commission Structural Review for Norfolk – Advice to the Secretary of State

4 Correspondence - Continued

Norfolk Rural Community Council - The Good Neighbour Project – 'taking steps to ensure we have the community we want in the future.'

Playing Field Magazine –Spring Issue

The National Trust – Litter picks for 2010 : Saturday 20th March – Stiffkey Marshes and Saturday 27th March – Blakeney Point. A copy of this poster will be placed in each of the Notice Boars.

5 Finance

The following expenditure was approved.

E-on Energy – Monthly street lighting energy charge cost £48.60.

6 Planning

The following planning application has been received:

The Old Hall, Church Street – Installation of painted paneling to dining room - The Parish Council had no objection to this application.

7 A O B

Overhanging Vegetation Mark Harrison was disappointed to report that despite his request to Mr and Mrs Bennett at the Old Forge they have flatly refused to cut back the hedge. Eddie Procter also confirmed that he had spent half an hour highlighting the problems of the hedge and the danger to pedestrians and motorists but Mr and Mrs Bennett have still not agreed to cut the hedge back.

The Councillors agreed that the NCC representative Quinton Barker would be asked to attend another site meeting to inspect the hedge.

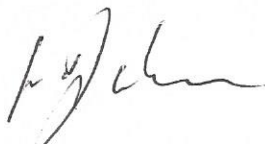
It seems the drains through the street appear to be blocked and Mr. Barker will also be asked to carry out an inspection.

Overhanging Branches. Concerns were once again raised that despite assurances this work would be done last autumn, the Electricity Board has not cut the overhanging branches through the electricity cables which could cause power failures.

Finger Post The finger post located outside of The Old Post Office is missing.

Signage Following the resurfacing of the A149 on the west side of the village to the Warham turn it was suggested that the 30 m.p.h. sign should be moved further back from the entrance to the village. This request will also be put to Mr Quinton Barker for consideration.

Appreciation The Parish Council wished to record a vote of thanks to the residents of Warburgh for removing the overhanging branches.



8:3 Village Hall Trustees

Charity Commission A considerable amount of discussion took place regarding the Charity Commission and Trusteeship. A copy of the Deed of Gift for the village hall was available and it was clear from this document that Parish Councillors automatically became trustees of the village hall. The photocopy of the deed of gift gave the impression that perhaps a final page was missing and an accurate copy was to be investigated.

The Clerk had been in contact with the Charity Commission to ask if a representative could attend a meeting of the Parish Council and representatives from the Village Hall Committee, however they had declined the request. They had explained that they look after 190,000 charities and could not attend meetings.

The Charity Commission had explained that the Parish Councillors are not required to fill in the Charity Commission Return form as individual trustees. They are the Corporate Body and there is a section on page 12 of the registration form which is applicable to Parish Councils.

The Clerk confirmed that the Charity Commission require annual accounts to be submitted annually if the income for the village hall is above £10,000, only a total figure of income and expenditure has to be submitted for each financial year if the income is below £10,000. If the income is less than £5,000 the village hall would not be required to be a registered charity. It is not a legal requirement for the village hall to be registered as a charity if the income is below £5,000. The village hall could, if the income is very small, voluntarily deregistered, but if there is an upturn of income for the village hall they would need to re-register. It is beneficial to retain the charitable status even though the income at the moment is very low. The serving members of the village hall are not required to be named Trustees.

The Secretary of the Village Hall Janey Sugden had also been in contact with the Charity Commission Case Team and has been provided with some very helpful detailed information which is as follows:

The governing document for this charity is the Deed of Gift dated 30th December 1936 which is effected by the Charities Trusts (Validation) Act 1954. Under clause 1(d) of this document Stiffkey Parish Council are responsible for appointing a Committee for the purpose of making bye-laws, rules and regulations for the efficient working of the village hall. Clause 1(e) clearly states that this committee shall consist of all members of the Parish council ex officio and representatives of the ex-service men, the Church of England, the Methodist Church, the Women's Institute, The Cricket Club and the Football Club.

The deed confirms the Parish Council are the sole trustees for the land but also all members of the Parish Council are members of the management committee. With regard to the latter this would appear to be in an individual capacity as opposed to corporate so they are individually responsible for the administration and management of the hall therefore personally liable. Guidance relating to personal liability, role and responsibilities of a trustee and charities effected by the Charitable Trusts (Validation) Act 1954 can be found on our website.

Janey Sugden had studied the insurance provision provided by the Parish Council insurers and confirmed that the Parish Council insurance does not indemnify the Councillors as trustees of the village hall but it is possible for the Council to obtain insurance provision as trustees through Northern Counties Insurance.

It was agreed the Clerk would investigate the cost of the trustee's insurance provision.

Report from Jonathan Savory



Budget

At the Full Council meeting of February 24th the main business was to set the budget for the forthcoming financial year 2010-11. Cllr P Moore Liberal Democrat Portfolio Holder for Financial Services presented his seventh budget. The proposed increase in the North Norfolk share of the Council Tax is 2.8% an increase of £3.78 making a band D property £138 87 / year. Two reasons put forward for some of the increase was the reduction in Government Grants for the provision of bus passes and Interest Rate cuts on NNDC Investments. It was stated that a rise of 2.8% could be the highest by any District Authority in Norfolk this year. Following the usual cross party debate the proposal was put to the vote and carried by 28 votes to 9 with 2 abstaining. On a positive note investment in Wells by NNDC on the Maltings and the Sack House will total £165K.

Local Government Review

There is a lull in the process at the moment however a whole county unitary authority is looking less likely.

North Norfolk Signs

A member of the public asked when signs saying "Welcome to North Norfolk" were to be erected This had been agreed by NNDC last September, the signs are expected to be up by the end of April.

Victory Housing

Following the move of Victory Housing to North Walsham it has been announced the new offices will be known as Tom Moore House. This in memory of Tom Moore who has served as a board member of Victory from the transfer of homes from NNDC and as a District Councillor from 1973 and also a champion of affordable housing.

Report from Wells Safer Neighbourhood Team

Please can you send our apologies for not being able to attend the Parish Council meeting this evening. Crime report as follows:

1 x Theft from Motor vehicle – unlocked vehicle entered and 'sat nav' taken from within.
1 x Call to Holiday Let for a domestic related incident.
Nothing else to report.

Report from Councillor Marie Strong

Environment Agency Flood Warning Direct:

The EA's automated system of issuing flood warnings – both saline and fluvial – is being scrutinised. As the lead member on the scrutiny I need any comments, questions, praise or criticism, no later than 21 April. The more detail you can give the better. Everything you send will be formulated into questions and put to the EA to answer at 10.00 am on Tuesday 18 May at a meeting of the Fire & Community Scrutiny Panel. Any member of the public can attend.

Second Homes Council Tax

The parishes in our division account for more second homes council tax than any other division in the North Norfolk District, and conceivably in Norfolk. 25% of this tax is to be taken to fuel an Infrastructure Fund which will benefit urban rather than rural parishes. It was my understanding that all parishes would receive full details of the proposal; since that has not happened I have now asked, and been promised, that hard copies of a background document and a letter asking for opinions will be sent to each of our parishes.

The deadline set for responses is Friday 23 April. In the light of the delay in sending information I have asked for an extension but for now please note 23 April. Whilst your parish may not have major infrastructure needs I think it would be helpful to the County if you identified such needs as you visualise in the near/distant future. Copies to me would be useful for any discussion in which I am engaged.

Broadband and Mobile 'Phone Reception

As promised we are gathering information as to problems/inadequacies and will then press the commercial providers not simply to improve current reception but invest in the next generation broadband structure for Norfolk – and I shall emphasise for our rural areas. But it needs everyone who uses broadband to act now: register with Eastern Region and Broadband Uplift Scheme – www.erebusonline.org.uk You need only put your postcode and email address but as much information as possible will help the campaign. The outcome will be a database pinpointing demand down to postcode level. It would be useful if you would copy your information to me – or indeed if you have difficulty registering. To check your speed go to: broadbandspeedchecker.co.uk

Wells Field Study Centre

You will have read that funding has been removed from the Centre, that closure has been recommended and school groups are being asked to transfer to Holt Centre. However with support from many people my plea that consultation should take place prior to closure has been agreed. A system for consultation is being compiled and information will be released once all the details are finalised. However please note that 7.00 pm on Monday 24 May in the Maltings there will be a meeting for all members of the community as part of the consultation – the main downstairs room has been booked to allow for as many people who wish to attend. Invitations will be sent to as many local groups as can be identified but in any case it is an open meeting. (There will be separate meetings for schools and environmentalists groups to which invitations will be sent.)

Shoreline Management Plan (Old Hunstanton to Weybourne)

Our last chance to see the revised plan, before it goes for ratification by the District Council and County Council, will be on Tuesday 25 May 2010 at the Maltings (time to be confirmed). As stakeholders we are all invited and everyone with any interest should attend.

Recycling Centre:

Whilst realising that cuts have to be made I am sorry to confirm that Wells recycling centre will become 'part-time' from Tuesday 20 April. The site will be closed on Tuesdays, Wednesdays and Thursdays and open Friday, Saturday Sunday and Monday. Further information and opening times can be found at www.norfolk.gov.uk/recyclingcentres.

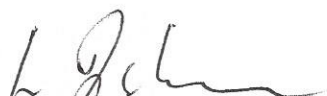
The following is an update from your Safer Neighbourhood Team. The information can be shared or used to update local publications including newsletters and parish magazines.

Review of monthly outcomes for Wells – March 2010

Male to appear in court in May for obstructing a police officer and public order offences

Male arrested for drink driving remanded in custody after being on bail for the same offence. Appears in court in April.

Male to appear in court in April charged with driving under the influence.



The quarterly SNAP meeting held on March 11 attracted a record turnout of members, the conference proved productive and with the three new priorities chosen by those in attendance. The panel commented positively on the action that the team had undertaken over the period.

Wells Police Boat was utilised for the first time this year launched from Blakeney Quay to carry out patrols to Cley and Morston Harbour.

Two vehicles seized in Wells for no insurance

A 'Shop Watch' scheme in Wells was launched. Eight businesses were identified due to previous thefts and potential vulnerability to participate. Each of the stores welcomed the scheme which uses a radio system to help deter and tackle retail crime.

A male was arrested for sexual offence, he was interviewed and a file has been submitted to the Crown Prosecution Service.

A male was apprehended for harassment; he was interviewed at Wells Police Station and reported for the offences.

A male was arrested on suspicion of theft after being found in possession of stolen goods and red diesel.

A male has been arrested on suspicion of handling stolen goods as a result of forensic evidence.

A female was detained for being in possession of an offensive weapon in a public place; she was cautioned for the offence.

Following criminal damage being caused to a car, a 42-year-old woman was arrested in Wighton.

A male was detained in Wells for causing damage to a van in Wells, the enquiry continues.

