

Minutes of Stiffkey Parish Council Meeting held on Monday 9th January 2012.

Present: Laurence Jordan, Jamie Lawrence, Christopher Cooke, Janey Sugden, Mark Harrison
Councillor Jonathan Savory, Councillor Marie Strong & 2 Parishioners & Clerk.

Apologies: Police, Chris Halford & Karen Pickels,

1. Minutes

The minutes of the previous meeting have been duly signed off.

2. Declarations of Interest

Declarations of Interest: - Nil

3. Matters Arising

3.1 Police Crime Report

The Crime report stands at NIL for the last month. There were incidents in other parts of North Norfolk.

3.2 Councillor Strong's Report

Marie reported that she has listed most of the items in the Quay Magazine. There were a couple of matters which she wished to discuss with the Parish Council. Marie wanted to bring to the attention of the Council that the Council Tax was frozen for this year there has been some additional funding from the government which will be spent on training and apprenticeships, there would also be funding for children's services and the Highways. She asked if there were any Youth projects in the village that could perhaps apply for funding.

Broadband – Maries advised the meting that on this coming Wednesday the next stage of the broadband would be launched. She advised that is we were interested we should express an interest by logging on to the website.

Natural England/Marsh Zoning – the next stage of meetings have taken place. After the meeting Norman Lamb asked to have a meeting with the Minister. Marie advised that she will attend with another member and will advise us at the next meeting of the outcome. The National Trust is on the side of the Locals and their concerns. More meetings will be held in the future. Marie will keep us posted.

Marie advised us at the last meeting about the scam involving the energy saving device. Marie advised us that approximately 200 people had been caught with this scam. The device costs £90.00 and says that it will save you money but this is not the case. Report to the Fraud line if you are one of the people that has been caught the number is 0300 123 2040.

3.3 Councillor Jonathan Savory's Report

Chief Exec has been offered retirement and two senior posts will be lost at the Council. They will be able to meet core statutory requirements through 2012/13. Chief Exec role to be offered to others, interviews have taken place and the post was filled by Shelia Oxterby who is currently the deputy Chief Exc.

Interviews have taken place for two other posts of Corporate Directors and they have been offered to Nick Baker and Steve Blatch. These are the new top three as from this week 9th Jan 2012.

This move will save the Council in the region of £150,000 over the next two years. And this will help the books of NNDC.

All other departments have gone through this cost cutting exercise and now they can get down to the business in hand of running the council.

One other matter was the fact the the declined decision for Warborough Barns has been sent to the Planning Inspectorate for appeal. If the Parish Council wished to make any comments they should write.

There is also the matter of the sum of £200,000 being spent on the NNDC Council Offices – this is in the Local news. This matter is because things have been left and the repairs now need to be completed in order to comply with Health and Safety rules. The money was set aside but the work was never completed. There is also the section of building that Victory Housing use as that needs to be updated. This is a very difficult building to maintain.

3.3A Councillor Peter Terrington's Report

Peter did not attend the meeting so there was nothing to report.

3.4 Correspondence

Letters from the following have been received this month:-

Highways Gritting Routes
Dynamic Fireworks
C P R E
Police
Wells Hospital
Norfolk R C C
N N D C
N A L C
Playground Supplies

4. Finance

The following expenditure was approved.

E-on Energy £47.95. Paid via DDR from main account.
£25.00 Lynx
£18.00 Wreath Poppy Appeal
£26.98 Paint Re Phone Box

5. Footpath

The Council has been advised that the work with regard to the Footpath (NCC Stage) will start on the 20th February 2012. It was also noted that another post needs to be placed on the footpath and the steps needed to be topped up as they had settled. The tree will be done at some point as it is a matter of getting the right people in the right place at the right time. There would also be a planting operation at some point with some bulbs being purchased from a Garden Centre.

6. Planning

Planning Application LA/11/0506 (PF/11/0508
Harbour House, 1 Greenway, Stiffkey, Wells-next-the-Sea, Norfolk, NR23 1QF
Demolition of outbuildings and re-construction to provide habitable accommodation.

The council has no response from NNDC with regard to this matter and asked the Clerk to chase this.

Planning Application – PF/10/0045

Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk

The Council have asked the clerk to chase this up and nothing has been heard with regard to this planning application.

Installation of Replacement Staircase and Alterations to Landing
5 Bridge Street, Stiffkey, Wells, Norfolk.
Planning Application LA/11/1411

The Council supported this application

Warborough Barns Planning Application

As mentioned above this has been sent to appeal

Nothing else from NNDC Planning Dept to be presented at this time.

7. A.O.B.

7.1 Parking/Speeding

Parish Council Members have had comments back with regard to the Parking. It is not Illegal for them to park near the Lamp Shop but it is dangerous and causes problems with not only traffic flow through the village but also with regard to large vehicles accessing the Hollow Lane to get to the properties for deliveries etc.

7.2 National Trust/Inter Agency Meeting

No date as yet for the next meeting. We will be advised is due course.

7.3 Dog Bin/Grit Bin

It was noted that the Dog Bin is just being used. This would be monitored and reported back to at the next meeting. With regard to the Grit Bin as Karen is not at the meeting we will speak to her at the next meeting to see what response she received from Victory Housing with regard to the bin at Camping Hill. A message had been received from the Highways with regard to the Grit Bin. The Council (SPC) would have to purchase the Bin and gift it to the Highways. A Bin would cost approximately £260.00.

7.4 Telephone Box

It was discussed that the telephone box should be the next project that the Parish Council should look to undertake as it needs renovation. The paint has been purchased and the work will get underway at some point when the weather improves. It was mentioned that the undercoat would be a salmon pink.

7.5 Website

It was proposed that we (Stiffkey) should have a website. Janey has drawn up a plan in order to develop a website for the village. The Parish Council made the decision that Janey should go ahead and starting building the Website for the village. The work has been started with regard to setting up a website for the village and Janey would be undertaking contact with some of the people within the village for sponsorship and involvement. The approximate cost would be £120.00 per year but they are going to do a 30 day trial run first to see how things pan out.

7.6 Training

One other matter that was discussed at the meeting is that training should be undertaken by both the Clerk and the Parish Council members. This was agreed by all parties The Clerk would try to find out when the next round of courses was going to be available.

7.7 Playing Field

The Planning Field insurance is the biggest problem for Stiffkey Social Services and the council said they may be willing to take this matter into their insurance in order to help. The clerk was requested to get the Schedule from Mr. Sutton in order that we can compare like for like. Mr. Sutton is looking to retire at some point.

It was discussed at the meeting that perhaps the Parish Council could take on the role as Caretakers until things could be set up as they need to be. This would need to be discussed with Stanley Sutton and members would approach him to discuss further.

7.8 Queens Jubilee

A question was raised with regard to the Queens celebrations this year and would the village be doing anything? A request was put out for suggestions and also volunteers to get something sorted.

Meeting Closed at 20.12

Proposed Dates for future meeting for 2012 (subject to confirmation)

9th Jan 2012
6th Feb 2012
5th March 2012
2nd April 2012
7th May 2012
4th June 2012
2nd July 2012
3rd Sept 2012
1st Oct 2012
5th Nov 2012
3rd Dec 2012

Minutes of Stiffkey Parish Council Meeting held on Monday 6th February 2012.

Present: Laurence Jordan, Jamie Lawrence, Christopher Cooke, Janey Sugden, Mark Harrison, Karen Pickels, Councillor Peter Terrington, Councillor Marie Strong & 2 Parishioners & Clerk.

Apologies: Police, Chris Halford , Councillor Jonathan Savory.

1. Minutes

The minutes of the previous meeting have been duly signed off.

2. Declarations of Interest

Declarations of Interest: - Nil

3. Matters Arising

3.1 Police Crime Report

The crime report from Rebecca Taylor/ Phil Berkeley with regard to this last month is as follows:-

The crime report is one of Burglary, from the old radar camp again. I spoke to Mark and he has plans afoot, to enhance security at Sand Creek itself and the location has been visited by Our commercial Crime prevention officer.....annoying and costly. I suppose now they have run free rein with the outboards they have moved onto scrap, it seems there is an open season across the county

On scrap now, intense operations are in place with all likely vehicles being intercepted and checked, my heartfelt advice is if you see a tipper or flat panel van you don't know take its registration and

Phone it in. They operate in a fluid but co-ordinated manner. We are particularly interested in anyone posing as Tom LEE, there is a business card bearing that legend which does the rounds but it is not one person but

Several and we are trying to gain information on any of the people purporting to be LEE.

3.2 Councillor Strong's Report

Marie reported that she has listed most of the items in the Quay Magazine. There were a couple of matters which she wished to discuss with the Parish Council. Marie wanted to bring the Council up to date with the following issues:-

- There are to be two new funds with regard to the vulnerable in cold weather. They are listed on the following website www.norfolk.gov.uk/warmandwell.
- With regard to the Queens Jubilee there is funding available for each event of approximately £500.00. We (Stiffkey) have received a letter from the Church asking what we will be doing for the event. This is discussed further on in the minutes. The website that we need to look at is www.norfolk.gov.uk/events2012. The money is available for specific occasions which we will have to apply for.

- Maries was pleased to note that the contract for the footpath had been awarded to May & Gurney and should start around the 20th February 2012.
- With regard to the matter of Broadband we now need to say YES in the next stage of the process in order to get the funding that is required. Some of the Parish Councils in the area are going house to house in order to get people to show there interest to get as many people on board with regard to this matter. You need to go online for the registration form.
- Wi-spire (Wi-Fi from church spire) this does not need planning permission as they have the Bishops approval. This may cause problems with regard to getting funding from Government.
- There are various methods of providing high speed broadband for this area. It is hoped that all parishes will get the best possible service. It is not just about now but the future as schooling for the local children is now very focused on using the internet for their homework. There is also the matter of holiday traffic using the service and the small businesses in the area need high speed broadband in order to survive. People need to be looking forward as broadband is more vital then ever now. You will not need to change provider but you can choose who will supply you.

3.3A Councillor Peter Terrington's Report

Peters report is also on behalf of Jonathan Savory.

NNDC Report for Stiffkey Council, 6th Feb. 2012

Peter Terrington (PT). To be read in conjunction with report from (is).

1. Items from previous minutes:

- Triton Knoll: A preferred site for an on-land substation has been selected in Lincolnshire and it is, therefore, unlikely that the cable landfall will be in North Norfolk.
- Street cleaning: It is a contractual obligation on Kier to keep the streets clean. There is no dedicated winter street cleaning but if any instances of unsatisfactory conditions are observed they should be reported to Kier and or NNDC. Monitoring will also take place.

2. Outstanding Items:

- Localism: The concept of the Big Society Fund came before the Overview & Scrutiny Committee. The Fund will be administered by the Norfolk Community Foundation and stands at approx Lim. The fund supports grant giving, support for the voluntary sector, community capacity building and community planning and locality regeneration.

Community Grant Giving supports voluntary and community groups taking forward small local projects or providing match funding for larger projects.

Support for the Voluntary Sector offers support and training in best practice to community organizations.

Community Capacity Building provides support and guidance to individuals and community groups in bringing projects forward.

Community planning & Locality Regeneration supports local authorities to stimulate community led planning.

3. New Items:

- Car Parking: The increased charges for North Norfolk have been approved by the Scrutiny Committee and Full Council. A consultation process has started and representations can be made to the Portfolio Holder or the Assets Manager.

- Waste Collection and recycling: The snowfall over the weekend is likely to lead to some difficult conditions for waste collection crews from today onwards. Our priority is to ensure that the core services of waste and recycling collections are completed with minimum disruption to residents, however at the present time all crews, including garden waste crews, are out and collecting as normal. As Kier keep us informed of the scale of any disruption, we will ensure that the Council's web site is updated and the Customer Services team informed, so that residents can be advised accordingly.