A male who was arrested for driving with excess alcohol following a road traffic collision, failed to provide an evidential sample of breath. He has been charged with this offence and disqualified from driving until the case reaches court.

A male from Wells was also arrested on suspicion of driving with excess alcohol following a collision in Wells.

A male was arrested in relation to the spate of burglaries which had been occurring at churches in the North Norfolk area. CCTV evidence of the offender at two scenes has been obtained; he is currently on bail pending a CPS decision.

In March there were four non-injury road traffic collisions in the Wells area. Two males were arrested after a collision in Warham Road, Wells, after leaving the scene. No vehicle collisions have resulted in injury.

Crimes for March are one theft of fuel from a vehicle in Wells; a theft of heating oil reported in Wighton; two thefts of garden ornaments, incidents police believe are linked; and a domestic related theft of money. There have been three burglaries of houses in the area, in Blakeney, Cley and Wells. Three beach huts were damaged at Wells, items have been seized for DNA analysis and enquiries are ongoing. A school in Walsingham had a window smashed and forensic evidence has led to a suspect being identified.

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Damage was also caused to the village hall in Walsingham, it is not believed these incidents are linked but officers continue to make enquiries. Three vehicles have been damaged over this period, there is a possibility of CCTV evidence identifying the offender, enquiries are therefore continuing.

A Restorative Justice (RJ) conference was held in relation to an assault which took place in Wells. Both female participants agreed to positive outcomes and the meeting was successful. Another RJ conference was held in relation to problems caused by four youths, their parents were present along with the victim and partner. A successful outcome was reached, £200 compensation was offered and an apology was received.

Officers have again been holding impromptu surgeries on the Norfolk Coasthopper buses whilst travelling between parishes.

An initial planning meeting was held in relation to the travellers' pilgrimage at Walsingham.

Joint patrols were carried out by team members with the truancy officers for North Norfolk District Council

A meeting was held with the Eastern Sea fisheries at Lowestoft in relation to Wild life issues on the North Norfolk Coast

Team members attended a disco at Wells Alderman Peel High School to help deter underage drinking. One 14-year-old male was dealt with for smelling strongly of intoxicating liquor. A letter was sent home to his parents. The event was deemed a success.

Remaining Parish Council Meeting dates for 2010

Monday 10th May Annual Report to Parishioners
Monday 7th June
Monday 5th July
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7:1 69 Wells Road – Erection of replacement garage/outbuilding

Notice of Decision:
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Apologies: Mary Gerrard

1 Minutes

The Minutes of the last meeting held on Monday 1st March 2010 were read, approved and signed as a true record by the Chairman following the removal of paragraph 3 of item 3:1 which was as follows:

Mark Harrison offered to contact representatives from the W.I. and the Church to invite them to attend the next meeting to give them the opportunity to comment on the plans for the new sign.

2 Declarations of Interest

No declarations of interest

3 Matters Arising

3:1 Village Sign by L Signs www/lsigns.co.uk 01638 713647 Eddy Procter informed the Parish Councillors that despite his best efforts he had no further news to report. Further discussion took place regarding the possible design of the sign. Eddy Procter clarified that it had been approved by the Parish council that the new sign was to be a replica of the old one, photographs which gave a clear picture of the old sign had been provided to L Signs, they also had the old sign, which although very worn, it should have been possible to produce an accurate mould. The Chairman stressed that every effort must be made to get it right, as the sign will be there for a long time.

The Chairman also suggested that if anyone has a design or would like to produce a drawing this could be considered.

Mark Harrison suggested that once some options were available a public meeting could be organised to give everyone the opportunity to make their views known.

Eddy Procter agreed to contact L Signs and request a drawing of the proposed sign as a replica of the old one and to stress that no work was to be carried out on the new sign until agreement had been reached.

3:2 Bottle Bank The Chairman offered to make some enquiries at the Red Lion to clarify the use of their bottle bank by parishioners before a decision is taken regarding an additional bank.

3:3 Inscription Mark Harrison informed the Parish Councillors that the sign has been produced and this was circulated to the Councillors. Eddy Procter kindly agreed to fix the plaque to the seat. Mark Harrison also confirmed the seat is to be secured as soon as time allowed.

4 Correspondence

N C C

- Operation of the Norfolk Infrastructure Fund – Yours views

4. Correspondence – Continued

N N D C North Norfolk Pathfinder Issue No 2

Steven Bashforth Letter of resignation from the Parish Council.

Susy Reynolds and Rocky Husain Expressing their concerns that dogs are not kept on a lead in the area of Mill Pightle and the playing field.

Permission was requested to erect two permanent wooden signs – one to be put at the bottom of Hollow Lane and the other at the end of the Mill Pightle fence, opposite the children's swings requesting that dogs are kept on leads at all times. The signs would be professionally made. In addition to this it was also requested if the Parish Council would be willing to erect a sign somewhere near the children's swings (and or at the bottom of Hollow Lane) asking that all dog owners pick up after their dogs and take it home with them. They would be happy to arrange for the sign to be put in place.

The Parish Council approved these requests.

Highways Department – Speed Checks The Clerk distributed copies of the report received following the recent speed checks that had been held on 12th December 2009 at three different times during the day.

The average speed in the east direction was 25.5 mph the speed in the west direction was 28.2 mph. Some concerns were expressed that this average speed data was not correct as the number of vehicles exceeding the speed limit in the east direct was 5 with a top speed of 35 mph and in the west direction 17 vehicles exceeded the speed limit with a top speed of 44 mph.

The Councillors agreed the speed check should be carried out again but at a different time of the day preferably between 7.30 and 9.30am and 4.00pm and 6.00pm.

5 Finance

The following expenditure was approved.

E-on Energy – Monthly street lighting energy charge cost £48.60.

6 Planning

6:1 68 Wells Road – Erection of replacement garage/outbuilding – The Parish Councillors had no objection to this application.

Notice of Decision:

6:2 The Old Hall, Church Street – Installation of painted paneling to dining room – Permission for development

7 A O B

Overhanging Vegetation, road surfaces, drainage and signage. The Clerk confirmed that the NCC representative Quinton Barker had been asked to attend another site meeting which had been arranged for Wednesday 14th April at 9.30am.

8:3 Village Hall Trustees - Charity Commission

Janey Sugden confirmed that some progress had been made regarding the charity commission which was not as had been expected, but felt that the information she had obtained should firstly be conveyed to the Village Hall Committee at their next meeting, she will then provide a more detailed report to the Parish Councillors at their next meeting.

8 Web Site

Janey Sugden produced and distributed copies of an example of a possible web site for the village of Stiffkey. It was agreed this item would be on the next agenda for further discussion

9 Parish Plan

Janey Sugden confirmed that a draft version is being prepared which will be produced and available for consultation.

Report from Jonathan Savory

Budget

At the Full Council meeting of February 24th the main business was to set the budget for the forthcoming financial year 2010-11. Cllr P Moore Liberal Democrat Portfolio Holder for Financial Services presented his seventh budget. The proposed increase in the North Norfolk share of the Council Tax is 2.8% an increase of £3.78 making a band D property £138 87 / year. Two reasons put forward for some of the increase was the reduction in Government Grants for the provision of bus passes and Interest Rate cuts on NNDC Investments. It was stated that a rise of 2.8% could be the highest by any District Authority in Norfolk this year. Following the usual cross party debate the proposal was put to the vote and carried by 28 votes to 9 with 2 abstaining. On a positive note investment in Wells by NNDC on the Maltings and the Sack House will total £165K.

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Report from Councillor Marie Strong

News from the County Council

IMPORTANT DATES

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Second Homes Council Tax

The parishes in our division account for more second homes council tax than any other division in the North Norfolk District, and conceivably in Norfolk. 25% of this tax is to be taken to fuel an Infrastructure Fund which will benefit urban rather than rural parishes. It was my understanding that all parishes would receive full details of the proposal; since that has not happened I have now asked, and been promised, that hard copies of a background document and a letter asking for opinions will be sent to each of our parishes. The deadline set for responses is Friday 23 April. In the light of the delay in sending information I have asked for an extension but for now please note 23 April. Whilst your parish may not have major infrastructure needs I think it would be helpful to the County if you identified such needs as you visualise in the near/distant future. Copies to me would be useful for any discussion in which I am engaged.

Broadband and Mobile 'Phone Reception: As promised we are gathering information as to problems/inadequacies and will then press the commercial providers not simply to improve current reception but invest in the next generation broadband structure for Norfolk – and I shall emphasise for our rural areas. But it needs everyone who uses broadband to act now: register with Eastern Region and Broadband Uplift Scheme – www.erebusonline.org.uk You need only put your postcode and email address but as much information as possible will help the campaign. The outcome will be a database pinpointing demand down to postcode level. It would be useful if you would copy your information to me – or indeed if you have difficulty registering. To check your speed go to: broadbandspeedchecker.co.uk

Wells Field Study Centre: You will have read that funding has been removed from the Centre, that closure has been recommended and school groups are being asked to transfer to Holt Centre. However with support from many people my plea that consultation should take place prior to closure has been agreed. A system for consultation is being compiled and information will be released once all the details are finalised. However please note that 7.00 pm on Monday 24 May in the Maltings there will be a meeting for all members of the community as part of the consultation – the main downstairs room has been booked to allow for as many people who wish to attend. Invitations will be sent to as many local groups as can be identified but in any case it is an open meeting. (There will be separate meetings for schools and environmentalists groups to which invitations will be sent.)

Shoreline Management Plan (Old Hunstanton to Weybourne): Our last chance to see the revised plan, before it goes for ratification by the District Council and County Council, will be on Tuesday 25 May 2010 at the Maltings (time to be confirmed). As stakeholders we are all invited and everyone with any interest should attend.

Recycling Centre:

Whilst realising that cuts have to be made I am sorry to confirm that Wells recycling centre will become 'part-time' from Tuesday 20 April. The site will be closed on Tuesdays, Wednesdays and Thursdays and open Friday, Saturday Sunday and Monday. Further information and opening times can be found at www.norfolk.gov.uk/recyclingcentres.

Remaining Parish Council Meeting dates for 2010

Monday 10th May Annual Report to Parishioners
Monday 7th June
Monday 5th July
No Meeting in August
Monday 6th September
Monday 4th October
Monday 1st November
Monday 6th December

Minutes of Stiffkey Parish Council extra-ordinary Meeting on Wednesday
28th. April 2010

Present: Laurence Jordan, Stanley Sutton, Andy Nolan, Mark Harrison, Eddie Procter, Mary Gerrard.

Minutes.

The meeting was called by the chairman, Laurence Jordan, following the N.N.D.C. meeting which he attended at Morston last week.

He explained that Stiffkey no longer had a clerk of the Parish council and that it was necessary to appoint a qualified clerk before the annual general meeting in May.

It was proposed that Mrs. D. Dann be approached to take on the role as she is presently the acting clerk for Cley P.C.

This was agreed by the council and L. Jordan will approach Mrs Dann after consulting with North Norfolk District Council about this issue.

Beverley Jordan has offered her services as clerk on a permanent basis if needed in the future.

It was stated that Stiffkey Parish Council's finances are in order but that the whereabouts of the Council Cheque book is not known at present following official enquiries.

Laurence Jordan has been to the bank to open a new account and it is thought that it is possible for the precept to be used as normal when necessary.

Planning

A new planning application will be discussed at the next council meeting.

Mr. Q. Barker, assistant Highways engineer.

His report was read by L. Jordan.

M. Harrison will contact him on the subject of the bridge in Stiffkey which is potentially dangerous.

A.G.M.

Owing to present circumstances, it was decided to defer the A.G.M. until after the next Parish Council meeting. An audit of the accounts needs to take place.

The meeting closed at 7.50 p.m.



STIFFKEY PARISH COUNCIL

Chairman: Mr L Jordan

Clerk's Address
139 Camping Hill
Stiffkey
Wells next the Sea
Norfolk
NR23 1QL

Tel: 01328 830619 (evenings\weekends)
E-mail : Not yet available

10th May 2010

The next meeting of Stiffkey Parish Council will be held on **Monday 10th May 2010 in the Village Hall at 7.00pm.** All Parishioners are welcome to attend.

A G E N D A

- 1 Apologies
- 2 Chairman's Report
- 3 Declarations of Interest on the Agenda
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning
- 8 Village Sign
- 9 Parish Plan
- 10 A O B
- 11 Parishioners Question Time

The next Parish Council Meeting will take place on Monday 7th June 2010.

Minutes of Stiffkey Parish Council Meeting held on Monday 10th May 2010.

Present; Laurence Jordan, Stanley Sutton, Andy Nolan, Eddie Proctor, Mary Gerrard,
Mark Harrison, Councillor Marie Strong, Councillor Jonathan Savory,
Solicitor Elizabeth Smith, 4 parishioners and (temporary) Clerk.

Apologies: Police

1. Minutes

The minutes of the last meeting held on Monday 12th April 2010 were handed out to the Parish Council, but the minutes of the Extra-ordinary Meeting held on Wednesday 28th April 2010 will be given to each Parish Council Member when they have been copied.

2. Chairman's Report

Due to the circumstances there was no Agenda and no minutes for the AGM available. Laurence Jordan thanked all parties for their support. There have been six planning applications that have been received. There are copies of plans that still need to be discussed. Mark Harrison was thanked for the hedge cutting and all his hard work. The matter of the hedge at 3 Church Street, Stiffkey is still ongoing. Marie Strong will follow up this matter and challenge as it is still dangerous for walkers.

Laurence Jordan thanked Stanley Sutton for all his hard work regarding the Playing Field and commented that it was disappointing that there would not be a fete this year.

3. Declarations of Interest

No declarations of interest.

4. Matters Arising

4.1 Parish Clerk

Solicitor Elizabeth Smith from North Norfolk District Council informed the Parish Council of the current situation regarding the former Clerk. The Police are involved and more and more is coming to light. Elizabeth Smith requested that the matter should not be discussed any further and refer all questions from the media to North Norfolk District Council and they would then refer them to the Police. Should any of the Parish Councillors wish to discuss the matter with the Solicitor the contact details are as follows: - Elizabeth Smith, Legal Services NNDC, Tel: 01263 516043, E-mail: elizabeth.smith@north-norfolk.gov.uk, Fax: 01263 516335.

Elizabeth Smith also advised that the Clerk's Job must be advertised in a Local Newspaper and that this should be done as quickly as possible so that applicants can be vetted at the next meeting. It was suggested that this advert should be in the Fakenham & Wells Local Newspaper. Toolkit/Guidance notes have been provided by NNDC and that they (Parish Councillors) should refer to the Toolkit for the Clerk's Contract of Employment. It was also mentioned that the new Clerk should be supervised carefully to ensure that this situation does not happen again.

The Solicitor also recommended that there should be new accounts opened and new signing mandates put in place. Forms to be obtained from Barclays Bank in order for this to be carried out.



A Training Day for Parish Councillors will be held at Colby on the 26th May 2010 and it was recommended by the Solicitor that at least one person from this Parish should attend. Clerk to get booking forms from Sue Lake.

Elizabeth Smith also agreed that copies of the cheques issued to the former Clerk should be obtained as this would assist the Police should they be required. Clerk (temporary) to arrange to get these from the Bank. It was also mentioned that the Police may at some point need to have the books back for their ongoing investigation.

4.2 Appointments

Laurence Jordan was appointed as the Chairman and Mark Harrison was appointed as Vice Chairman.

5. Correspondence

5.1 Village Hall Committee

Letter received from Village Hall Committee with regard to a box of papers which included the original Deed of Gift should be returned to the Village Hall for the Committee to examine its contents and arrange for archiving.

Elizabeth Smith, Solicitor advised the Parish Council that they should continue to hold and ensure security of the relevant documents.

5.2 Village Hall Committee

Letter received from Village Hall Committee with regard to ongoing issues in relation to The Charity Commissioners.

5.3 North Norfolk Shoreline Plan

Invitation to Parish Council to attend Shoreline Meeting which is to be held on Tuesday 25th May 2010.

6. Finance

The following expenditure was approved.

Village Hall Hire GBP 150.00

Village Sign GBP 730.00

E-on Energy GBP 47.95

7. Planning

The following planning application has been received:

Planning Ref: PF/10/0432 Rose Cottage, 82A Wells Road, Stiffkey, Wells, Norfolk – The Parish Council objects to this development for the following two reasons:-

1. Overdevelopment in that part of the Village
2. Parking problems

8. A. O. B.

Homewatch

Homewatch is to be revised and reformed. All Co-coordinators will have to complete a registration form. The Homewatch signs will be replaced. Andrew Dixon is Coordinator for the area. He was unable to get to the meeting tonight, but will be delivering the registration forms to John Pearson for the Stiffkey Coordinators to fill in. Mary Gerrard informed the meeting that the Homewatch held the sum of GBP 151.00 on account for any expenses.

Highways

A handwritten signature in black ink, appearing to be 'P. G. L.', is located at the bottom right of the page.

The Highways have been back in touch and the proposed moving of the Village Speed signs has been declined. Legally they cannot be moved more than 10 yards but they would be willing to paint roundels on the road outside the speed signs. With regard to the matter of Village Speeding they would be putting up repeaters signs and adding more speed limit signs to the Village. It was noted that the work that has been carried out already is actually worse to walk upon than before as it is loose and banked up to high. This is work that has been done on the side of the road between 3 Church Street and the Village Hall.

Pavements

Councillor Marie Strong advised that at a meeting she had proposed that money from Second Homes should come back to the Parish's that are giving the most i.e. they have the highest proportion of Second Homes. This money could be used to fund Pavements in the narrow streets. The answer was no for the present time.

Scira Funding

It was noted by one of the Parishioners that the Wind farm Developers have a pot of money that they are giving to local causes. Could the Village apply for funds? – Village Hall Committee is already looking into this. Councillor Marie Strong advised that there would be a Committee set up to allocate the funds in due course.

Village Sign

Parish Council was advised that the sign requirements are in place and it was agreed to move forward with the new sign. E Proctor has carried out remedial work to keep the post and base in order ready for the new sign. It was also noted that the WI would be sorting out a new tree to be planted at the same time as the new sign is to be put into place.

Report from Councillor Marie Strong

At the Cabinet meeting on 10 May I again pursued (strongly) the idea that villages contributing to the Norfolk Infrastructure Fund by means of second homes council tax should benefit with an allocation of that fund ie for the parishes in the Wells Division. The answer, in brief, was no! However I will continue to pursue.

This month much of my news is as before but with updates. However there is one fresh and I think exciting piece of news - the Tour of Britain cycle race is coming to Wells on Thursday 16 September. Specific details will be released later but the cyclists will race through Holkham grounds, into Wells and a sprint stage will take place along the quayside – along the coast to Stiffkey then to Sherringham and inland. If you keep your eyes peeled you should see Olympic and World Champions speed past. (Bonus the roads will be checked for potholes).

Broadband and Mobile 'Phone Reception: There has been some response to my request for details as to your reception and speeds but we continue to need more information. We must press the providers to ensure rural Norfolk is not left behind. Some of us remember the fight to get broadband access in Wells now we have another fight. The next generation offers double even the best present speeds! We do not want to be left behind again so register with Eastern Region and Broadband Uplift Scheme – www.erebusonline.org.uk You need only put your postcode and email address but as much information as possible will help the campaign. The outcome will be a database pinpointing demand down to postcode level. It also helps communication if you copy your information to me – or indeed if you have difficulty registering.

Environment Agency Flood Warning Direct: I have received considerable information regarding EA's automated system of issuing flood warnings and am compiling questions to be presented to the EA. The EA will be attending the Fire & Community Scrutiny Panel at 10.00 am on Tuesday 18 May to answer our questions. Any member of the public can attend.

Wells Field Study Centre: Letters should have gone out by now inviting anyone in Wells with an interest in the Centre to a meeting at the Maltings on Monday 24 May at 7.00 pm. If you have not received a specific invitation please accept mine now. (Schools and Environmentalists will be invited to separate



meetings as will people interested in the Holt Centre.) For anyone failing to read last month's Quay just to say that funding has been removed from the Centre but we are undertaking a detailed consultation as to how we can keep the Centre open. For information about the Centre visit www.norfolk.gov.uk/outdoorlearning. If you wish to contribute to the e-survey visit www.norfolk.gov.uk/outdoorlearning and click on to the consultation icon.

Shoreline Management Plan (Old Hunstanton to Weybourne): Key Stakeholders will be receiving an invitation to see the revised maps for the SMP. The invitation will be to the Maltings on Tuesday 25 May 2010 from 4.00 pm until 7.00 pm with presentations at 4.30 and 6.00 pm.

Recycling Centre:

Folk are still arriving at the Centre not realising there is a new schedule. Please note that Wells recycling centre became 'part-time' from Tuesday 20 April. The site is closed on Tuesdays, Wednesdays and Thursdays and open Friday, Saturday Sunday and Monday. Further information and opening times can be found at www.norfolk.gov.uk/recyclingcentres.

There is also a telephone number and Email address with regard to reporting Potholes or the general condition of the highway and they are as follows:- tel no. 0344 800 8009 E-mail highways@norfolk.gov.uk

Report from Councillor Jonathan Savoury

The piece of land at Camping Hill, Stiffkey is overgrown again and this has been discussed with Paul Ingham and should be sorted in the near future.

A discussion took place with Jill Fisher regarding this piece of land and it transpires that due to the situation and access the valuation has decreased. The Parish Council expressed an interest in obtaining this land for allotments for the Parishioners and it was decided to write to Jill Fisher in order to move this forward.

On 28th April 2010 a Council Meeting was held in order to Appointment the Members of the Cabinet and it was duly noted that there was a lack of members from this area.