- North Norfolk Health Trainer Service: NNDC has a responsibility for Public Health. A team of Local Health Trainers has been established to give advice on "Healthy Living" (See Leaflet). There is to be a soft launch in Cromer and April and a full launch in June.

- Wind Energy development in Wells Area: Discussions have taken place between NNDC, Holkham Estate and Wells Harbour Commissioners regarding the possible location of new developments.

- Land & Property Development: Holkham Estate hosted a breakfast where it outlined its vision for collaborative working in bringing forward development on the Estate.

- Flood Defence: The NNDC has stopped providing sandbags. Existing stocks will be given, free of charge, to any parishes located in flood areas. The EA recommends that more permanent measures a put into place in flood areas, such as flood boards. Advice is available, but not funding.

- Sheltered housing: Victory Housing has not to provide support to tenants in its sheltered housing. A new provided is being sought for when the present agreement expires.

3.3 Correspondence

Letters from the following have been received this month:-

- Police
- Victory Housing
- Knoll Wind Farm
- N A L C
- Playground Equipment
- N C C

4. Finance

The following expenditure was approved.

E-on Energy £47.95. Paid via DDR from main account.

Course for Parish Councillors £120.00

T Jones Electrical - £76.78

A Closed meeting with the Clerk has been requested with regard to HMRC and returns that need to be completed.

Another Filing Cabinet has been acquired.



Karen requested information from the Clerk as to the contact for the Bank Refund with regard to the previous Clerk and the subsequent fraud.

5. Footpath

The Council has been advised that the work with regard to the Footpath (NCC Stage) will start on the 20th February 2012. It was also noted that signs need to be put in place for the footpath at both ends.

6. Planning

Planning Application LA/11/0506 (PF/11/0508)
Harbour House, 1 Greenway, Stiffkey, Wells-next-the-Sea, Norfolk, NR23 1QF
Demolition of outbuildings and re-construction to provide habitable accommodation.

Re 11/0508 – Harbour House, Stiffkey – I emailed you on 5th December to advise that the applicant was in the process of submitting further amended plans before the scheme would be re-advertised and the Parish Council re-consulted. There have been discussions with the applicant since and he will be shortly, submitting his revised scheme. Once we have the revised scheme we will re-advertise

Planning Application – PF/10/0045
Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk

Re 10/0045 – Mill Pightle, Hollow Lane – This is one that my enforcement colleagues are dealing with. They have advised that we asked for an application to regularise the development and when we eventually received an application, they have submitted a request for a non-material amendment when a full planning application is required. I understand the application was returned to them and they were advised to submit a full application. This has not been submitted and the enforcement Officer, Kate Steventon, will be in contact with the agent to get things moving.

Installation of Replacement Staircase and Alterations to Landing
5 Bridge Street, Stiffkey, Wells, Norfolk.
Planning Application LA/11/1411

This has been agreed with restrictions.

Warborough Barns Planning Application

As mentioned above this has been sent to appeal

Nothing else from NNDC Planning Dept to be presented at this time.

7. A.O.B.



7.1 Norfolk Rivers Trust

There is a meeting to be held on the 15th March 2012 at Wighton Village Hall at 6.00pm. This meeting will discuss what is planned with regard to the River Stiffkey and how things are going to move forward in the future. There has been little information given out as to the content of the meeting and nothing has been heard by Mark with regard to plans. The website is www.norfolkriverstrust.org.uk.

7.2 Playing Field

The Parish Council had been advised that as from March this year Stanley Sutton would like to retire from Stiffkey Social Services (Playing Field). We received a letter to this effect from Mr. Sutton which is documented in the minutes of one of the previous meetings. The Clerk has finally received a Schedule of the Insurance which relate to the playing field and will start work on getting figures for the next meeting.

Mark holds a copy of the lease for Stiffkey Amenities which the members will have to take a closer look at to see how we need to move forward. It may be that legal advice is needed to ensure that we move forward correctly. The members will get together to view and discuss the lease and then we will write to Stanley Sutton as to which way we now need to move forward to take on the Playing Field. There are a lot of grants available for playing field equipment for the children which will need to be looked at in greater depth when the playing field has been taken over by the Parish Council.

Stanley has been running the Playing Field since 1969 and there needs to be some form of recognition from the village members as to him and his helpers for all that they have done for the village. This could be in the form of a plaque or a bench. Some form of recognition for the Stiffkey Social Services and all their years of good work.

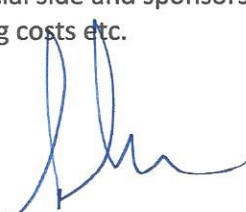
Insurance has been a real problem with regard to the Playing Field as it is one of there biggest costs and this should have come under the Parish Council many years ago but that was not how it was set up at the time. There are a few people who have expressed an interest in helping with the Playing Field within the village. The Parish Council would need to sort out trustees etc.

7.3 Dog Bin/Grit Bin

It was noted that the Dog Bin is just being used. With regard to the grit bin Karen was going to approach Victory Housing to see if she could obtain a donation from them with regard to the purchase of a grit bin which could be used by the residents and the highways.

7.4 Website

Janey has started work on the construction of the website for the village. In order for the members to view the work so far it was suggested that at the next meeting they would finish at the Red Lion after the meeting to view and discuss any changes that may need to happen. Emails will be sent to various parties within the village to ask if they would like to participate and also for the commercial side and sponsorship with the addition of adverts etc which could help to pay for the running costs etc.



7.5 Training

The members signed up for a course and the fee of £120.00 was paid for the members to attend.

Members would approach him to discuss further.

7.6 Street Lighting

It was brought to the council's attention that the light next to the shop is yellow and they would like to replace it with a white light. The Clerk will request a costing from T T Jones for this work to be carried out. She will report back at the next meeting.

7.7 Queens Jubilee

Earlier in the minutes it was mentioned by Marie about the funding that was available for the above. A BBQ and family day has been suggested for that weekend and the church says it would like to work with the Parish Council in sorting something out for this celebration. It was also suggested that we should be purchasing cups etc for the children of the village (under 16). We need to cost this out and the Clerk would look into finding some figures out. Marie mentioned the website which we will look at further for funding.

7.8 Stiffkey Sign

The sign has been put up at the the Cockthorpe end of the village and looks good. Thanks given to Jamie for his hard work with regard to this.

7.9 Highways

It was requested that the slow signs should be repainted and that reflector posts round the Camping Hill end of the road that goes round the river to Marston should be replaced. This request will be put forward to the Highways dept for them to complete the work.

7.10 Heating Oil Buying Group

Louis will attend the next meeting to discuss setting up a buying group on behalf of the village in order to help with the ever increasing costs.

7.11 Hollow Lane

Discussions are underway with the residents to see if other arrangements can be made in order to stop the problem with the dustcart.

7.12 Knoll – Tree

The tree for the knoll will be a Copper Maple and this would be purchased at some point in the near future and arrangements made for this to be planted. Not in the same spot but still on the knoll.



7.13 Greenway

The trees down Greenway seem to be a mess and it was not certain who owned the land on which they are planted. Could it be Parish Land? There are certain trees that need to come out as they are dangerous and split. They Council members will have to walk Greenway and discuss what they would like to remove.

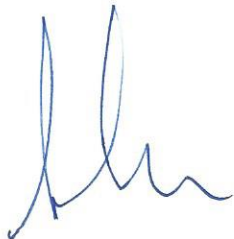
7.14 Insurance

Eddie Proctor wanted to know that he was still covered with regard to his voluntary work that he does for the Parish Council with regard to the War Memorial and surrounding area. The Clerk would look into this matter and report back to him. He also wanted to know what to do with the old village sign. It was suggested that this should be given to the History Group for them to keep

Meeting Closed at 20.35

Proposed Dates for future meeting for 2012 (subject to confirmation)

9th Jan 2012
6th Feb 2012
5th March 2012
2nd April 2012
7th May 2012
4th June 2012
2nd July 2012
3rd Sept 2012
1st Oct 2012
5th Nov 2012
3rd Dec 2012



Minutes of Stiffkey Parish Council Meeting held on Monday 5th March 2012

Present: Laurence Jordan, Jamie Lawrence, Christopher Cooke, Mark Harrison, Janey Sugden, Karen Pickels, Councillor Jonathan Savory, Councillor Marie Strong and Clerk.

Apologies: Chris Halford, Councillor Peter Terrington and Police.

1. Minutes

The minutes of the last meeting duly signed off.

2. Declarations of Interest

Christopher Cooke and Jamie Lawrence with regard to the Red Lion – Planning.

3. Matters Arising

3.1 *Police Crime Report*

The report in was that there was an outboard theft and a Human Bone found on the marshes. The Police would get back to us with further information with regard to the Human Bone. It was noted that the Stiffkey History Group may be able to enlighten the Parish Council and the village as to the possible period/people that this could relate to.

3.2 *Councillor Marie Strong's Report*

Marie reported that there is a working party with regard to the Field Study Centre and they are perhaps looking at using the premises as a training centre and they are looking at finding sources of funding that would enable this kind of thing to go forward.

Press release for the Footpath to be agreed and signed off by the Parish Council. This was received and circulated and the members of the Parish Council asked the Clerk to advise that they would like amendments made to some of the wording with regard to thanks. They wanted certain people named that without their help the project would have not moved forward. These people are Pau Thaxter and Peter Wordingham and all the people that gave donations and helped with the work.

Marie also brought to the member's attention the NCC survey with regard to the Recycle centres and what the people think of the service that they provide. The place to get this survey is at the following website www.norfolk.gov.uk/wasteandrecycling. Marie sees this as a way in which they could close the sites and save money. May Gurney to remove the cardboard themselves and not to close on the days that they say that they are open to the public for duty.

Marine Zoning – Marie reported that there is to be a meeting with Natural England and the Minister overseeing this matter. There are also locals going to attend this meeting and they are hoping to get some common sense with regard to this project.

There is quite a lot of opposition with regard to these proposals as it will affect the working lives of local people. It would also affect people visiting the area as they would be restricted to where they could go and what they would be able to do. Marie would report back at the next meeting as to the outcome and what is to happen next.

Marie also wanted to bring to the member's attention another fund that the people of this area could benefit from and that is the living well fund – www.norfolk.gov.uk/livingwell.

Marie finally wanted to comment that the path looks great and a question was raised about extra funding with regard to plants etc and what was available.

3.3 *Councillor Jonathan Savory's Report*

Jonathan reported that Peter would not be attending this meeting as he was at the Wells meeting instead. Peter has sent a report which is detailed below:-

District Councillor's Report for Stiffkey Parish Council, 5th Mar. 2012

Peter Terrington (PT). To be read in conjunction with report from (JS).

Outstanding Items:

- **Localism:** The Big Society Fund was approved by Full Council. The fund supports local authorities to stimulate community led planning. A seminar was held for town councils to outline the benefits of Neighbourhood Plans. Individual towns or parishes may come together to produce neighbourhood plans. Parishes in the Wells area are in a unique position to benefit from such an approach, being at the centre of plans to establish the surrounding area as a wind farm service hub. Much of the development will fall outside of the Wells parish boundary but will impact on all the surrounding communities. A Wells Area Neighbourhood Plan would ensure that the communities could influence planning decisions and, therefore, benefit from infrastructure levies to improve local facilities.
- **Car Parking:** There were a number of oral representations by town councils and the NN Labour Party, opposing the increase in parking charges. A report outlining the objections received is going before Cabinet on 12th March. The report and cabinet response will come before the Scrutiny committee on 28th March. A review of charging has been promised.