The Planning Committee will continue to run as one whole area for the life of the Council. This will save money but Members will have to travel further and the Councillor expressed his concerns about this.

With regard to the Grays Building at Wells it was agreed that a Compulsory Purchase Order could be put in place, however at the same meeting one of the family members advised the Council that the family had finally agreed that the building was going to be put on the market.

Also discussed was the matter of the Re-development of the Maltings at Wells. The Project Re-Development Group will be the main leaseholder for the building but that means that various leases will need to be surrendered.

Membership of Norfolk Association of Parish Councils

It was recommended that Stiffkey should become members of the above. The Clerk will look into the costs and report back.

Steel Filing Cabinet

It was brought to the attention of the Parish Council that a while ago one of the Previous Clerks purchased a steel filing cabinet in which to keep all the documentation. This appears to have been removed and the Chairman was going to look into the matter.



From: Strong, Marie
Date: 05/11/10 23:25:51
To: bevjordan241@btinternet.com
Subject: FW: County News

News from the County Council

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County Councillor Dr Marie Strong
marie.strong@norfolk.gov.uk
 07920 286 597

Wells Division: Barshams and Houghton St. Giles, Binham, Blakeney, Brinton and Sharrington, Field Dalling and Saxlingham, Great Snoring, Hindringham, Holkham, Langham, Letheringsett with Glandford, Morston, Sculthorpe, Stiffkey, Stody & Hunworth, Thornage and Little Thornage, Great & Little Walsingham, Warham, Wells-next-the-Sea, Wighton, Wiveton.

The information contained in this email is intended only for the person or organization to which it is addressed. If you have received it by mistake, please disregard and notify the sender immediately. Unauthorized disclosure or use of such information may be a breach of legislation or confidentiality and may be legally privileged.

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Unless this email relates to Norfolk County Council business it will be regarded by the Council as personal and will not be authorized by or sent on behalf of the Council. The sender will have sole responsibility for any legal actions or disputes that may arise.

I attended the Cabinet meeting of 4 May where two agenda items concerning Wells were discussed.

Festival Amusements

Mr Gray addressed members and advised the family had reached agreement between themselves and the site will be placed on the market later this week.

The Leader of the Council allowed me to speak. I supported the Compulsory Purchase Order for Grays Arcade and was pleased agreement had been reached and a way forward was now possible for redevelopment.

Cabinet approved the Compulsory Purchase Order should redevelopment not occur.

Wells Maltings Project Steering Group

The Leader of the Council allowed me to voice my support for the following recommendations.

1. Cabinet to provide officer and member support for the project pre-development stage 2010-13.
2. Cabinet to agree support for the Maltings Project Steering Group to take forward the new Wells Maltings Trust that will become the main leaseholder of the building.
3. Cabinet supports the activity to take forward the renegotiation of leaseholds by the Benjamin Foundation and Wells Community Assoc in order to provide one lease for the new Wells Maltings Trust.
4. Cabinet to grant authority for financial support of £30,000 to be secured from the Local Business Growth Incentive. This funding will support the recruitment of a Project and Facilities manager for the development phase of the capital project.

Cabinet approved these recommendations.

Jonathan Savory
District Councillor Priory Ward

jds@thelaurals.plus.com

District Councillors Notebook

I attended the Full Council meeting of April 28th the main business was the appointment of Councillors to positions as follows:

Chairman Cllr G Lisher Lib Dem Fakenham

Vice Chairman Cllr B Cabbell Manners Conservative Cromer

Leader Cllr V Gay Lib Dem North Walsham

Members of the Cabinet

Cllr P Bevan Jones, Strategic Housing and Supporting Communities. Lib Dem Sheringham

Cllr V Gay, Building Control and Area Planning. Lib Dem North Walsham

Cllr G Jones, Organisational Development, Communications, Customer Services and ICT. Lib Dem Gaunt

Cllr P Moore, Financial Services, Corporate Assets, Revenues and Benefits. Lib Dem North Walsham

Cllr H Nelson, Leisure and Cultural Services, Tourism, Conservation, Design and Landscape. Lib Dem Sheringham

Cllr E Seward, Environmental Health, Environmental Services, Sustainability, Legal and Democratic Services. Lib Dem North Walsham

Cllr C Stockton, Planning Policy, Coastal Strategy, Economic Development. Lib Dem Waterside

Review of Development Control Single Committee Structure

A saving of £11470 would result from efficiency savings through staffing following a lengthy debate it was resolved to adopt a newly constituted single committee structure comprising of 14 Members. This will be for the remainder of the life of the current Council this arrangement will be reviewed in the Spring of 2011.

STIFFKEY PARISH COUNCIL

Chairman: Mr L Jordan

Clerk's Address
139 Camping Hill
Stiffkey
Wells next the Sea
Norfolk
NR23 1QL

Tel: 01328 830619 (evenings\weekends)

E-mail : Not yet available

7th June 2010

The next meeting of Stiffkey Parish Council will be held on **Monday 7th June 2010 in the Village Hall at 7.00pm.** All Parishioners are welcome to attend.

A G E N D A

- 1 Apologies
- 2 Declarations of Interest on the Agenda
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- 8 Parish Plan
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- 10 Parishioners Question Time

The next Parish Council Meeting will take place on Monday 5th July 2010.

Minutes of Stiffkey Parish Council Meeting held on Monday 7th June 2010.

Present; Laurence Jordan, Stanley Sutton, Andy Nolan, Eddie Proctor,
Mark Harrison, Councillor Marie Strong, Councillor Jonathan Savory, PC Simon
Blakeley, 3 parishioners and (temporary) Clerk.

Apologies: Nil

1. Minutes

The minutes of the previous meeting held on the 10th May 2010 had been received by all members and duly signed off as correct.

2. Declarations of Interest

No declarations of interest.

4. Matters Arising

4.1 Police Crime Report

Since the last meeting only two Crimes has happened in this Village and they are as follows:-

John Pearson – Theft of Tools

Mrs. C Reynolds – Distraction Crime

The only other item that the Police have had to deal with was a Missing Person from the local Camp Site but that person turned up later at a Local Public House.

With regard to the Speed Camera\Gun they has been some confusion as to places to set up in the village, plus the Camera has broken down in the past but has been repaired and is ready for action. They will be using the Camera in the near future to help with the Speeding.

4.2 Councillor Strong's Report

Councillor Strong reported that the request for the Speed Signs to be moved had been declined. However, the Speed Repeater Signs had been granted and also the speed roundels would be put into place. Work for some of this appears to have started already in Bridge Street.

A meeting was held with regard to the Wells Field Study Centre and it was agreed that it should be kept for education and they are still fighting to keep it for that purpose. There is a Website that is available for comments which is www.norfolk.gov.uk/outdoorlearning - click on the consultation icon and leave your remarks/comments

With regard to Shoreline Management it is "Hold the Line" and protect what is already in place.

Concerns have been raised with regard to the Flood Warning System and an exercise now has to be undertaken re the mobile messages as it appears no one takes responsibility for ensuring that those messages have actually been received.

With regard to the Hedge/Footpath matter it needs to be examined further and Councillor Strong asked that the Land Registry be contacted to see who owns the land. Sarah Price (Footpaths) has no record held of it being a footpath. Also documentary evidence needs to be found with regard to this hedge/footpath which could stretch back to 1984.

4.3 Councillor Savory's Report



Councillor Savory reported that Mrs. Reynolds has been in contact with him regarding the plot of land at the front of her house. She has received a letter from the Local Authority advising that they will no longer be cutting the grass in that area. Why is this being stopped? The Chairman believes that this land may be Parish land. This needs to be assessed.

The plot of land behind the houses at Camping Hill has still not been cleared of weeds/brush etc and her will chase to get this completed. In the meantime, the Clerk will chase the matter of the Allotments on this piece of land with Gill Fisher.

There appears to be progress on the 46 Wells Road site (building site) and someone has been seen on site and it was understood to have been an Architect.

It was asked why the Travelers Site at Fakenham was standing empty – could it be cost. The Councillor was going to look into this.

5. Correspondence

5.1 Mrs. G Whitworth

Letter received from concerned resident of Camping Hill relating to the number of Cars that are still using Bangey for access to the marshes. It was decided that before anything further could happen the Parish Council needed to look at the ownership of the land concerned before any barriers etc could be put into place. Was the land District land or Glebe, this would need to be checked. Councillor Savory was going to check with District and the Clerk will investigate the Church connection.

5.2 Fire Authority Safety Plan

Questionnaire received with regard to the above.

5.3 Invitation to Event for Town and Parish Councils – Allotments

An invitation was received to attend the above which would be held on Thursday 8th July 6pm – 8pm at the Council Offices, Cromer.

5.4 Norfolk Minerals and Waste Local Development Framework

Proposals and Development Plan documentation plus DVD with a questionnaire for interested parties to comment.

5.5 Area Forum

Invitation received for members to attend the Area Forum Thursday 17th June 2010 6pm onwards.

5.6 Priory Parishes Group

Invitation received to attend the above hosted at Binham starting at 7.30 on Tuesday 8th June 2010.

5.7 Letter of Resignation

Letter received from Mr. Edward Proctor resigning his position on the Parish Council.

6. Finance

The following expenditure was approved.

E-on Energy £47.95 Paid via DDR from main account.
Job Advert £102.74

New number Two account will be up and running very shortly. Fraud case still ongoing and this may take sometime to complete.



7. Planning

The following planning application decision has been received:-

Planning Ref: - PF/10/0340 – 68 Wells Road, Stiffkey, Wells, Norfolk - Permitted but subject to listed conditions

8. A. O. B.

8.1 Homewatch

The Homewatch scheme is being set up but it is very slow progress at the moment. Andrew Dixon would like to get Stiffkey up and running first. There will be a meeting to be held in the near future details to follow.

8.2 Village Sign

E Proctor has carried out remedial work to keep the post and base in order ready for the new sign, however, it is very slow progress and it is understood that work had to be carried out on the old sign in order for the mould to be taken. Mr. Proctor is chasing via Email and should have some photos at some point.

8.3 Bridge

Ivy to be cleaned from Bridge and trees to be removed then repair work to take place which should be carried out September 2010.

8.4 Street Lighting

It was reported that a Street Light was not functioning correctly at 150 Camping Hill. It appears to be on for most of the time. Mr A Nolan will obtain the light number and this will be forwarded to Mr Jones to be sorted.

8.5 Parish Plan

Parish Plan is still ongoing.

8.6 Steel Filing Cabinet

It was brought to the attention of the Parish Council that a while ago one of the Previous Clerks purchased a steel filing cabinet in which to keep all the documentation. This appears to have been removed and the Chairman was going to look into the matter. Request will have to go via the Police with regard to this matter. It was also suggested that we may be able to get a Filing Cabinet from Docking who had surplus office supplies. This Filing Cabinet would enable all documents to be held in one place.

8.7 Job Adverts

The Council will have to advertise 3 positions for Parish Councillors following the resignations of Mr Proctor, Mr Bashforth and Mrs Gerrerd. The advert for these will be placed in the notice boards throughout the village along with a copy of the Job advert for the Clerk (as per request). Mr Curtis asked if there would be a problem in getting new Councillors in light of the situation with the Village Hall and Trustees. This was a situation which had been in place for some time and had not affected recruitment before, and it was also pointed out that for most of the parties who had left it was for personal reasons.

8.8 Bottle Bank

The bringing back of the Bottle Bank has been agreed by both the Parish Council and the Village Hall Committee as it would bring much needed funds into the Village.

Meeting finished 8.45 pm



Minutes of Stiffkey Parish Council Meeting held on Monday 5th July 2010.

Present; Laurence Jordan, Stanley Sutton, Mark Harrison, 6 Parishioners & Clerk.

Apologies: Andy Nolan, Marie Strong, Jonathan Savory, Police

1. Minutes

The minutes of the previous meeting held on the 7th June 2010 had been received by all members and duly signed off as correct.

2. Declarations of Interest

No declarations of interest.

4. Matters Arising

4.1 Police Crime Report

Since the last meeting no crimes had been reported in the Village. A question was raised regarding the enforcing of the speed limits in the village – the response is as follows- : If you are caught exceeding a speed limit you can and will be prosecuted in line with the current law. This is for both 20 and 30 mph speed limits.

4.2 Councillor Strong's Report

Broadband and Mobile Phone Coverage in Norfolk – Public Event on Thursday 29th July 2010

As you will have read previously I am a member of the Norfolk County Council Working Group looking at current provision of Broadband and Mobile Phone coverage in Norfolk and explore methods of improving and increasing its provision.

The Working Group would like to invite you to attend an afternoon session (1-5) at Norfolk County Council (address below) where we hope members of the public, senior County Councillors and business stakeholders will come and talk about their experiences with broadband and mobile phone coverage in their particular area of work and residence. We aim to make this a high profile media event to help emphasise the message that Norfolk needs to have much improved services in both broadband and mobile phone coverage.

If you are able to attend please contact Laura Childs on 01603 224295 or email laura.childs@norfolk.gov.uk . Alternatively you can write to Laura at Room B18, Cultural Services, County Hall, Martineau Lane, Norwich NR1 2UA. Refreshments will be available.

4.3 Councillor Savory's Report

46 Wells Road – Spoke to Miss Jo Medler who dealt with the last planning application she referred me to Mr. Gary Linder Senior Planner who advised me that the plot was in new ownership and a local architect was in the process of drafting new plans.

Mr. Linder was hopeful a new planning application will be forthcoming in the near future and optimistic it will be better worked out.

1.9.10

I expressed the Parish Councils wish to see this site developed soon.

Grass cutting outside Mrs. C Reynolds – Victory Housing have been cutting this grass but this is no longer the case and I shall be contacting Victory Housing to see why this has stopped and who owns the land.

5. Correspondence

5.1 NNDC – Green Build 2010

Invitation to be Green Build event which takes place on the 11th and 12th Sept 2010 at Felbrigg, Cromer.

5.2 Norfolk Police

Letter advising of Changes with the Constabulary.

5.3 NNDC – New Housing Strategy for North Norfolk

Two letters relating to the above advising of more information to follow.

6. Finance

The following expenditure was approved.

E-on Energy £47.95 Paid via DDR from main account.
Insurance AON £372.24

Fraud case still ongoing and this may take sometime to complete. Number Two account is up and running.

7. Planning

The following planning application decision has been received:-

Old Hall Farm – Returned with No Objections from the Parish Council ✓

The following planning decision has been received:-

Rose Cottage, 82A Wells Road, Stiffkey - Refused ✓

8. A. O. B. ✓

8.1 Homewatch

The Homewatch scheme is being set up but it is very slow progress at the moment. Andrew Dixon would like to get Stiffkey up and running first. There will be a meeting to be held in the near future details to follow.

8.2 Village Sign

Nothing further with regard to the sign.

8.3 Bridge

Ivy to be cleaned from Bridge and trees to be removed then repair work to take place which should be carried out September 2010.



8.4 Street Lighting

New Contractors have put themselves forward for the Stiffkey Parish and this will be looked into by the Chairman

8.5 Job Adverts

The Council has advertised 3 positions for Parish Councillors following the resignations of Mr Proctor, Mr Bashforth and Mrs Gerrerd; however, we are still awaiting confirmation from NNDC of any applicants for the positions. Once confirmation has been received of the situation then the Parish Council will Co-opt on three interested parties. A special meeting may be called in order for this to take place. Forms will be sent from NNDC for the new members to complete upon application.

It was also confirmed the Miss Beverley Jordan was being offered the Clerk's Job. It was requested that letters advising of the situation be sent to all the applicants.

8.6 Bottle Bank

The bringing back of the Bottle Bank has been agreed by both the Parish Council and the Village Hall Committee as it would bring much needed funds into the Village. The Chairman would get in contact with NNDC to arrange this.

8.7 Private Security

In light of Mrs Reynolds's crime a system was suggested by Mr White (The Rectory) for the elderly in the village. This would be something like a panic button to call for assistance and a local would attend. Mr White was going to look into this and perhaps obtain some funding. It was proposed that when Mr White had all his information and prices that he should be invited to address the meeting.

8.8 Greenway Trees

Mr Harrison asked the Parish Council for their opinion with regard to the state of the trees in Greenway. He pointed out that they are directly on top of the water main and need to be thinned out. The question arose as to who the land belongs to on which the trees are situated which requires further study of the Public Enquiry Documentation. This documentation should be able to show who owns the trees by giving clear guidelines as to distance from verge to verge and clear measurements. There are concerns over the water mains and the damage that could already be taking place. It was proposed to set up a meeting with Mr Vaughan-Jones to discuss this further.

8.9 Land at Camping Hill Access

It was brought to the attention of the Parish Council that there was a problem with accessing the Land at the back of Camping Hill for the contractor due to rough cut the property on behalf of NNDC. This was due to the trees from Mr Whites' property overhanging the lane. The contractors' tractor was unable to get passed to gain access to the property. However, the Parish Council was concerned that if they cleared the overhanging branches it would encourage more traffic down the bridleway and we already have a problem in that department. It was suggested that the contractor should be given an alternative route. Councillor Savory will be contacted and requested to ask the contractor to return using the new route.

9.0 New Signs – Footpath

It was suggested by one of the Parishioners that we should have signs at the edge of the Village that read as follows "Beware there are no footpaths" which would encourage traffic to be more cautious and careful when driving through the village. The Chairman stated that we have tried to improve the situation in the village and the matter is still ongoing but it was agreed that there is still traffic problems which need to be addressed.

9.1 Footpath at Camping Hill – Victory Housing

One of the parishioners was concerned with the state of the footpath which runs along the front set of houses at Camping Hill. This is in a very bad state of repair and these needs to be addressed for health and



safety reasons. The Parish Council Chairman said that he would enquire with Victory Housing as to available funding to sort out this matter.

9.2 On street Parking

It was brought to the attention of the Parish Council that the parking in the village is dangerous and should be assessed and arrangements made to sort out the situation. It is a particular problem near the Chapel especially during the summer months with the increased traffic. It was also noted that it causes increased congestion with the farm traffic and the Coast-hopper buses. It was suggested that we should have a no parking zone. It was noted that people continue to park on the rumble strips which should not be the case as they are for pedestrians. It was also noted that on the planning terms and conditions for the Chapel all parking was to be in the Lamp Shop Car Park.

Meeting finished 8.45 pm

A handwritten signature in dark ink, appearing to be 'H. G. L.', is written below the text 'Meeting finished 8.45 pm'.

STIFFKEY PARISH COUNCIL

Chairman: Mr. L Jordan

Clerk's Address
139 Camping Hill
Stiffkey
Wells next the Sea
Norfolk
NR23 1QL

Tel: 01328 830619 (evenings\weekends)
E-mail : Not yet available

5th July 2010

The next meeting of Stiffkey Parish Council will be held on **Monday 6th September 2010 in the Village Hall at 7.00pm.** All Parishioners are welcome to attend.

A G E N D A

- 1 **Apologies**
- 2 **Declarations of Interest on the Agenda**
- 3 **Councillors' Reports**
- 4 **Police Crime Update**
- 5 **Matters Arising**
- 6 **Correspondence**
- 7 **Finance**
- 8 **Planning**
- 9 **Village Sign**
- 10 **Street Lighting**
- 11 **A O B**
- 12 **Parishioners Question Time**

The next Parish Council Meeting will take place on **Monday 4th October 2010.**

STIFFKEY PARISH COUNCIL

Minutes of Emergency Meeting held on the 26th August 2010

Members Present:-

Mr. S Sutton
Mr. M Harrison
Mr. L Jordan

Apologies: - Mr. A Nolan

A meeting was held on the 26th August 2010 for the Parish Council to interview the Applicants for the position of Clerk to Stiffkey Parish Council. Each Applicant was interviewed in-depth according to the questions that had been provided by Miss E Smith, Solicitor at North Norfolk District Council. Once all the interviews had taken place a decision was made by the Parish Council to award the position to Miss B Jordan.

The new Clerk was asked to advise the other applicants of the decision.

It was also discussed at the meeting the need for new Members for the Parish Council and the Clerk was asked to put up notices again to ask for Applicants for the three positions available.

The meeting closed at 8.00 pm.

Minutes of Stiffkey Parish Council Meeting held on Monday 6th September 2010.

Present: Laurence Jordan, Stanley Sutton, Mark Harrison, Country Councillor Marie Strong, 5 Parishioners & Clerk.

Apologies: A Dixon (Police), a Nolan, District Councillor Jonathan Savory.

1. Minutes

The minutes of the previous meeting held on the 26th August 2010 and the meeting held on the 6th September 2010 have been received by members and duly signed off.

2. Declarations of Interest

No declarations of Interest

3. Matters Arising

3.1 Police Crime Report

No items of crime have been reported since the last meeting.

3.2 Councillor Strong's Report

Broadband and Mobile Phone Coverage in Norfolk

The public meeting was well attended and added weight to the need for the County to pressure providers not to ignore Norfolk. We have now submitted a bid to be considered for a rural national pilot but continue to need support from residents – demanding that we will not be left behind as the second generation of broadband becomes available to the more urban areas of England. Even if you have already done so please click on to www.broadband.norfolk.com and register your interest for a better service. Additionally all Norfolk Libraries will be carrying a petition form for you to sign – and there will also be copies out to all the Villages in my area (see enclosed). We really have to make a push now.

Connexions

It is planned to drastically cut the numbers of Connexions staff (the staff who help find employment for young people who are not in employment, education or training- known as NEET). It is intended that most of the support for young people will be given via the web. I continue to press that special consideration be given for those young people in our rural parishes who do not have access to good broadband and who if they access information on school or public library computers have difficulty in getting home – due



to lack of public transport. We know that drastic cuts have to be taken but I hope we can minimize the affect on the vulnerable members of the next generation.