- Waste Collection and recycling: The contract for collection of recyclable waste is being reviewed and it may be possible in future to add additional items to the recyclable list.
- Marine Planning: The MMO East of England inshore plan appears to pay little attention to the needs of tourism and leisure activities. Further representations need to be made to MMO to address this issue.
- Dudgeon Offshore Ltd cable Route: Despite the Development Committee turning down the application for the cable route, Full Council voted not to defend the appeal. The matter is being referred back to the Development Committee for further discussion. The determination cannot be altered at this stage

Jonathan reported that the Planning Application for Warborough Place has gone to the Planning Inspectorate for Appeal. This was turned down by NNDC for reasons reported in previous minutes. With regard to Planning it was also noted that a site visit for the development at the Red Lion was requested. The Parish Council was invited and the meeting was to take place on the 29th March 2012 it would then go before the committee for a final decision.

Jonathan also reported that at a Full Council meeting the Budget was approved and this means that Council Tax is frozen for another 12 months which is great news in this current climate.

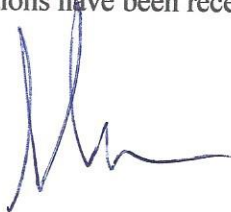
Senior Management is now under investigation with regard to cost saving measures. This is an ongoing thing within the Council and it is hoped that they can reduce the number of staff and thus savings will be made. There will be a full outline of the structure at the beginning of April. NNDC are looking at everything in order to save money.

With regard to Festival Amusements at Wells – there is some concern about the premises called the Yellow Shop as this is not part of the development and it may not keep up and therefore in that become an eyesore. The owner has permission for a Retail Development/Shop. It was suggested that they should share costs. The Planning Officer will talk to Mr. Isaac (owner) and discuss getting the development underway.

Tourist Information Centre will open on the 26th March 2012 and they are willing to promote everything local.

4. Correspondence

Letters/Publications have been received this month:-



- Police
- N A L C
- N C C
- N N D C
- Knoll Wind Farm

5. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.

It was also noted that the Parish Council show pay the Village Hall for its rental on a quarterly basis in order to help the Village Hall with its financial situation. We await the Village Hall to invoice for the first quarter so that this can be settled.

6. Footpath

The work has been completed on the Footpath and it looks great. There is to be a press release with regard to this at some point. The Parish Council made comments earlier in the minutes with regard to this. It was also suggested that we could look for funding with regard to extra plants.

7. Planning

Planning Application LA/11/0506 (PF/11/0508)

Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF

Demolition of outbuildings and the re-construction to provide habitable accommodation.

We are still ongoing with this matter. Nothing further has been heard from the Planning Dept since the last meeting.

Planning Application PF/10/0045

Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk

New Planning Application to be submitted to the Council.

We are still ongoing with this matter. Nothing further has been heard from the Planning Dept since the last meeting.

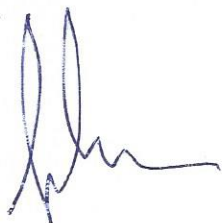
As mentioned earlier by Jonathan – Warborough Barns has gone to appeal and we are awaiting a response with regard to this from the Planning Inspectorate.

Planning Application PF/11/1257

Red Lion, 44 Wells Road, Stiffkey, Wells, Norfolk

Erection of ancillary holiday accommodation.

This has been referred to the committee and there has also been a request for a site meeting. Jamie and Chris declared an interest. The application was put to the vote and it was passed 3-1 in favour thus motion carried. The Clerk will advise the Planning Dept.



There is nothing else from NNDC Planning Dept at this time.

8. Playing Field

The Clerk provided the Council with figures for the insurance costs relating to the Playing Field. It was mentioned that these figures would be subject to final changes by the insurance company. The figures were discussed and it was noted that the figure quoted relating to the Pavilion looked very high and it was suggested that it should be lowered. It was also suggested that the value of the contents should also be adjusted. This would be submitted by the Clerk to the Insurance Company to see what it costed out at.

Mark Harrison spoke to the Solicitor and reported that taking over the Playing Field does not look like a great problem.

- The management of the field could be contracted out to the Parish Council. The Playing Field Trust would still continue as it stands at the moment with the members staying if they wish to do so. This would mean that the Playing Field day-to-day running would be taken over by the Parish Council.
- There was also the matter of the current Trustees retiring and the Parish Council taking full control and then appointing new Trustees.

These are the two options that are available and in order to move forward the Clerk was requested to write to the current Trustees (Stanley Sutton, Dennis Gunton & Michael Jordan) to ask if they would like to continue or if they would like to retire. This would dictate how the Parish Council moved forward.

The Lease would remain the same.

A question was also raised about funding with regard to the Parish Council taking on the Playing Field. The annual maintenance costs have to be considered and where we are going to get the money in order to cover this. It was also mentioned that there are grants available with regard to such areas from various parties which would have to be looked into.

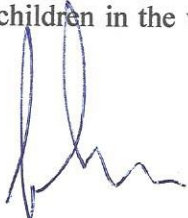
People that rented the field may have to pay increased fees and other events may have to take place in order for funds to be raised to keep the Playing Field running.

9. Grit Bin

We are still awaiting a response from Victory Housing with regard to this matter.

10. Queens Jubilee

It was discussed and decided that the Parish Council would organise mugs for children in the village. These would be given to children under the age of 16. Karen was going to check on the number of children in the village in this age group and also any children that stay in the village on a regular basis in holiday cottages. At the last count there were 24 children in the village but this figure could change. There was



also the matter of what we would like print on the side of the mug. There was also an application to be made with regard to funding for this particular event from the Queens Jubilee Fund for the event which will be held on the Bank Holiday.

A drink license would be applied for and someone would be approached with regard to entertainment/music.

11. Website

This is still under construction and Janey reported that her and Mike are still sorting out various items and they hope to get together in the next few days to get a lot more detail into the site. It is hoped that they will be able to provide the Parish Council with a demonstration at the end of the next meeting. This would have to be held at the Red Lion as a WIFI connection is needed in order for a demonstration to take place. It was noted that Glaven Valley website it a good example and this is how we would like our website to look like and function.

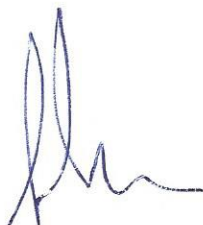
12. Speed Gun

Janey will be doing the Speed Checks in the village - she and two others are willing to take this on. They will be linked to Langham and they will be able to swap people around in order to train and manage the speed problem within the village. This (speed checks) can be done at any time day or night in the village. It was not certain as to whether the Police can dictate where these checks could take place. This matter would be cleared up when they start to do the speed checks.

13. Greenway Trees

The matter of the trees on Greenway would be discussed on site and it was hoped that some of them could be removed in order to make the mains situation better and avoid serious problems in the future.

Meeting Closed 20.26

A handwritten signature in blue ink, appearing to be 'J. H.', located at the bottom of the page.

Minutes of Stiffkey Parish Council Meeting held on Monday 2nd April 2012

Present: Laurence Jordan, Jamie Lawrence, Christopher Cooke, Mark Harrison, Janey Sugden, Councillor Jonathan Savory, Councillor Marie Strong, Police and Clerk.

Apologies: Chris Halford, Karen Pickels Councillor Peter Terrington.

1. Minutes

The minutes of the last meeting duly signed off.

2. Declarations of Interest

No declarations of interest.

3. Matters Arising

3.1 Police Crime Report

No crimes for the period 5th March 2012 to 2nd April 2012. There was a road issue and someone was given of warning with regard to driving in an unsociable manner. This would be a section 59 warning and this could relate wheel spinning etc.

3.2 Councillor Marie Strong's Report

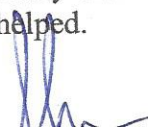
Marie asked is the Village Hall looking for funding she would make enquiries as to what was available.

Marie asked Parish Council if they had submitted their application for Jubilee funding. The clerk advised that the application had been submitted and that the closing date for this application was 27th April 2012. We then had to wait up to 3 weeks to see if we were successful with the application.

Marie advised that Triton Knoll wind farm was not having things all their own way and had been advised by county council that they could be turned down with regard to their applications.

Marie advised that Norfolk county council was supporting an apprentice's scheme but they had asked for further clarification as to where this would take place.

Coast hopper Buses would be writing to all parishes and councillors because of problems concerning bus passes. Marie advised that the bus pass system is to be looked at as although it is good for tourism it has caused financial problems because of the level of usage in this area. The bus pass system is to be looked at by the transport director and a letter was going to be sent to the Minister putting forward ideas to help the situation. Marie suggested that the 10 divisions along the coast could also write to the Minster to advise what they think with regard to the scheme and ways in which things can be solved or helped.



Originally it was set up using it just in your own county now is the whole of the country this has meant that in this county it is £5.3 million short with regard to the buses scheme there is over 50 parishes covered by this problem and that the local government Finance group is looking at the issue

It was pointed out that it was keeping a lot of traffic off the road during the summer months. The bus company has slightly revised the summer timetable but this year will not double up the buses as has been done previously. It was noted that this bus route is extremely popular I need support and your input to help to bring it forward so that losses are not incurred.

With regard to the broadband 12,000 people have put down their names saying that they would like to turn round and have faster broadband available.

There was also a scheme that have recently been launched for people who need to have work done I needed names of people that they contrast this is called the Trusted Trader scheme and enabled people to log onto the website and view traders available with recommendations written by people that had he used their services before this website www.norfolk.co.uk/trustedtrader. Marie recommended that we make this known to as many people as possible to insure that crooks/scam artists can be stamped out.

3.3 *Councillor Jonathan Savory's Report*

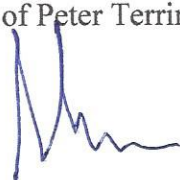
Jonathan reported further upon the Village Hall situation and the present problem that they are having with regard to funds. He had looked into the situation with regard to funding being available and had also looked deeper into the business rates. With regard to the business rates the Village Hall gets 80% discount on the rates as it is a charity. This means that the rates should be £1700 and the village hall only pays £360 because of the discount per year. The revenue office at North Norfolk District Council said that they would be willing for the village Hall to pay in monthly instalments or half yearly if that would help the situation.

With regard to planning Jonathan reported that Warborough Place planning application which had gone to appeal was still outstanding but will be decided fairly soon he also commented that the Planning Officer had informed him that the building site next to the Red Lion work should hopefully start soon for the construction of the properties and the wall.

There was a site meeting to take place at the Red Lion with regard to their recent planning application and this would take place and go forward to committee on Thursday. As it stood only some of the committee had turned up for this site meeting and recommendations have been made for refusal. All parties will have their say and then it will be voted upon and he will report back next time to Stiffkey Parish Council.

Jonathan also was there on behalf of Peter Terrington who was unable to attend.

Correspondence



Letters/Publications have been received this month:-

- Police
- N C C
- N N D C
- Knoll Wind Farm

4. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.

T Jones Electrical – Maintenance Fee £76.78

N A L C subs £83.71

Norfolk R C C subs £25.00

5. Footpath

It was noted that assigning needs to be in place in order for people walking through the village to understand that this was a public footpath available for all to use

The resource oh dead elm tree just past the railings and this would be sorted in due course and be removed there was also the issue of the area being seeded with grass and this could be done by the Rangers on their next visit.

Alan Curtis requested that another post be placed along the path as he felt that this particular area was dangerous and it would just help people to negotiate that section of the path. Jamie asked Alan to point out which area need to have a post and he would sort it.

6. Planning

Planning Application LA/11/0506 (PF/11/0508)

Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF

Demolition of outbuildings and the re-construction to provide habitable accommodation.

We are still ongoing with this matter. Nothing further has been heard from the Planning Dept since the last meeting.

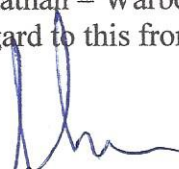
Planning Application PF/10/0045

Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk

New Planning Application to be submitted to the Council.

We are still ongoing with this matter. Nothing further has been heard from the Planning Dept since the last meeting.

As mentioned earlier by Jonathan – Warborough Barns has gone to appeal and we are awaiting a response with regard to this from the Planning Inspectorate.