Library and Library Van

If we do not use it we could lose it!! Some villages have been making little use of the library van – one not at all. This may be because newcomers are not aware of the service or that the time or locations are no longer appropriate. I am taking to each of the Parish Councils details of the van's schedule to see if adjustments to the schedule would help and can be made. The library staff and County Officers do not want us to lose this facility but we need to help them. It is free and easy to join – books including large print, stories on tape, CDs, DVDs are all available. I must add a plug for the Wells Library itself (and its super staff) In addition to all the items that are listed above you can borrow computer games and use the computers, including the internet, for free. Please send any comments, suggestions or requests for information either about the library or the van to wells.lib@norfolk.gov.uk or telephone 01328 710467.

A special request from the driver of the library van. Please do not park (illegally) opposite the library van garage since this means he cannot exit the garage. The driver on many occasions has found it necessary to visit the bank, library, post office etc seeking those illegally parked. Recently he could not find the culprit and as a result he did not have time to stop at Stiffkey. Enough said!!!

Wells Field Study Centre

The Children's Services Overview and Scrutiny Panel will now meet at 2.00 pm on Thursday 7th October 2010 (at County Hall) to discuss proposals for the future of the Field Study Centre. The meeting will be open to the Public with opportunity to send in questions prior to the event – you will need to contact Kristen Jones 01603 223053 or kristen.jones@norfolk.gov.uk to obtain details of the deadline for questions. I shall be on the Panel that day and would be delighted to see any of you in the public area.

Sky Interactive Button

Attached is a copy of details of how to obtain information via Sky, Virgin, Wii, PC and mobile about services from Norfolk County Council.

Recycle Centre – Wells

There have been problems with clearing the items that have been deposited for recycling whilst the site was open. As this site is only part-time they have a limited number of days in which to remove all the items that have built up. They are looking into this and hope to make some adjustments to collection times and days.

A handwritten signature in black ink, appearing to be 'L. Jones', is located at the bottom center of the page.

Litter Problem in Wells

It was brought to the attention of Marie Strong by one of the Parishioners that Wells does seem to have a litter problem at certain times of the year and in certain places. Councillor Strong said that she would look into this.

3.3 Councillor Jonathan Savory's Report

Nothing to report from the last meeting. Unable to attend this meeting.

4. Correspondence

4.1 NNDC – Communities Team

Letter from NNDC asking for updated contact information.

4.2 NNDC – Legal Services

Letter from NNDC advising about a Special Event for Parish Council Clerks.

4.3 Bank Statements

Bank Statements for the two current accounts relating to the month of August 2010.

4.4 K McDougall

Mr. McDougall requests a banner with regard to the Cycle Race - 16th September 2010 to welcome the cycle race to Stiffkey. Idea declined by the Parish Council.

5. Finance

The following expenditure was approved.

E-on Energy 47.95 Paid via DDR from main account.
Mazers Auditors 57.50
Village Hall Fee 150.00

6. Planning

No Plans have officially been received by the Parish Council but they have been advised of some in the pipeline for 46 Wells Road, Stiffkey. That would be Two Houses and Parking. The Council agreed for the party concerned to come and explain the plans that have been submitted but not yet approved, at a later meeting.

7. A.O.B.



7.1 Homewatch – Neighbourhood Watch

Homewatch is in the process of being set up and they are just awaiting all the forms to come back from village members. There are enough funds to purchase new signs. There is a good coverage of Co-coordinators for the village. Public meeting to follow in due course. Mary Gerrad will continue as main contact/finance officer for the village for the time being.

Mr. White approached the council with regard to setting up a new system re security for the older members of the village, but it appears to be too expensive and too complicated. Mark Harrison will liaise with Mr. White to discuss further. Quotes to be obtained by Mr. White.

7.2 Village Sign

Nothing further has been heard about the Village Sign. It was requested that Mr. E Procter be requested to come to the next meeting to discuss to what stage the sign had reached with regard to repair/replacement. It was also suggested that a request should be made for the email address of the party carrying out the work so that it can be chased if necessary.

7.3 Work on Bridge

Mark Harrison to chase up re the above work to be carried up on the bridge.

7.4 Street Lighting

A request was made for contact to be made with Jones with regard to the following street lights that are not working correctly:-

No 15 Hollow Lane

No 15 Council Houses, Wells Road, Stiffkey.

7.5 Allotments

A request had been made by Martin Green from NNDC for numbers from the village interested in Allotments. Between 8 – 10 parties have expressed an interest in having an allotment. The Clerk will advise Mr. Green of the numbers await information as to what happens next.

7.6 Bottlebank

The issue of the bottlebank was raised and the Chairman advised the meeting that forms had been left with the Village Hall Committee for them to complete certain details and forward on to NNDC. Then the point of where to site the bottlebank was raised. One of



the Village Hall Committee wanted to remove the wall and push the bottlebank back so that it was not taking up the car parking spaces. There was also the issue of who the land belonged to that they wanted to dig into to make space for the bottlebank. It was noted that the bottlebank had to be accessible to all parties and had to be sited on a flat surface and that the lorry should be able to deliver and collect without any access problems.

It was pointed out that the monies from the bottlebank at the Red Lion are donated to the church every year and this has been the case for some time.

It was decided to hold a small site meeting outside at the end of this meeting to discuss it further and see how things would work out. Mark Harrison also advised that he would speak to the driver of the collection lorry asking his advice the next time that the bottlebank down on the camp site was emptied.

7.7 Flashing Signs

It was requested by one of the Parishioners that signs should be put up in the village that read "We have no footpaths in this village". And a request was made for further information about cost and who should give permission for them to be installed. Comments were also made about the mobile flashing signs to be located in the village at some point in time. A request will be made to the Highways Dept.

7.8 Parish Councillors

New signs will go up around the village requesting new members for the Parish Council. This must be done correctly.

7.9 On street Parking

The problem with parking in this village has not been resolved. A question was raised about if we have a traffic warden for this village. But it would appear that the Police monitor this and issue tickets if required.

7.10 Greenway Trees

It was discussed at the last meeting about the trees in Greenway being on a water main. It was noted that the funding for the trees came from Major General Turner-Cain and they were planted by Mrs. A Miller. Mark Harrison will ring to ask for an inspection to take place on the trees.

Meeting Closed at 20.11



Minutes of Stiffkey Parish Council Meeting held on Monday 4th October 2010.

Present: Laurence Jordan, Stanley Sutton, Mark Harrison, Police, 5 Parishioners & Clerk.

Apologies: A Nolan, Marie Strong Country Councillor, District Councillor Jonathan Savory (NB. A Nolan has not yet resigned his post)

1. Minutes

The minutes of the previous meeting held on the 6th September 2010 have been received by members and duly signed off.

2. Declarations of Interest

No declarations of Interest

3. Matters Arising

3.1 Police Crime Report

One incident of A.B.H. which was Arrested and two incidents of Rowdy Behaviour in the village since the last meeting were reported by the Police. The Local Team has recently been assigned new priorities for the next twelve months which include Anti-Social Behaviour and The Quay at Wells.

3.2 Councillor Strong's Report

The EDP's diagram showed where we in this division will NOT be getting the upgrade we need and deserve. Our NCC work party, of which I continue to be an enthusiastic member, has now met with two of the major providers to see what they have to offer – more information later. A solution will not be found quickly, it will take as long as it takes and we must keep up the pressure so register your need for better service and click on to www.broadband.norfolk.com.

Mobile 'Phone Reception:

Recent service has been appalling, particularly in rural areas and along the coast. Some areas have been without a signal for weeks – the stories told range from amusing to grave concern, for example being unable to report visitors trapped on the sandbanks. The work party intends to focus on this problem and in the meantime I have made contact with one of our major providers and will report back.

Recycling Centre:



There is concern that on the four days the Wells site is open folk are having to wait outside whilst containers are emptied – when for example on their way to work. I am in discussion with NCC Waste Officers, urging where possible clearance takes place on the closure days. A meeting is taking place with May Gurney and I will report back next month. For now note that the site should be closed for no longer than 30 minutes at any one time. Additionally the staff are instructed, when it is safe and practical, to take small amounts of waste or recycling material from the public at the gate.

Wells & Holt Field Study Centres:

As previously advertised the Children's Services Overview and Scrutiny Panel will have met on Thursday 7 October to discuss and vote on proposals for the future of the Field Study Centres. All I can say for now is that considerable work has been put into finding an acceptable way forward for the centres – and as we all know times have got harder.

Tour of Britain:

Norfolk apparently gave the cyclists the best reception of all the counties - and I know our villages did the County proud. Thanks to all who put up decorations and gathered along our route. My arm nearly dropped off practising the Mexican Wave with the enthusiastic students of Alderman Peel – they and their families must be congratulated on such an impeccable turn-out.

3.3 Councillor Jonathan Savory's Report

Nothing to report from the last meeting. Unable to attend this meeting.

3.4 Bridge

We have been advised that the team will try to come to deal with the ivy on the Bridge and assess the situation with the tree. We are still awaiting an Email from the interested party concerning the work.

3.5 Little Hill, Stiffkey

MR. S Sutton asked who was responsible for clearing and keeping clean Little Hill, Stiffkey. This is the ground opposite the Public House. The Chairman used to do this but feel that he has done his share and would like to hand this job to someone younger. Mr. Lawrence feels that it may be possible to ask the Pub to contribute towards the cost of upkeep. This question will be put forward by Mr. Lawrence to the Public House Owners.

3.6 Parish Council Vacancies

Both Mr. J Lawrence and Mrs. K Pickels were Co-op-ed onto the Stiffkey Parish Council. All Councillors agreed to have the two new members.

4. Correspondence



4.1 Applications Re Parish Council Vacancies

Applications from Mr. J Lawrence and Mrs. K Pickels to join Stiffkey Parish Council.
(See above).

4.2 Letter from Mr. A Curtis

Letter was received from Mr. Alan Curtis advising that he would no longer be able to look after the War Memorial next to the Village Hall. A Vote of thanks was raised for all the work that Mr. Curtis has done over the years. Mr. E Proctor said that he will take on the task.

4.3 Highway Rangers

Letters have been received by the council relating to the above. They are a team that will attend to various maintenance items along the Highway in Stiffkey.

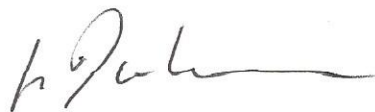
The Highway and Community Rangers service is due to commence at the beginning of October. The Ranger gangs will make scheduled visits to a community following our highway inspections.

The Stiffkey inspection will be carried out during week commencing 11 October 2010. The Rangers will therefore be visiting Stiffkey in approximately 3 weeks to carry out the work identified through inspections and reported by the Parish Council.

Should you be aware of appropriate work that can be considered as part of the visit (see typical items below), please email these to highways@norfolk.gov.uk including RANGER and STIFFKEY in the subject title. Please provide as much information as possible including the exact location and specific concerns.

Typical Ranger Items:

- Side out a carriageway or footway
- Clear mud and soil from the carriageway (non urgent)
- Hand sweep carriageway or footway (the routine sweeping service will continue to be provided by the District Council)
- Trim hedge to expose sign etc.
- Soil and seed verge
- Strim verge grass
- Rod and flush drain
- Clean out gully
- Rod and flush kerb drainage offlet
- Clear ditch
- Clear grip
- Wash sign, bollard or reflector post
- Repair minor kerb defect



- Repair minor footway surface defects

Thank you for your assistance.

Yours sincerely

Karl Rands

Highway Engineer

Highway Operations (North)

Environment, Transport and Development

Norfolk County Council

Highway Enquiries: 0344 800 8009 or highways@norfolk.gov.uk

Two items to be reported were Blocked Drains one on Cockthrope Road and the other Chosley Road.

4.4 Precept Request – NNDC 2011

A request was received from the Local Council with regard to the level of Precept that is required for next year. This would have to take into account the Parish Council Elections which happen next year April/May 2011 and the costs which are associated with this. The Parish Council also felt that it had to take into account the current situation with the Village Hall and the possibility of have to fund all or part of the running costs. Thus a decision was taken to increase the precept from 4000.00 to 5000.00 an increase of 1000.00. The increase was proposed by Mark Harrison and seconded by both Laurence Jordan and Stanley Sutton. Thus motion carried.

5. Finance

The following expenditure was approved.

E-on Energy 47.95 Paid via DDR from main account.
Lynx Fee 57.50

Review of Audited Accounts – discussed and signed off

6. Planning

No Plans have officially been received by the Parish Council but they have been advised of some in the pipeline for 46 Wells Road, Stiffkey. That would be Two Houses and Parking. The Council agreed for the party concerned to come and explain the plans that have been submitted but not yet approved, at a later meeting.

7. A.O.B.

7.1 Homewatch – Neighbourhood Watch



No further information received since the last meeting.

7.2 Village Sign

Mr. E Proctor attended the meeting to advise that the sign should be completed towards to end of November 2010 and when he receives confirmation that the sign is ready to collect he will go to collect it but would like another of the Parish Council team to go with him in order to inspect the sign before the work is signed off and the money paid. Mr. Proctor said that he would keep up to date with the situation.

7.3 Trees on Greenway

Mark is still chasing both Oliver Vaughan-Jones and Anglian Water. So far no contact has been received from Anglian Water regarding the matter.

7.4 Street Lighting

A request was made for contact to be made with Jones with regard to the following street lights that are not working correctly:-

No 15 - Council Houses, Wells Road, Stiffkey.

No 5 - Hollow Lane

The work will be carried out within the next few days.

7.5 Allotments

A request had been made by Martin Green from NNDC for numbers from the village interested in Allotments. Between 8 – 10 parties have expressed an interest in having an allotment. The Clerk will advise Mr. Green of the numbers await information as to what happens next. Still awaiting further confirmation from Mr. Green.

7.6 Bottlebank

Mrs. Pickels advised that she had spoken to someone from North Norfolk District Council. There is a problem with the lorry accessing the car park for collections; it appears that the lorry may not be able to get into the Village Hall Car Park. This is due to overhead cables. There is also the question of whether the village is able to receive more than one lot of funds from the recycling. We are awaiting answers from NNDC.

7.7 Flashing Signs

It was requested by one of the Parishioners that signs should be put up in the village that read "We have no footpaths in this village". And a request was made for further information about cost and who should give permission for them. The Highways have given a reference for this and will get back to us in due course.

7.8 Village Hall

A request was made from one of the Parishioners with regard to the current situation with the Village Hall. Mrs. Pickels kindly brought all the Parish Council up to date with the situation and the things that need to be addressed. The Village Hall needs to be run as a community building which costs approximately two thousand five hundred pounds a year just to keep going. The Clerk was going to look into the issue of Insurance and what is covered for the Parish Council Members. We are specifically looking for Professional Indemnity Insurance, this may already be covered. The Parish Council stated that they are responsible for the Village Hall as Trustees.

Meeting Closed at 20.15

STIFFKEY PARISH COUNCIL

Minutes of Meeting Re Planning held on Monday 25th October 2010.

PLANNING ISSUES

- **Rose Cottage**

The Parish Council was unhappy with the comments made by the appealing party (Mr. Hickey). It was stated in the appeal document that one of the Parish Councillors should not have voted due to a disagreement, and that the Chairman would have voted in his favour had this happened. The party that has the disagreement with Mr. Hickey is Mr. Harrison but there was other members present who voted against this. Even if Mark had not voted the motion would still have been carried and stood as refused.

The Chairman was also upset with the implication that his vote was to be in favour of the application – this would not have been the case. He felt that there was a suggestion that Mr. Hickey was able to predetermine his decision which could well call into question his integrity.

It was decided that the decision made was to stand with no further comments but it should be noted about the Chairman's anger with regard to the comments made about his vote.

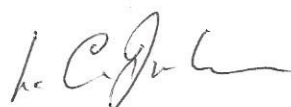
The Clerk would send the necessary documents to the Planning Inspectorate in Bristol.

- **Proposed Development - 46 Wells Road, Stiffkey**

We received a Planning Application for the above mentioned. A decision was required by the 29th October 2010, however the plans had only just been received (23rd October 2010) although they were dated the 4th October 2010.

It was decided that the Parish Council was unable to give a decision at this time until we had held the next meeting so that it could be discussed with the parishioners. It was understood that there was a few interested parishioners who would like to see and hear more. It was suggested that the Applicant should be invited to the next meeting to discuss further and it was also noted that the Applicant had a model which he was willing to bring along to the meeting. It was also noted that the Architect concerned was also willing to attend.

The Clerk was requested to advise Mr. Linder (Planning Dept) of the Council's decision.

A handwritten signature in black ink, appearing to be 'L. C. Jones' or similar, written in a cursive style.

- **Proposed Development – Stiffkey Campsite – Agricultural Building**

Another planning application was also received which was for a replacement agricultural building on the Old Military Camp, Greenway, Stiffkey.

This development was on behalf of L G Harrison & Sons and thus Mark Harrison was asked to explain the development and then the other members of the Parish Council came to the following decision;-

- (1) Supports the Application.

The Clerk was requested to advise the Planning Dept at NNDC of the decision.

Meeting Closed 19.50

A handwritten signature in black ink, appearing to read 'h.c. John'.

Minutes of Stiffkey Parish Council Meeting held on Monday 1st November 2010.

Present: Laurence Jordan, Stanley Sutton, Mark Harrison, Karen Pickels, Jamie Lawrence, Councillor Jonathan Savory & 5 Parishioners & Clerk.

Apologies: Marie Strong Country Councillor & Police

1. Minutes

The minutes of the previous meeting held on the 4th October 2010 have been received by members and duly signed off.

2. Declarations of Interest

No declarations of Interest

3. Matters Arising

3.1 Police Crime Report

Nothing to report for this month for our area..

3.2 Councillor Strong's Report

Cuts and Consultation:

You may have read in the press the County proposals on savings. It is important for you to know that you will have an opportunity to have your say by Monday 10 January 2011. You need to read the proposals in detail so go on-line to Norfolk County Council and enter 'Norfolk's Big Conversation' and NCC's proposals. If you do not have a computer ask a friend or relation to make you a copy; failing which ask at the Library where staff have kindly agreed to help anyone access the information and will have a hard copy available; or telephone 0344 800 8 020 and ask for a copy to be sent to you. The document tells you how to respond. In addition various key stakeholders will be invited to explanatory meetings and I anticipate parish councils and/or other groups will be holding discussions. If I am wanted at such meetings I will do my best to attend. We all know cuts have to be made just make sure you have your say - say what you feel should not be cut and if possible offer alternatives. I need time to study the proposals in greater detail but for my part I will be saying that rural areas must not be disproportionately disadvantaged.

The EDP's diagram showed where we in this division will NOT be getting the upgrade we need and deserve. Our NCC work party, of which I continue to be an enthusiastic member, has now met with two of the major providers to see what they have to offer - more information later. A solution will not be found quickly, it will take as long as it takes and we must keep up the pressure so register your need for better service and click on to www.broadband.norfolk.com.



Mobile 'Phone Reception:

Recent service has been appalling, particularly in rural areas and along the coast. Some areas have been without a signal for weeks – the stories told range from amusing to grave concern, for example being unable to report visitors trapped on the sandbanks. The work party intends to focus on this problem and in the meantime I have made contact with one of our major providers and will report back.

Recycling Centre:

There is concern that on the four days the Wells site is open folk are having to wait outside whilst containers are emptied – when for example on their way to work. I am in discussion with NCC Waste Officers, urging where possible clearance takes place on the closure days. A meeting is taking place with May Gurney and I will report back next month. For now note that the site should be closed for no longer than 30 minutes at any

3.3 Councillor Jonathan Savory's Report

Councillor Savory is delighted to see that something is being done about the site at 46 Wells Road, Stiffkey. He believes that this will be better than it is now. He advised us that there was an Appeal taking place for Rose Cottage.

He also informed us that the land at Bangey Lane was cut and asked what the situation was with regard to getting allotments on this land. The Clerk informed him that she was awaiting further information for NNDC (Helen Dixon) regarding this matter and will bring any results to the next meeting. One of the Parish Council members asked if we had any idea of the value of the land. But Councillor Savory was unable to comment on this at this time.

3.4 Bridge

We have been advised that the Ivy has been cut through but we are still waiting for the other work to be completed. Mark said that he would chase.

3.5 Parish Council Vacancies

There have been no further applicants to join the Parish Council.

3.6 Little Hill

Little Hill has been cleaned up since the last meeting.

3.7 War Memorial

The War Memorial has been sorted since the last meeting but concerns were raised about that state of the writing on the memorial and Mrs. G Green said that she would kindly assess to see if she can help.

There was also concern expressed about the state of the wall and the surrounding trees. Eddie Proctor said that he was prepared/willing to do the work. There was also the question of ownership of the land on which the War Memorial is situated.

4. Correspondence

Letters from the following have been received this month:-

N C C Waste Management
Active Norfolk
Pathfinder
Highway Road Closure information
N C C Spending Cuts
Playground information
Playing Field (Leaflet)

5. Finance

The following expenditure was approved.

E-on Energy 47.95 Paid via DDR from main account.

6. Planning

Present at the Meeting was Mr. N Weston and Mr. B Porter (Architect) parties relating to the Planning Application for 46 Wells Road, Stiffkey. They had brought with them a scale model for the members to view and discuss as required. The Plans were also available for all to view with regard to this application. There was some concern expressed as to whether the design would fit onto the plot and it was decided that a site meeting should be held and this was to take place on Tuesday 2nd November 2010 at 11.00am. Until that time no comment will be made to Mt Gary Linder (Planning Dept) with regard to this application.