Planning Application PF/11/1257
Red Lion, 44 Wells Road, Stiffkey, Wells, Norfolk
Erection of ancillary holiday accommodation.

This has been referred to the committee and there has also been a request for a site meeting. Jamie and Chris declared an interest. The application was put to the vote and it was passed 3-1 in favour thus motion carried. The Clerk will advise the Planning Dept please see note above with regard to this application going before committee for further discussion and decision.

There is nothing else from NNDC Planning Dept at this time.

7. Playing Field

The Clerk provided the Council with figures for the insurance costs relating to the Playing Field. It was mentioned that these figures would be subject to final changes by the insurance company. The figures were discussed and it was noted that the figure quoted relating to the Pavilion looked very high and it was suggested that it should be lowered. It was also suggested that the value of the contents should also be adjusted. This would be submitted by the Clerk to the Insurance Company to see what it costed out at. The clerk was still waiting for the figures to come back from the insurance company however the insurance for the playing field at this moment in time was paid up. The clerk noted that the insurance would be due for the parish Council very soon and hopefully the figure would be available for them to approve and add to their existing package.

Certain members of the Parish Council had met to discuss how the parish Council could move forward with regard to the playing field. It was suggested that they move the children's play area and turned that area into a car park the children's play area could then be relocated next to that and a new village hall and tennis court be constructed . Possible widening of the track leading up to the playing field would have to take place. Perhaps there was funding available in order for this suggestion to become reality. However it was noted that they would have to keep the village wall going until all this work was completed they also commented that it seemed of viable option. It was pointed out by one of the members that Hollow Lane is a footpath and this would need to be sorted with County Council. The members asked for suggestions by the trustees and said that they would explore all ideas to see what could be done.

The parish Council had heard back from the present trustees Mr M Jordan, Mr S Sutton and Mr D Gunton stating that they all would like to come of the playing field list of trustees.

8. Grit Bin

As Karen was not present at the meeting we were unable to ascertain the current situation with regard to the grit bin. At the last meeting we were waiting for victory housing to come back to us.

9. Queens Jubilee



As previously mentioned above the application for the funding for the Queens Jubilee has been submitted and is awaiting a response from County Council.

10. Website

This is still under construction and Janey reported that her and Mike are still sorting out various items and they hope to get together in the next few days to get a lot more detail into the site. It is hoped that they will be able to provide the Parish Council with a demonstration at the end of the next meeting. This would have to be held at the Red Lion as a WIFI connection is needed in order for a demonstration to take place. It was noted that Glaven Valley website it a good example and this is how we would like our website to look like and function.

11. Speed Gun

The matter of the speed gun being used in the village is being sorted and hopefully we will start to see members in place monitoring the speed of the traffic flowing through the village.

12. Trees

Mark pointed out that the trees in the gravel pit are dangerous and would need to be sorted this he would arrange if the Parish Council agreed. The members were quite happy for this to take place.

It was also mentioned that the Copper Maple tree has been planted on the Knoll. Mark mentioned that the new tree was not planted in the same place as the previous one but had been moved so as that it did not become infected with the honey fungus which has been a problem in the past.

13. Street Light

It was brought to the attention of the Parish Council that the street light at the bottom of Hollow Lane was not working. This is number four or five. It was also noted that the Street light near the shop needs to be looked at and the clerk was obtaining a costing from T Jones Electrical Ltd to get this light changed from yellow to white.

14. Sign

Alan Curtis expressed gratitude with regard to the work that Chris and Jamie had carried out in relation to the sign being put up at the Cockthorpe end of the village.

15. Parish Records

The parish Council members asked the present clerk to write to the former clerk Trish Crowe to request that the parish records that she was holding be returned to the parish of Stiffkey.

Meeting Closed 20.05



At Wells

District Councillor's Report for Stiffkey Parish Council, 2nd April. 2012

Peter Terrington (PT). To be read in conjunction with report from (JS).

- Car Parking: The new car parking charges came into effect on 1st April. The Cabinet decided to make the draft Order without modification, as it considered that the objections made, during the consultation period, did not constitute substantive reasons for not bringing the order into force. However, Cabinet decided to waive the enforcement of the requirement to display season tickets on the free vehicle parks, pending further discussions with the town councils. Following my request for information on the outcome consultation, details were provided to the Scrutiny committee which are attached.
- Dudgeon Offshore Ltd cable Route: Full Council voted not to defend the appeal. The matter was referred back to the Development Committee on 8th March and it was resolved not to defend the appeal but to invite the Inspector to allow the appeal and grant planning permission, but reserving the right to submit representations on conditions.
- Tenancy Strategy: The Council is required to have TS, as a result of enactment of the Localism Act 2011. A strategy has been recommended to Full Council which will enable a more flexible approach of housing stock.
- Fees for Pre-Application Planning Advice: Subject to approval by Full Council, charges for pre application advice will take effect from 1st May. Free advice will still be available from the duty officer.
- Budget: An underspend of £21,807 is predicted for the current year.
 - Coastal Issues: Our coastline is under great pressure and I have requested that a discussion takes place on Coastal Issues at Scrutiny Committee in June or July. Hopefully, representatives of the relevant statutory bodies will be invited to attend. To explain policy.
 - Marine Planning: The MMO East of England Inshore Marine Plan appears to pay insufficient attention to the needs of tourism and leisure activities. Further representations on the Draft Vision & Objectives Consultation Report need to be made to MMO by 20th April. I would urge the Council make a representation. The Report can be found on the MMO website: www.marinemanagement.org.uk/marineplanning

- Council Tax & National Non Domestic Rates: It is recommended that Officers be authorised to appear in Magistrates Court, to prosecute or defend for non payment of CT&NNDR.
- Crime & Disorder Issues: The seven Community Safety partnerships in Norfolk are to merge into one Countywide Community Safety Partnership.

1.2 The statutory process for making a Car Parking Order requires a local authority to allow at least 21 days for any person to make a written objection to the draft proposals and to place the draft proposed order and existing parking places orders on deposit for public inspection during the objection period. At the end of the objection period, a Council's duty is to 'consider all objections duly made and not withdrawn' and before making the final order a local authority may modify the order in consequence of the objections. This report provides Members with a summary of the objections.

2 Objections

2.1 The period for objections ran from 27 January to 23 February 2012. In total 74 letters/emails were received and two petitions, one submitted by North Walsham Chamber of Trade (1,327 signatures) and one by North Walsham Community Association (327 signatures).

Of the 74 individual objections;

- o 1 objected specifically to the evening charge
- o 62 objected to the removal of free parking (22 Fakenham, 39 North Walsham, 1 Wells)
- o 11 were general objections

In addition;

- o 1 petition made objection to all charges (1,327 signatures)
- o 1 petition specifically objected to the evening charge (327 signatures)

There were no specific objections received regarding the tariff split between 'resort' towns and 'other' towns. There was no objection from the Highway Authority or the Police. A file and schedule containing copies of the objections is enclosed and has been placed on deposit in the members' room.

3 Equality and Diversity and Sustainability

3.1 There are no direct equality and diversity issues or sustainability issues arising from the car parking order although parking in towns has wider implications in relation to accessibility.

4. Risks

4.1 There is a financial risk to the Council if the new charging regime is not introduced on 1st April 2012 as a result of possible loss of income that would result from not introducing the new charging regime. Members should however note that it is possible to delay the making of an order for up to two years from the start of the objection period.

5 Crime and Disorder

5.1. Anti-social behaviour is likely to be reduced with the introduction of evening charging and enforcement.

6 Conclusions

6.1 The objections received do not raise substantive reasons for not introducing the car parking order. However, Members will note that there has been particular concern regarding the introduction of "season-ticket only" restrictions. As such, Members may wish to bring the order into force, but to waive enforcement of the requirement for season tickets on the currently free car parks for three months, pending any agreement whereby management or financial support of the car parks can be transferred to the Town Councils of North Walsham, Fakenham and Wells-next-the-Sea. If during this time it is decided that these car parks should remain free, a variation order to amend the order now proposed could be introduced within a short time.

STIFFKEY PARISH COUNCIL

Chairman Mr. J Lawrence

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139 Camping Hill
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ANNUAL REPORT

Planning Applications

There have been 11 Planning Applications which have been submitted within the past 12 months for the Village. There are still matters which are ongoing and which need further Parish Council input.

Allotments

The posters are up with regard to the Allotments but to date only two people have put forward an application for an allotment and the required number is six to move forward to the next stage.

Footpath

The planning and completion of the footpath from greenway down to the Red Lion has been a great success. It is thanks to all who participated in the construction/planning and administration without who there would be no path for us all to enjoy. It is hoped to further enhance with plants.

Village Hall

The matter of the village hall has raised its head again and options are being looked into so that the village hall can be retained.

Trees/Hedges

Thanks need to be given to all the parties that have carried out work on the Trees/Hedges in the Village.

Speeding

Minutes of Stiffkey Parish Council Meeting held on Tuesday 8th May 2012

Present: Laurence Jordan, Jamie Lawrence, Christopher Cooke, Mark Harrison, Janey Sugden, Chris Halford, and Clerk.

Apologies: Karen Pickels Councillor Peter Terrington. Councillor Jonathan Savory, Councillor Marie Strong and Police

1. Minutes

The minutes of the last meeting duly signed off.

2. Declarations of Interest

No declarations of interest.

3. Matters Arising

3.1 Police Crime Report

The report for this last month is with regard to local crime was the theft of a trailer from a local property and the theft from the camp.

3.2 Councillor Marie Strong's Report

Due to the change of the date of the meeting Marie was unable to attend and no report was given.

3.3 Councillor Peter Terrington

District Councillor's Report for Stiffkey Parish Council, 5th Mar. 2012
Peter Terrington (PT)

To be read in conjunction with report from (JS).
Outstanding Items:

- **Localism:**
The Big Society Fund was approved by Full Council. The fund supports local authorities to stimulate community led planning. A seminar was held for town councils to outline the benefits of Neighbourhood Plans. Individual towns or parishes may come together to produce neighbourhood plans. Parishes in the Wells area are in a unique position to benefit from such an approach, being at the centre of plans to establish the surrounding area as a wind farm service hub. Much of the development will fall outside of the Wells parish boundary but will impact on the all the surrounding communities. A Wells Area Neighbourhood Plan would ensure that the communities could influence planning decisions and, therefore, benefit from infrastructure levies to improve local facilities.
- **Car Parking:**
There were a number of oral representations by town councils and the NN Labour Party, opposing the increase in parking charges. A report outlining the objections

received is going before Cabinet on 12th March. The report and cabinet response will come before the Scrutiny committee on 28th March. A review of charging has been promised.

- **Waste Collection and recycling:**

The contract for collection of recyclable waste is being reviewed and it may be possible in future to add additional items to the recyclable list.

- **Marine Planning**

: The MMO East of England inshore plan appears to pay little attention to the needs of tourism and leisure activities. Further representations need to be made to MMO to address this issue.

- **Dudgeon Offshore Ltd cable Route:**

Despite the Development Committee turning down the application for the cable route, Full Council voted not to defend the appeal. The matter is being referred back to the Development Committee for further discussion. The determination cannot be altered at this stage.

Correspondence

Letters/Publications have been received this month:-

- Police
- N C C
- N N D C
- Knoll Wind Farm
- N A L C
- Glasdon Products

4. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.

Aon Insurance and £454.49

(Paid direct bank transfer)

The Accounts need to be discussed at the next meeting.

5. Footpath

The Parish Council members said that there was more work to be carried out on the trees in the footpath area and this would be done at some point.

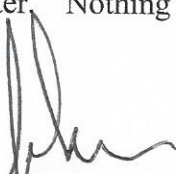
6. Planning

Planning Application LA/11/0506 (PF/11/0508)

Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF

Demolition of outbuildings and the re-construction to provide habitable accommodation.

We are still ongoing with this matter. Nothing further has been heard from the Planning Dept since the last meeting.