No other matters with regard to planning, as a meeting was held on the 25th October 2010 that covered all other applications.

7. A.O.B.

7.1 Street Lighting



Some of the work has been completed and the Clerk will chase with regard to the outstanding items. It was possible that one of the poles may have been missed due to the fact that it is enclosed within trees and ivy.

There was also the question of the light that is in the Phone Box. This is still on and who is paying for the electric? There was also a pane of glass broken in the box - Karen would chase this matter up with Janey Sugden.

7.2 Village Sign

Nothing further with regard to the sign for the time being.

7.2 Trees on Greenway

Still Outstanding at this time.

7.3 Allotments

See note above re Councillor Savory's report.

7.4 Bottlebank

We are awaiting answers from NNDC.

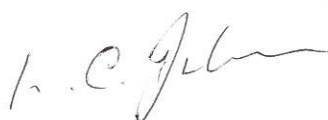
7.5 Flashing Signs

It was requested by one of the Parishioners that signs should be put up in the village that read "We have no footpaths in this village". And a request was made for further information about cost and who should give permission for them. The Highways have given a reference for this and will get back to us in due course. This is still the situation and we are still awaiting information from Mr. Karl Rands (Highways) with regard to his inspection.

7.6 Village Hall

A request was made from one of the Parishioners with regard to the current situation with the Village Hall. Mrs. Pickels kindly brought all the Parish Council up to date with the situation and the things that need to be addressed. The Village Hall needs to be run as a community building which costs approximately two thousand five hundred pounds a year just to keep going. The Clerk was going to look into the issue of Insurance and what is covered for the Parish Council Members. We are specifically looking for Professional Indemnity Insurance, this may already be covered. The Parish Council stated that they are responsible for the Village Hall as Trustees. A further update will be given at the next meeting.

7.7 Mrs. Clarke's Cherry Trees



It was brought to the attention of the Council that the trees outside of Mrs. Clarke's, Church Street, had some very dangerous branches which could cause injury to someone walking down the path. Clerk would bring this to the attention of the Highway Rangers to sort.

7.8 Path at Camping Hill

It was also brought to the attention of the Parish Council that the path at Camping Hill was in a very bad state. This is the path that runs to the front of the houses. The Clerk would bring this to the attention of the required parties in order to get this sorted.

7.9 Speeding Cars

There was concern raised about the speed of some of the vehicles that pass through this village and something needed to be done. Perhaps the Speed Camera could come to the village to bring this situation under control. A request would go to the Police with regard to this.

7.10 Public House Sign

Concern was raised over the Sign that is used by the Red Lion to advertise vacancies. It is dangerous and is an eyesore. Even when the sign is removed the remaining holder is sticking up and dangerous. Mark Harrison will speak to the party concerned regarding this matter.

7.11 Speeding On Greenway

Residents of Greenway have raised the concern over people speeding down Greenway, and asked if we could have a sign re advised speed. It was mentioned that Morston have in the past had this problem and had to resort to putting in speed bumps to stop the problem. It was decided that we would have a trial with a speed sign to see if this makes any difference. Mark would get a sign made up. It was also brought to the attention of the Council that cars are still parking close to the junction of Greenway. Greenway is a Bye-way open to all traffic so does that make a difference? It was pointed out that next year NNDC will take over parking and this could be something that they will have to deal with. Further questions will be asked.

7.12 Playing Field

It was asked by Mr. A Curtis considering the state of the Playing Field accounts will the up-keep end up putting more onto the precept in the future? This is something that may have to happen we would just have to wait and see what transpires.

7.13 Wreath At War Memorial 11/11/10



A volunteer has been asked for in order for the wreath to be laid and the names read out on the 11th November 2010. Mr. A Curtis said that he would do the honours.

7.14 Mr. A Nolan

Mr. Andy Nolan resigned from the Council on a verbally basis – due to circumstances he was unable to put it into writing. Thanks were expressed by Mr. Sutton for all his help over the last few years.

Meeting Closed at 20.15

A handwritten signature in black ink, appearing to be 'L. E. J. de' followed by a long horizontal stroke.

DECEMBER.

Minutes of Stiffkey Parish Council Meeting held on Monday 6th November 2010.

Present: Laurence Jordan, Stanley Sutton, Karen Pickels, Jamie Lawrence, Councillor Marie Strong & 4 Parishioners & Clerk.

Apologies: Councillor Jonathan Savory, Mark Harrison & Police

1. Minutes

The minutes of the previous meeting held on the 1st November 2010 have been received by members and duly signed off.

2. Declarations of Interest

No declarations of Interest

3. Matters Arising

3.1 **Police Crime Report**

Please accept our apologies as we are unable to attend the meeting tonight. Since your last meeting on November 01st Stiffkey has had 1 crime which was a burglary in a building other than a dwelling. During the same period we had a total of 2 calls to our control room, 1 for the burglary and 1 to report a set of lost keys.

Following our SNAP (Safer Neighbourhood Action Panel) meeting, I am pleased to inform you that Speeding in Stiffkey and Morston has been chosen as one of our priorities for the next 3 months.

A Dixon

3.2 **Councillor Strong's Report**

Wells Field Study Centre

At the meeting of the County Council I pointed out that asset transfer to communities remains a key thread of the government's agenda – a route being followed by district councils including North Norfolk. I asked if selling Wells' fields Study Centre rather than offering it to the town at a peppercorn rent was not alien to the Government's localism agenda and the idea of communities taking control and creating the necessary social capital to thrive and be successful.



In other words please give the Centre back to the town. Surprisingly I did not get a yes but was told that whilst the Centre could not be gifted there is still opportunity for engagement with local community groups.

The earlier assurance remains that regarding a sale there will be a proviso that the Centre should continue to have an educational bias.

Broadband and mobile 'phone provision

I continue to urge everyone living in our division to ensure County knows we want better broadband. Please e-mail frances.downey@shapingnorfolksfuture.org and state your interest in second generation broadband. I have the impression that vast numbers have not registered for the BT competition so the race could be won by a small community – or small communities who have banded together. The website to register interest is: www.racetoinfinity.bt.com.

Cuts and Consultation

Decisions which will affect many people will be made following this consultation. You have until Monday 10 January 2011 to read the savings proposed by the County Council and to respond. Go on line to Norfolk County Council and enter 'Norfolk's Big Conversation'. If you do not have access to a computer ask for help at the Library or telephone 0344 800 8020 to obtain a hard copy.

Grit Bins

If you spot an empty grit bin ring: 0344 800 8009.

The letter was received from NCC regarding Parish Councils taking over gritting etc. Marie Strong recommended that we should not proceed any further until there is clarity. There is the issue of who does what and what is covered with payment. Who is liable when carrying out the work should something go wrong. So the Parish Council did not respond to NCC until further notice..

3.3 Councillor Jonathan Savory's Report .

Nothing to Report at this time

3.4 Bridge

The work on the Bridge is ongoing..

3.5 Parish Council Vacancies ,

There have been no further applicants to join the Parish Council.

3.6 War Memorial



Mrs. G Green has assessed the War Memorial and when she is able will attend to the letters. This will depend upon the weather and her time. The matter of the trees and the wall is still ongoing at this moment in time.

4. Correspondence

Letters from the following have been received this month:-

AON Insurance regarding Trustee Indemnity Insurance
NCC Expression of Interest for Gritting etc Dares 1 month
Dog Ownership Campaign – Norfolk Police
Norse
Norfolk R C C
Land Registry
Glasdon Council Supplies

5. Finance

The following expenditure was approved.

E-on Energy 47.95 Paid via DDR from main account.
Subscription to NALC 30.00.
Jones Lighting 16.74 Payment for Repairs.
Lynx 57.50 Backdated payment.

The Police have reported back that we are not able to have the Red Book back until February 2011 and advise that we should purchase a new one and start afresh.

6. Planning

46 Wells Road

Letter from Planning Dept, NNDC plus copies of letter from Mr. Porter, Architect for the project regarding adjustments to the original plans. But these adjustments do not even touch what was discussed before so it was requested that a meeting should take place with the Planning Officer and other parties to discuss further. This is to be arranged.

7. A.O.B.

7.1 Street Lighting

Jones Lighting has been completed the work and the bill has been paid.



There was also the question of the light that is in the Phone Box. This is still on and who is paying for the electric? There was also a pane of glass broken in the box - Karen would chase this matter up with Janey Sugden. This is still outstanding awaiting a response from Ms Sugden.

7.2 Village Sign

Nothing further with regard to the sign for the time being. This needs to be chased. The Clerk will discuss with Mr. Procter before the next meeting.

7.2 Trees on Greenway

Still Outstanding at this time.

7.3 Allotments

Letter to go up in the Notice Board asking for interested parties to apply in writing to the Parish Council. The Clerk will deal with this.

7.4 Bottle bank

Still nothing further to report on this matter.

7.5 Flashing Signs

It was requested by one of the Parishioners that signs should be put up in the village that read "We have no footpaths in this village". And a request was made for further information about cost and who should give permission for them. The Highways have given a reference for this and will get back to us in due course. This is still the situation and we are still awaiting information from Mr. Karl Rands (Highways) with regard to his inspection.

7.6 Village Hall

.The Clerk was going to look into the issue of Insurance and what is covered for the Parish Council Members. We are specifically looking for Professional Indemnity Insurance. The Parish Council stated that they are responsible for the Village Hall as Trustees. The Insurance Company has come back with a figure of 27.36 to add this to the Parish Council Insurance. The Cheque is to be issued for cover to commence.

7.7 Mrs. Clarke's Cherry Trees

It was brought to the attention of the Council that the trees outside of Mrs. Clarke's, Church Street, had some very dangerous branches which could cause injury to someone walking down the path. The Highways Rangers have completed this work.



7.8 Path at Camping Hill

It was also brought to the attention of the Parish Council that the path at Camping Hill was in a very bad state. This is the path that runs to the front of the houses. The Clerk would bring this to the attention of the required parties in order to get this sorted. This is still ongoing.

7.9 Speeding Cars

See the Police report above for further information regarding this matter.

7.10 Wreath Laying At War Memorial

Thanks were expressed to Alan Curtis for his part in the above on behalf of the Parish Council. It was also noted that there was a low attendance in the Church for the Sunday Remembrance Service.

7.11 Gritting Bins

In light of the current weather conditions it was suggested that a Grit Bin should be placed at the bottom of the access road to Camping Hill. This is particularly dangerous when you go to stop you could just slide straight out onto the main highway. The clerk will investigate and report back. It was noted that the Council may have to pay for this bin.

7.12 Parish Plan

It was noted that the reponse to the Parish Plan had appeared inside the Local Lynx magazine. It was asked would there be a Public Meeting called to discuss this further. A request was made for Mr Bashforth to attend the next meeting to discuss further.

Meeting Closed at 21.25