Planning Application PF/10/0045

Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk

New Planning Application to be submitted to the Council.

We are still ongoing with this matter. Nothing further has been heard from the Planning Dept since the last meeting.

As mentioned last month by Jonathan – Warborough Barns has gone to appeal and we are awaiting a response with regard to this from the Planning Inspectorate.

Planning Application PF/11/1257

Red Lion, 44 Wells Road, Stiffkey, Wells, Norfolk

Erection of ancillary holiday accommodation.

Awaiting a decision for this Planning Application at the time of the meeting.

Townsend Arms, 14 Wells Road, Stiffkey, Norfolk, NR23 1AJ

Planning Application reference number PF/12/0396

Refurbishment and conversion of A1 (retail shop) and dwelling to single residential dwelling.

The matter was raised with the Lamp Shop with regard to the car park. The Chapel planning was agreed a while ago, with the terms and conditions that Stiffkey Lamp Shop car park be used by Chapel. This had to be checked out but due to the fact that the planning consent had been granted quite some time ago the details could not be viewed over the web and therefore the question would have to be put to the planning officer for them to check. It is also the matter that the highways would have to look at as no parking for the chapel could be forced cars onto the A149 and could cause problems for the traffic flow through the village.

North Norfolk District Council are reluctant to change the use from commercial to residential for the Lamp Shop and the Parish Council supported the application but questions the car parking issue.

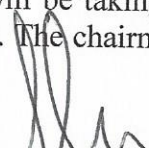
We wait to see what the planning officer decides.

There is nothing else from NNDC Planning Department at this time.

7. Playing Field

The members of the Parish Council decided that when Mr Stanley Sutton resigns from the Playing Field that something should be done to honour all his hard work and commitment and some form of thank you should be undertaken.

Mr Stanley Sutton will be handing over when the items come back from the accountants. He can be involved at some level but Stiffkey Parish Council will be the management for Stiffkey Playing Field. The members agreed they needed to meet to discuss and ascertain what they will be taking on. Mr Sutton wants to hand over all the paperwork as soon as possible. The chairman said that we need to have a meeting



with Mr Sutton and that the letter of resignation that was received needs to be clarified as there is a grey area. It was decided that he should be invited to the next meeting to discuss Stiffkey Playing Field and how he would like to move forward. The members then said that perhaps all three members Mr Stanley Sutton, Mr Dennis Gunton and Mr Michael Jordan, would like to attend the next meeting and the clerk was asked to formally invite them. The chairman asked that the matter be put high on the agenda of the next meeting.

8. Grit Bin

As Karen was not present at the meeting we were unable to ascertain the current situation with regard to the grit bin. At the last meeting we were waiting for victory housing to come back to us.

9. Queens Jubilee

As previously mentioned above the application for the funding for the Queens Jubilee has been submitted and is awaiting a response from County Council. At this point in time but nothing had been heard as to what the Council had been awarded.

The Jubilee Mugs will be collected the week before. The sum of 30 had been ordered but the Parish Council members felt that this was not sufficient for the number of children in the village so the order was to be adjusted to 50.

On the day of the Jubilee there were going to work a one-way system for the traffic so that traffic could flow freely without too many problems. There was going to be a barbecue, bar, music, tea tent and a family friendly cricket match.

Flyers had been sent to each household in the village and banners would be organised to go up in the village.

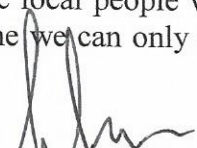
10. Website

This is still under construction and Janey reported that her and Mike are still sorting out various items and they hope to get together in the next few days to get a lot more detail into the site. It is hoped that they will be able to provide the Parish Council with a demonstration at the end of the next meeting. This would have to be held at the Red Lion as a WIFI connection is needed in order for a demonstration to take place. It was noted that Glaven Valley website is a good example and this is how we would like our website to look like and function.

11. Speed Gun

Janey reported that the speed camera would be up and running in the village shortly. It normally requires three people but that could be done by two. The speed camera would be used at different times of the day to catch local speeding to bring to their attention the actual speed that they was passing through the village. She reported that we would have a camera for at least a month.

It was noted that it seems to be local people who are speeding and unfortunately we cannot enforce the 20 mph zone we can only enforce the 30 miles an hour zone and



she advised the Parish Council of what the rules are with regard to this. Technically they cannot report anybody who is doing 36/37 mph. When the training officer came from the local police they were advised where they had to stand how the signs had to be displayed and what action they had to take. It is hoped that the speed gun will get people to slow down. It was also noted that they cannot actually use the speed gun in the 20 mph zone so is somewhat limiting.

12. Bird Hut/Marshes

The Bird Hut that has been refurbished after the spate of vandalism. Lawrence believed that the vandals are local. He will see John and ask if we can have a replacement but in the meantime the one that is there can now be used.

Three times this year the craft that Lawrence uses to help people out on the marshes has been targeted. This has been reported to the police. It is being removed from its moorings and equipment has been stolen.

A vote of thanks was issued to Sheila and Tim Crafer for the new seat that they have purchased which has been placed on the Meales. It is a beautiful spot and this just adds to it, so that people can enjoy it fully.

Fly tipping on the marshes down the stoney road (Greenway) is a problem and Mark recommended that the National Trust be contacted and advised about this problem.

13. Street Light

It was also noted that the Street light near the shop needs to be looked at and the clerk was obtaining a costing from T Jones Electrical Ltd to get this light changed from yellow to white. The clerk was waiting to hear what the actual cost would be from T Jones Electrical Ltd it was thought to cost in the region of £280. It is hoped that T Jones will be in touch with an exact figure by the next meeting.

14. Phone Box

Phone box will be painted at some point. Better weather would be needed as the job will take approximately 2 days to complete. We look forward to seeing a bright red shiny Phone Box in the very near future.

15. Dog Bin

The dog bin has been a great success and will be emptied in the next few days.

Meeting Closed 20.05



STIFFKEY PARISH COUNCIL

Chairman Mr. J Lawrence

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ANNUAL REPORT

MINUTES

CHAIRMANS REPORT

The Chairman Mr. Jamie Lawrence thanked all the present members of the Parish Council for other impressive and constructive 12 months. The work that had been carried out throughout the village on behalf of the people of the village was something to be proud of. He hoped that the next 12 months could be just as constructive as the last 12 months as there were many items that still needed their attention and commitment.

Planning Applications

There have been 11 Planning Applications which have been submitted within the past 12 months for the Village. There are still matters which are ongoing and which need further Parish Council input.

Some of these Planning Applications have given concern for the Parish Council and they have had further discussions with the Planning Officers as to how they wish to proceed and hope that their comments and ideas are taken onboard.

Allotments

The posters are up with regard to the Allotments but to date only two people have put forward an application for an allotment and the required number is six to move forward to the next stage.

The Clerk will put up new signs hoping that there are people in the village who would like to apply so that the Parish Council can offer this facility to the Parishioners.

Footpath



The planning and completion of the footpath from greenway down to the Red Lion has been a great success. It is thanks to all who participated in the construction/planning and administration without who there would be no path for us all to enjoy. It is hoped to further enhance with plants.

The Chairman thanked all who had participated in this undertaking and felt that the Parish Council members should be proud of what they had achieved on behalf of the people of the village.

Village Hall

The matter of the village hall has raised its head again and options are being looked into so that the village hall can be retained.

There needs to be further discussion with the Village Hall Committee as to how things are to proceed so that the Village Hall could be retained. Ways in which funding could be obtained and costs restricted so that it could be kept viable for the foreseeable future,

Trees/Hedges

Thanks need to be given to all the parties that have carried out work on the Trees/Hedges in the Village.

There has been a new tree (Copper Maple) planted on the Knoll and other trees and hedges around the village have been sorted or will be sorted in the near future.

Speeding

The situation with regard to speeding in the Village – The speed traps set up by the Police seemed to be making a difference and it is hope that these will continue to do so. The Police are aware of the problems that this Village has. The Parish Council is taking steps to bring the speed gun into the village to monitor the speed situation.

Certain members of the Parish Council have stepped up to the plate with regard to joining forces with Langham Parish Council and their Speed Gun project. The Speed Gun will be used within the village in the very near future and at different time so as to catch the people who are speeding consistently day in day out. Staff will be switched round so that some of the members from Langham will monitor the cars in Stiffkey and the Stiffkey Parish Council members will help to monitor Langham.

Playing Field

A handwritten signature in black ink, consisting of a large, stylized 'M' or 'W' shape followed by a horizontal line and a small flourish.

Thanks to be given to Stiffkey Social Services for their past 12 months work with regard to the Playing Field. At this present time the matter of taking on the Playing Field by the Parish Council is underway. But there are matters which take time to sort out.

There is some clarity required with regard to certain matters that need to be addressed so that Stiffkey Parish Council can take over Stiffkey Playing Field. The playing field is something that the Parish Council feel is an asset to the village and should be enhanced for all members to use including visitors.

The members thanked the people who have worked hard to keep the playing field in such excellent condition over the past 12 months and hoped that once the parish Council had taken over the management of the playing field the people concerned would still be willing to assist on a voluntary basis the upkeep of the field.

Telephone Box

The old red telephone box needs a facelift and this would take place within the next few weeks as good weather was needed in order for the work to be carried out. This will further enhance the village appearance. Thanks given for the work that has been carried out so far and the work that is to be done in the near future.

Church Report

The Stiffkey PCC report was received and is hereby attached for the parish Council records. This report is dated March 2011.

A handwritten signature in black ink, consisting of a large, stylized 'D' followed by a series of loops and a horizontal stroke at the end.

The Parochial Church Council St. John the Baptist's Stiffkey Churchwardens' Annual Report March 2011.

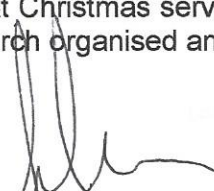
Our Church in the Local Organisation.

- 1 The parish of Stiffkey is part of the Stiffkey and Bale Benefice of nine churches, established in 2003. We share all regular Sunday services with Langham, two at each church each month. Major festivals are celebrated in both churches individually. The benefice is in the Holt Deanery. Chris Halford represents Stiffkey at Deanery Synod meetings.
- 2 We are pleased that Edward Allen, who has become churchwarden at Langham, has agreed to attend some of our PCC meeting where items relating to growth, joint initiatives and developments with Langham feature on agendas.

The Church at Stiffkey

- 3 We thank our rector, the Revd. Ian Whittle, for his advice, encouragement and stimulating services. We also thank the Revd. Tim Fawcett for taking the Friday services and some Sunday services. Tim also led the special short Remembrance Day service at Stiffkey War Memorial on Nov 11th. We are delighted that the Revd. Betty Humphries was able to take a service during the year, a sign of her remarkable recovery from illness.
- 4 At the last AGM in 2011 John Adnitt was elected as chairman of the PCC. He and Keith McDougall were elected as churchwardens. Keith was elected vice-chairman. At the AGM, the following church members were elected to the PCC: Helen Leach (Secretary), Heather Harrison (Treasurer), Margaret Adnitt, John and Shirley Everett, Eva Gambrill, and Chris Halford.
- 5 Although strictly this report is for the year 2011, we wish to record our deep sadness at the death of John Everett in March 2012, and our thanks for his hard work, forthright advice and generous support for this church. He will be sadly missed, but his contributions to the maintenance and good order of church will be a lasting legacy of his service and witness here. We are pleased that the copies of the Book of Common Prayer, which he gave, have been dedicated and used.
- 6 There are 14 names on the parish Electoral Roll. The average attendance at normal services throughout 2011 was 11, but very much higher for special services at Christmas, Easter, Harvest etc.

Finance

- 7 All amounts from fundraising events and special collections at services are recorded in the annual accounts. One event this year was a second successful Stalls on the Knoll at August Bank Holiday. We are extremely grateful to all who helped raised money for the church by selling books, produce, cakes, plants and bric-a-brac.
 - 8 We also benefited substantially from the proceeds of the excellent Bacon Dinner at the Old Hall, Stiffkey on June 4th. We are most grateful to Ann and John Bell for their time, hospitality and generosity at this most enjoyable event.
 - 9 We also received a most welcome donation from Arabella and Jonathan Morgan of the proceeds of the refreshments at their Open Garden Event at the Spring Bank Holiday. Members of the PCC helped with serving teas, washing up, and taking money at the gate.
 - 10 The PCC monitors income and expenditure regularly. During 2011 St. John the Baptist met its parish share in full, paid other regular expenses such as electricity and insurance, and financed a continued programme of repairs and maintenance to the building. We have also continued our practice of annual charitable giving through special collections for Tear Fund at the Harvest Service and for Open Christmas at Christmas services and Carols in the Pub, and the annual collection for the British legion. The church organised and operated the village Christian Aid Collection in May.
- 

Minutes of Stiffkey Parish Council Meeting held on Monday 11th June 2012

Present: Laurence Jordan, Jamie Lawrence, Christopher Cooke, Mark Harrison, Janey Sugden, Chris Halford, Karen Pickels, Councillor Peter Terrington and Clerk.

Apologies: Councillor Jonathan Savory, Councillor Marie Strong and Police

1. Minutes

The minutes of the last meeting duly signed off.

2. Declarations of Interest

No declarations of interest.

3. Matters Arising

3.1 *Police Crime Report*

Two crimes one of which was domestic related and upon attendance the other crime was Having Possession of Class B Drug Cannabis.

Two calls to the Police during this month but nothing of note.

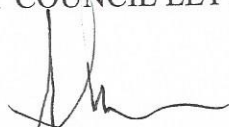
The Home-watch meeting was being held at Wells on the same night as our Parish Council Meeting so we was unable to get an update on the Home-watch matters.

3.2 *Councillor Marie Strong's Report*

Marie was unable to attend but a report was send prior to the meeting and that is as follows:-

Buses:

You will have read that the County's transport budget has a deficit of 5.4 million pounds. This is the additional money it is felt the Government should contribute to cover the cost of concessionary bus passes used in this County – not just by residents but by visitors from all over the country. Not surprisingly there have been reductions to some of the subsidised bus services, including the Coast Hopper. A number of people have made suggestions, such as paying a £1 per journey, but the County is not permitted to compromise in any such way – only the Government can change the system. Below is a specimen letter to the Minister for Transport suggesting ways to improve the concessionary pass scheme and reduce the cost to the County. If you would like to write to the Minister feel free to adapt the letter – even asking about the £5.4m. Copying me in would be useful in gleaning how much interest there is in modifying the scheme. I HAVE BEEN ASKED TO STRESS THAT THIS SPECIMAN LETTER IS COMING FROM ME AS COUNTY COUNCILLOR AND NOT A COUNTY COUNCIL LETTER.



Norman Baker MP, Under Secretary of State for Transport
Great Minster House, Marsham Street, London SW1P 4DR

Dear Minister,

Concessionary bus passes

It is surprising that with all the austerity measures introduced more is not being done to reduce the costs of the concession pass scheme and make it more sustainable. We understand that all parties have pledged to protect the concession pass but think the government should consider other approaches to the scheme.

The social and economic value of the scheme is highly valued but pass holders recognise that it cannot be provided in its present form forever. Local press, websites and blogs indicate a wave of support for action to protect the pass for the longer term. Below are a few ideas which we believe would place the concession scheme on a stronger footing and that should be carefully considered:

- i An annual charge of say £30 would help fund the scheme. For someone taking 4 trips a week it would average out at less than 15p per journey. More frequent use would significantly reduce the cost.
- ii Return to the half fare system that existed before 2007. This was well received by pass holders and bus operators. There also seemed to be enough money to go around for the councils and operators.
- iii. Charge a flat fare rather than an annual fee. If we all paid 50p for a journey this would make a contribution to the running costs of the scheme. Although those who travel daily may find an annual charge more attractive.

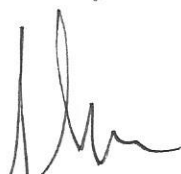
We hope you will take these suggestions in the spirit that they are given. We want the scheme to remain but recognise the present format is not sustainable. Combined with other changes that have made it more expensive to run buses, and with cuts to support from county councils, there is a real danger that buses will disappear long before the passes do, making the concession scheme next to useless.

3.3 Councillor Peter Terrington

There has been a Leadership change at NNDC and the new Chair is John Perry-Warnes. There will be further restructuring with regard to staff at the Council with further post going and they are hoping that service will not be affected.

They are also reviewing the charges with regard to Dog Licences for Dangerous Dogs and Taxi Fees.

With regard to the Crime in the area there is a new Police Commissioner in place and there is also to be a new system with regard to crime in the area.



They also passed a motion to keep the Coast-hoppers buses with the current level of service for the time being.

Marine Planning – there is a general feeling that fishing for this area is not well represented within the current strategy. The new Marine Plans are not going to cover the local issues. Ideas have been put forward and these might be taken on board.

Supermarket at Wells – With regard to the current application for Co-op to build a new supermarket on the Polka Road site the Council is now undertaking a viability study with regard to the retail zone to see what damage would take place should the plans be given the go ahead. They have to see the impact that a supermarket in this place in the town would have.

There is also the matter of Section 106 contributions which is money for projects within the town. These will have to be taken into account.

The Planning department was to look at this application in June but this has been revised. The matter of the Petrol Station is not looking possible. They were considering siting this on the current Lorry Park next to the current site under consideration for planning permission. There are discussions underway with regard to this matter and we wait to hear more after the viability study has been completed.

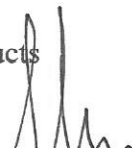
There is also the matter of flooding with regard to this development. Commercial is not the same as Private property and thus the matter is looked at in a different light. Concerns with regard to the surface water drain in Wells and they are awaiting the Environment Agency report.

Garden Waste – The collection of the brown garden waste bins was suspended during the fuel crisis but collections are now getting back to normal. But if you have any problems please advise Peter as Kier have a clause in their contract to keep places clean and if this was not the case we can bring them to task

There is a scheme running at the moment within the Council which transfers sections of NNDC held land to the Local authorities like Wells Town Council. Wells have received various properties with regard to this scheme. Peter wondered if we could request that the Footpath be transferred to the Parish Council. It was also suggested that we try for the section of land behind the houses at Camping Hill. The person to contact with regard to this matter is Martin Green in Asset Management.

Correspondence

Letters/Publications have been received this month:-

- Police
 - N C C
 - N N D C
 - Knoll Wind Farm
 - N A L C
 - Glasdon Products
- 

- The Playing Field Magazine

4. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.

Village Hall Fees £150.00

Jubilee Mugs (Norfolk China) £195.00

Payroll Software £56.00 Annual fee + VAT (Agreed)

Jubilee Funding from N C C monies received - £100.00

Accounts to be discussed at separate meeting to be held later this month.

Karen was going to submit the Claim for the refund from the Bank to the Parish Council with regard to the previous Clerks fraud. This was so that they could approve what was going to be claimed for.

5. Footpath

The Parish Council members said that there was more work to be carried out on the trees in the footpath area and this would be done at some point. When the Rangers next visit the matter of grassing the footpath will be raised with them again. There was also the matter of the steps needing to be topped up again as they had settled.

6. Planning

Planning Application LA/11/0506 (PF/11/0508)

Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF

Demolition of outbuildings and the re-construction to provide habitable accommodation.

We are still ongoing with this matter. Nothing further has been heard from the Planning Dept since the last meeting.

Planning Application PF/10/0045

Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk

New Planning Application to be submitted to the Council.

We are still on going with this matter. Nothing further has been heard from the Planning Dept since the last meeting.

As mentioned last month by Jonathan – Warborough Barns has gone to appeal and we are awaiting a response with regard to this from the Planning Inspectorate.

Planning Application PF/11/1257

Red Lion, 44 Wells Road, Stiffkey, Wells, Norfolk

Erection of ancillary holiday accommodation.

Awaiting a decision for this Planning Application at the time of the meeting.

Townsend Arms, 14 Wells Road, Stiffkey, Norfolk, NR23 1AJ
Planning Application reference number PF/12/0396

Refurbishment and conversion of A1 (retail shop) and dwelling to single residential dwelling.

This Planning Application has been permitted by NNDC Planning Dept.

The Lamp Shop, Wells Road, Stiffkey, Norfolk, NR23 1QQ (Chapel)
PF/12/0501

Erection of single-storey first floor rear extension.

The Councillors looked at the plans and advised the Clerk that they would like to respond with the following (1) supports the application.

There is still the matter of the parking for this retail business as now that the application for the Lamp Shop has been granted and the property sold there are fears that the parking problems on the road will just get worse. At this moment in time parking takes place on the rumble strips thus causing problems. We have asked about this matter in the past and been advised that there is nothing that we can do about it. This is something that will need to be looked at further at a later date. Perhaps the only way that this could be solved is for double yellow lines to be put in place to stop all traffic from parking here.

We need to speak to the Planning Enforcement Officer to see what we can do as it was understood that the Chapel was granted planning permission with a clause in place for the parking to be available in the Lamp Shop Car Park. Perhaps arrange for a copy of the original plans for the Chapel to come from NNDC.

There is nothing else from NNDC Planning Department at this time.

7. Playing Field

Mr S Sutton and Mr M Jordan asked that their apologies be given to the Parish Council as both were unable to attend but Mr D Gunton represented the Planning Field Committee. Mr Gunton informed the members that all three of them are still willing to help with the volunteer work at this time. There is still a grey area which needed some form of clarity which was would they be willing to work under the management of the Parish Council as volunteers. Mr Gunton advised that all three members would be willing to accept this structure.

Thanks were given for all their hard work with regard to the Playing Field over the years. For what they have done and their continued support. It is greatly appreciated by the Parish Council and all the People of the Village.

8. Grit Bin/Dog Bin



Victory Housing has looked at the junction and has deemed that this is not a hazardous junction. Thus they would be unwilling to provide any form of funding. In order for a Grit Bin to be placed at this junction the Parish Council would have to purchase it and gift it to NCC highways. In the recent correspondence a Bin was costed at £100.00. This Bin was the smallest that was available. This purchase is to be discussed further at a later date by the Parish Council.

With regard to the Dog Bin the one on the footpath is working well but there is now the matter of a bin being placed on Hollow Lane. Mark agreed to paint another bin and place it on Hollow Lane. He also agreed that he will look after this bin and empty it when needed. There was also concern expressed as to whether the waste was regarded as toxic. But this matter was dismissed as you can put this matter into your own bin without any problems.

9. Queens Jubilee

The village has received the sum of £100.00 from the Jubilee fund and thanks were given to all those involved in the organisation of a great event. The Parish received the bill for the Mugs which totalled out at £195.00. These mugs are to be distributed to all the children of the village at some point.

10. Website

This is still under construction and Janey reported that her and Mike are still sorting out various items and they hope to get together in the next few days to get a lot more detail into the site. It is hoped that they will be able to provide the Parish Council with a demonstration at the end of the next meeting. This would have to be held at the Red Lion as a WIFI connection is needed in order for a demonstration to take place. It was noted that Glaven Valley website is a good example and this is how we would like our website to look like and function.

11. Speed Gun

The speed camera has been in use within the village and so far the feeling is that it has been effective. The first time that someone is caught they receive a letter of warning and the second time they are placed on the Police Watch list.

They are also planning to do an exercise within the village to just collect data that then can be used to bring a case to the Police with regard to the level of Speeding within the village. This could then ensure that the matter is looked at in a more formal way and something done.

The Flashing signs will be coming back to the village at some point and these do seem to make people slow down as they are not aware of what speed they are doing through the village.

12. Village Hall

Letters have been sent to the relevant members of the public asking what the societies within the village would like to see happen to the village hall. The letters also ask for

ideas to be brought forward to the Management Committee for discussion. There are a couple of ideas at the moment as to what could happen and what is manageable for the village. So a list has also been sent with the letter to see what response is forthcoming.

13. Street Light

A price has been received from T Jones with regard to changing the Light next to the Shop from yellow to white. As stated before this was approximately £280.00 and the members feel that this is far too expensive and cannot be justified. Janey said that she would meet the costs personally as she felt that this was an eyesore and needed to be done. The Clerk will let Janey have a copy of this bill so that she is aware of the exact cost. There was also the matter of two lights that needed to be attended to within the village – Hollow Lane and Camping Hill. The Clerk will advise T Jones that these need to be attended too.

14. Phone Box

The Phone Box looks great and Janey was thanked by the Parish Council members for her good work. A matter which now needs to be discussed is what is to happen next with the Phone Box. It will need to be secured and the ability to lock it will have to be put in place.

Meeting Closed 20.35

A handwritten signature in black ink, appearing to be 'Janey', located at the bottom of the page.

Minutes of Stiffkey Parish Council Meeting held on Monday 2nd July 2012

Present: Laurence Jordan, Jamie Lawrence, Christopher Cooke, Mark Harrison, Chris Halford, Karen Pickels, Councillor Jonathan Savory, Councillor Marie Strong and Clerk.

Apologies: Councillor Peter Terrington, Janey Sugden and Police

1. Minutes

The minutes of the last meeting will be duly signed off after the amendment has been made as per request.

2. Declarations of Interest

No declarations of interest.

3. Matters Arising

3.1 Police Crime Report

With regard to the police crime report the only thing that was reported in the last month was a Horse in the middle-of-the-road.

3.2 Councillor Marie Strong's Report

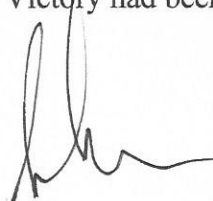
Marie reported that progress was being made on the broadband matter the two parties that she mentioned British Telecom Wholesale and Fujitsu.

Marie advised the meeting that she had agreed to become a member of the procurement board for the Council and the one item that was on the latest was the recycle centre.

Footpath - Marie asked could a wildflower area be setup to the side of the footpath. Mark advised that the grass had been donated by Banham and the first lot of the grass seed had not taken. It was noted however that the area had been over taken by wild poppies which looked extremely pretty.

Marie asked about the signs for the footpath and what should be written upon them. She advised us that the highways to signs and she will ask for signs to be made for the footpath. It was requested that they be small and blend in and not too offensive.

With regard to the grit bins Marie questioned could these bins be on Victory Housing land and if this was the case Norfolk County Council will not fill them. We would have to know what was classified as Highways land and what was classified as belonging to Victory Housing. Marie was going to make further enquiries. It was also mentioned that Victory had been approached with regard to purchasing a grit bin and declined.



Marie advised the Council that with regard to the Marine Conservation Zones they are trying not to lose face and everything was going to consultation and that would cover all the sites that were proposed in this process. There was going to be forms sent out saying that we don't want to go to consultation there had already been 11,000 signatures in support of this from locals. There was an online survey that everybody could contribute to.

3.3 *Councillor Jonathan Savoury*

Jonathan was also covering for Peter Terrington as he was attending another meeting.

Jonathan advised is that the planning appeal for Warborough Barns a decision had been received and in effect it was as follows they cannot build a two story structure and that they can amend what they already have. This means that they could change the internal structure.

Jonathan advised us that they work still continuing the restructuring of North Norfolk District Council 14 members of staff had been reduced down to 8 and six heads of departments have been selected and the remaining posts advertised. This should mean direct savings to the Council. Other services within the Council have been amalgamated to become more efficient.

They are sharing services with Kings Lynn Borough Council and from 25 May this went live and this includes new software being used by Kings Lynn Borough Council which will enable savings to take place at North Norfolk District Council

Jonathan advised us that Breckland District Council had taken these efficiency steps and when now faced with having to retrace their steps to bring it back to the way it was before.

Correspondence

Letters/Publications have been received this month:-

- Police
- N C C
- N N D C
- Knoll Wind Farm
- N A L C
- Glasdon Products
- The Playing Field Magazine

4. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.
Janey had agreed to pay for the light to be changed at Stiffkey stores and Jones had costed this at £260.93 plus VAT. The clerk had been in touch with Janey and she had agreed that T Jones Ltd should carry this work out.

5. Footpath

Marie had made the comment earlier about the surrounding area of the footpath being set with wildflowers. The Parish Council members considered this to be a nice idea and commented that nature had already started to take over the ground with wildflowers.

6. Planning

Planning Application LA/11/0506 (PF/11/0508)
Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF
Demolition of outbuildings and the re-construction to provide habitable accommodation.

We are still ongoing with this matter. Nothing further has been heard from the Planning Dept since the last meeting.

Planning Application PF/10/0045
Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk
New Planning Application to be submitted to the Council.

We are still on going with this matter. Nothing further has been heard from the Planning Dept since the last meeting. It was also noted that topsoil was being brought in to bring the ground up to the correct level around the property.

The parish Council members asked that we chase these two planning applications with the Head of Planning is nothing seems to be moving forward with either of the two properties.

Planning Application PF/11/1257
Red Lion, 44 Wells Road, Stiffkey, Wells, Norfolk
Erection of ancillary holiday accommodation.

Awaiting a decision for this Planning Application at the time of the meeting.

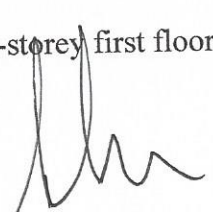
Townsend Arms, 14 Wells Road, Stiffkey, Norfolk, NR23 1AJ
Planning Application reference number PF/12/0396

Refurbishment and conversion of A1 (retail shop) and dwelling to single residential dwelling.

This Planning Application has been permitted by NNDC Planning Dept.

The Lamp Shop, Wells Road, Stiffkey, Norfolk, NR23 1QQ (Chapel)
PF/12/0501

Erection of single-storey first floor rear extension.



The Councillors looked at the plans and advised the Clerk that they would like to respond with the following (1) supports the application.

The Council asked the clerk to approach North Norfolk District Council with regard to the above development as they had been issues with regard to parking. The clerk had been a contact with Kate Steventon Planning Enforcement Officer questioning what was actually being done regarding the chapel and the parking. A response from Kate was still outstanding at the time of the meeting.

There is nothing else from NNDC Planning Department at this time.

There was also the matter raised of the piece of land beside the Red Lion and question was put forward when was the work going to start. The rumour was that the work was to start in the spring but this had not materialised and the Council members noted that they would need to watch to ensure that the walls on the plans were put in the correct place as agreed with the Planning Officer.

7. Playing Field

All items with regard to the Playing Field had been handed over to Stiffkey Parish Council. All these documents were available to the members should they wish to view them. It was suggested that original documents should be copied and these copies sent to the Norfolk Records Office for posterity. Official documents leases etc. need to be recorded.

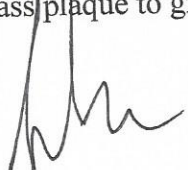
The Council requested that the clerk obtain new forms for the signatories to be amended for the Playing Field and any bills and invoices should be forwarded to the Chairman's address. At the meeting volunteers were asked to come forward to because signatories on the accounts.

With regard to the Playing Field the matter of should they all come under one roof and therefore be just one bank account or do we keep Stiffkey Parish Council and the Playing Field accounts separate, this matter was to be discussed further at a later date. There was also the matter of who was going to actually complete the accounts and that decision was to be made at a later meeting.

There were legal implications to consider with regard to keeping the Playing Field separate from Stiffkey Parish Council.

SEE ATTACH 17. There was a suggestion to purchase a bench and put a brass plaque on dedicated to all THE members and this bench ~~to be sited on the Pavilion on the Playing Field.~~

This matter was proposed by Jamie and seconded by Mark. It was noted that Mr Stanley Sutton has put a lot of personal funds into the Playing Field over the years and it was felt that he should receive a gift as well as a plaque for his dedicated service to Stiffkey Social Services. It was felt that Mr Stanley Sutton needed a personal thank you perhaps his own personal bench for his garden. Mark was going to look into the bench and a brass plaque to give to Stanley as a personal gift.



At the next meeting the Playing Field insurance quotes would be discussed in greater depth. It was suggested shopping around to see what we could get from money and it was noted that we would ask Keith Leesmith which companies he had used for Holkham and Warham.

The Jubilee mugs had been delivered to the various members in the village there are only a few left remaining to be delivered but they are for families in second homes. It seems as if they were greatly appreciated by those receiving them.

Mark Harrison stated that when the lease on the Playing Field comes up for renewal they are willing to grant a new lease but one of the things that they would like is to have the right of way round the Village Hall for residents on a permanent basis. It was decided that they would discuss it further at the next meeting. This lease runs out in a few years' time and one of the options was a 50 year lease. The actual value of the Playing Field was not disclosed. There is the matter of access to the field via Hollow Lane which has been classified as a footpath. There is nothing in writing but we are aware that a right of way has been in place since the Playing Field was granted.

Questions were raised at the meeting about moving the Village Hall to the Playing Field and this issue and many other questions were discussed. There are legal implications regarding the sale of the Village Hall and if they can go ahead. This is a very complicated matter as to whether they sell and put the Village Hall on a leased piece of property. There is also the matter of the funds received in the sale what will happen to the money.

It was mentioned that clauses could be put in place to cover the village if the Village Hall is put on the Playing Field and these could be written into the lease.

8. Grit Bin/Dog Bin

With regard to the Dog Bin the one on the footpath is working well but there is now the matter of a bin being placed on Hollow Lane. Mark agreed to paint another bin and place it on Hollow Lane. He also agreed that he will look after this bin and empty it when needed. There was also concern expressed as to whether the waste was regarded as toxic. But this matter was dismissed as you can put this matter into your own bin without any problems.

9. Queens Jubilee

As noted above the Jubilee mugs have been distributed to the children of the village and there was only a few outstanding at the time the meeting to be given out.

10. Website

As Janey was not at the meeting we were unable to have an update as to the progress of the website.

11. Village Hall



Letters have been sent to the relevant members of the public asking what the societies within the village would like to see happen to the village hall. The letters also ask for ideas to be brought forward to the Management Committee for discussion. There are a couple of ideas at the moment as to what could happen and what is manageable for the village. So a list has also been sent with the letter to see what response is forthcoming.

12. Street Lights

The two streetlights that required repair had been completed by T Jones Ltd. And a request has been made for the work to be carried out on the light at Stiffkey Stores to be paid for by Janey Sugden.

13. Hollow Lane

Mark advised the Council members that there was going to be a gate installed next to Holly Breck house (Joanna's). This will not obstruct people walking or cyclist's or people with prams but it will mean that the vehicle access will be restricted. He explained the reason behind it and received support from the Parish Council members. A question was asked was it possible to put a gate at the Playing Field end of the lane but this idea was dismissed as it was felt that it would not fit.

14. Allotments

The clerk advised the meeting that she had received up to 8 applicants for allotments and these would now be forwarded to the relevant member of staff at North Norfolk District Council. The clerk also advised that she had received an e-mail from Martin Green that the section of ground behind Camping Hill was under consideration by the Strategic Housing department.

Meeting Closed 20.35

A handwritten signature in black ink, appearing to be 'J. Sugden', located at the bottom of the page.

STIFFKEY PARISH COUNCIL

Chairman Mr. J Lawrence

Clerks Address
139 Camping Hill
Stiffkey
Wells
Norfolk
NR23 1QL

Tel: 01328 830619 (evenings/weekends)
E-mail: spc.jordan2010@btinternet.com

The next meeting of **Stiffkey Parish Council** will be held on **Monday 3rd Sept 2012 in the Village Hall at 7.00 pm.** All Parishioners are welcome to attend.

A G E N D A

1. Apologies
2. Minutes of Previous Meeting
3. Declaration Of Interest on the Agenda
4. Councillors Reports
5. Playing Field
6. Police Crime Update
7. Finance
8. Correspondence
9. Planning Items
10. Dog Bins/Grit Bins
11. A O B
12. Website Testing/Viewing (Red Lion)

The next Parish Council Meeting will be held on **Monday 1st October 2012.**



Minutes of Stiffkey Parish Council Meeting held on Monday 3rd Sept 2012

Present: Laurence Jordan, Jamie Lawrence, Christopher Cooke, Mark Harrison, Chris Halford, Janey Sugden, Councillor Peter Terrington, Councillor Marie Strong and Clerk.

Apologies: Councillor Jonathan Savory, Karen Pickels and Police

1. Minutes

The minutes of the last meeting will be duly signed off after the amendment has been made as per request.

2. Declarations of Interest

Mark Harrison re Planning Application.

3. Matters Arising

3.1 Police Crime Report

No crime was reported in the village although there have been problems with regard to traffic and the Police have attended the village on three separate occasions.

3.2 Councillor Marie Strong's Report

Marie advised that she gives a more in-depth report in The Quay Magazine but outlines the topics that are important.

Broadband – It will be announced very soon what company has been appointed with regard to the County's Broadband and what they will bring to the deal.

Coast hopper – There is a website for people to have their say and this will go forward to Government Consultation.

Natural England – This is with regard to the Marine Zones. There is an official link to follow on the Blakeney website which is <http://tinyuri.com/Blakeney-MCZ>. Consultation should start on December and there will be a meeting called at Blakeney to take matters further.

Blue Badges – Application forms for this service are now back in the Doctor surgeries.

Reduces Bus Travel for Younger People – From the start of September young people (16-19) will be able to travel at a reduced rate of 30%.

Marie also brought to the attention of the Members a new fund from NCC which may be able to help the village hall. Details handed to the Chairman.

3.3 Councillor Peter Terrington



Peter was also covering for Jonathan who was attending another meeting.

Peter brought the following matters to the Members attention:-

Asset Management Scheme - Peter suggested that we should write to Martin Green with regard to acquiring the Footpath Land from NNDC under this scheme.

Coastal Management – There is a new Coastal Management meeting which will take place at Cromer on the 10th Sept 2.00pm. This will cover coastal issues.

Council Tax Support Scheme – The Council at NNDC have passed a resolution with regard to the matter of Council Tax.

Wind Turbines at Binham – There is a consultation taking place with regard to wind turbines being placed at Abbey Farm Binham. It appears to be only a small development. Marie has been involved in this discussion with two other Parishes.

Correspondence

Letters/Publications have been received this month:-

- Police
- N C C
- N N D C
- N A L C
- Glasdon Products
- The Playing Field Magazine

4. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.

C A B donation of £50.00

Quote from T Jones Ltd with regard to Lighting which now deemed obsolete.

Chase with regard to claim against Bank – L Jordan had concerns about this regarding any comebacks.

£100.00 Mark Harrison re costs (bench)

5. Footpath

See above comment with regard to Asset Transfer Programme. Dog Bins are to be placed at either ends of the path. Mark and Chris to do this. There was also the matter of the footpath steps being topped up.

There was also the matter of signs for the path which Steven White will sort out a price for these.

6. Planning



Planning Application LA/11/0506 (PF/11/0508)

Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF

Demolition of outbuildings and the re-construction to provide habitable accommodation.

We are still ongoing with this matter. Nothing further has been heard by NNDC with regard to this matter from the applicant.

Planning Application PF/10/0045

Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk

New Planning Application to be submitted to the Council.

We have received a report from the Planning Dept with regard to this application which is as follows:-

The planners and myself have been in touch with the agent and advised that a full planning application should be submitted to retain the dwelling as built. The agent advised that he was going to visit the site and submit plans to the Local Authority to show that the ground level has been changed and the building is not higher than shown on the approved plans. To date we have not received any plans and we are considering what further action we may take to resolve this apparent breach of planning control.

Planning Application PF/11/1257

Red Lion, 44 Wells Road, Stiffkey, Wells, Norfolk

Erection of ancillary holiday accommodation.

This has come back at Permit.

The Lamp Shop, Wells Road, Stiffkey, Norfolk, NR23 1QQ (Chapel)

PF/12/0501

Erection of single-storey first floor rear extension.

This is currently under review by the Planning Dept. with regard to the terms and conditions from the previous application which concern the parking arrangements and until this matter is sorted these plans cannot move forward.

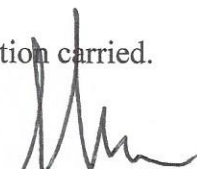
Planning Application PF/12/0964

Building At High Sand Creek Caravan Site, Greenway, Stiffkey

Change of use from BB (storage) to D1 (education centre)

The Members heard from Mark Harrison with regard to this matter and he explained that this relates the part of the old Officers Mess and what is going on is that the Boatyard what to change this into an education centre and he reported that there would not be any parking problems or excessive traffic as schools would ship the students in by mini bus.

The Members voted on this matter - agreed – motion carried.



7. Playing Field

Invitations to be sent out to the new working party and to the former volunteers for a Presentation to be made to Stanley Sutton. This is to take place at the start of the next meeting.

Michael Taylor has volunteered to go after any funds for the Playing Field as he is aware of how to get these funds.

There is now a working group set up for the Playing Field but ultimate responsibility rests with the trustees. The work will now start to amend the names parties and the Charity Commissioners to be advised of the new members.

The Clerk will cover the financial matters with regard to the Playing Field. There is also to be a change of signatories to take place and this is underway.

8. Grit Bin/Dog Bin

Bins are a great success and further bins are needed on Hollow Lane to help with the situation.

9. Website

Janey reported that the website has come to a halt as she has had little response from any of the village groups. She also mentioned that the package that they purchased was not really suitable. There was no appeal at this time and the framework for the website was restrictive and would not work for the village. Therefore the contract would be cancelled but they would keep the domain name which costs about £5.00 per year.

10. Village Hall

Letters have been sent to the relevant members of the public asking what the societies within the village would like to see happen to the village hall. The letters also ask for ideas to be brought forward to the Management Committee for discussion. There are a couple of ideas at the moment as to what could happen and what is manageable for the village. So a list has also been sent with the letter to see what response is forthcoming. Still awaiting an update with regard to this matter as Karen was not at this meeting.

11. Grass Cutting _ Church Knoll

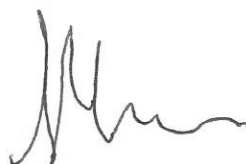
The PCC has written to the Parish Council requesting assistance with the Grass cutting on the Knoll Laurence said that he would volunteer for this if he could use the Church equipment. Chris Halford said that she would sort this out with the PCC.

12. Allotments



The clerk advised the meeting that she had received up to 8 applicants for allotments and these would now be forwarded to the relevant member of staff at North Norfolk District Council. The clerk also advised that she had received an e-mail from Martin Green that the section of ground behind Camping Hill was under consideration by the Strategic Housing department. Still outstanding at this time

Meeting Closed 20.35

A handwritten signature in black ink, appearing to be 'M. Green', located at the bottom right of the page.

Minutes of Stiffkey Parish Council Meeting held on Monday 1st October 2012

Present: Laurence Jordan, Jamie Lawrence, Christopher Cooke, Chris Halford, Janey Sugden, Karen Pickels and Clerk.

Apologies: Councillor Jonathan Savory, Councillor Peter Terrington, Councillor Marie Strong, Mark Harrison and Police

Playing Field Presentation

Before the meeting a presentation took place to Mr Stanley Sutton for all his hard work over the many years with regard to the Playing Field. All his fund raising, marking out the pitch and time given and his own money put into the field over his 51 years. A bench was presented to him.

Stanley made a small speak in which he thanked all the people who had helped him over his 51 years that included Jack Boddy, Andy, Dennis and Michael. Without them he would not have been able to have kept the field going in the manner to which is it today. He also said thanks to all the others that he had not mentioned by name.

There is now a new party looking after the field and they are David Gibson, Davy Jackson and Ian Moy and they have stepped forward to take over the day to day running of the Playing Field.

1. Minutes

The minutes of the last meeting will be duly signed.

2. Declarations of Interest

None

3. Matters Arising

3.1 Police Crime Report

No crime was reported in the village although there was a traffic accident new to the Chapel in the centre of the village.

3.2 Councillor Marie Strong's Report

Marie was unable to attend the meeting but sent a report via email

I regret not being with you on Monday evening but I have promised to attend Heritage Houser AGM – and will then go on to Wells TC, assuming you will have finished by then.
Knowing Stiffkey's concern for the Coasthopper, and other rural buses, I offer the following:

Buses:

You will have read that the County's transport budget has a deficit of 5.4 million pounds. This is the additional money it is felt the Government should contribute to cover the cost of concessionary bus passes used in this County – not just by residents but by visitors from all over the country. Not surprisingly there have been reductions to some of the subsidised bus services, including the Coast Hopper. A number of people have made suggestions, such as paying a £1 per journey, but the County is not permitted to compromise in any such way – only the Government can change the system. Below

4. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.
T T Jones Ltd – Light Maintenance - £79.54

5. Footpath

The only comment with regard to the footpath was that some more gravel was needed to top up the steps.

6. Planning

Planning Application LA/11/0506 (PF/11/0508)
Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF
Demolition of outbuildings and the re-construction to provide habitable accommodation.

We are still ongoing with this matter. Nothing further has been heard by NNDC with regard to this matter from the applicant.

Planning Application PF/10/0045
Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk
New Planning Application to be submitted to the Council.

Nothing further has been heard since the last set of minutes.

The Lamp Shop, Wells Road, Stiffkey, Norfolk, NR23 1QQ (Chapel)
PF/12/0501

Erection of single-storey first floor rear extension.

Nothing further with regard to this application.

Planning Application PF/12/0964
Building At High Sand Creek Caravan Site, Greenway, Stiffkey

Change of use from BB (storage) to D1 (education centre)

Still awaiting decision.

7. Playing Field

Meeting took place with Playdale and they gave the members lots of advice with regard to upgrading the play area and also ways to extract funds. Budget of approx. £20K would be needed which would be easy to obtain. Forms are quite complex. With the Parish Councils agreement they would set up a working party to take it to the next stage. Village kids need to have a say in what they would like. Also the adults would need to be consulted. Once the funds have been obtained then they would need

Speed Gun will be back in the village at some point in time to try to slow the traffic down. At some stage the Parish Council would like the flashing signs to be brought back into the village.

There were also concerns about some of the street lights in the village which are still not working. The Clerk said that she would chase with T T Jones Ltd.

Meeting Closed 20.15

District Councillors Report for SPC 3 Oct

Changes to Waste Collection Rounds

Significant changes to refuse collections will be implemented on 3 October

As part of on going efficiencies in the waste collection contract Kier will be making widespread changes, this will affect approx 45,000 households.

Residents will see a change to their collection day, the colour bin being collected on a given week or both. These changes will also affect trade waste, recycling and garden waste bins.

In order to allow Kier to settle in during the first six months of the contract significant changes have been delayed until now, this has allowed the Council to make major savings on the contract.

In the event of collection problems tel. 0300 123 1163

Minutes of Stiffkey Parish Council Meeting held on Monday 12th November 2012

Present: Laurence Jordan, Christopher Cooke, Mark Harrison, Chris Halford, Karen Pickels, Councillor Jonathan Savory and Clerk.

Apologies: Councillor Peter Terrington, Councillor Marie Strong, Janey Sugden, Jamie Lawrence and Police

The Committee wishes Jamie well with regard to his illness. They hoped for a speedy recovery.

1. Minutes

The minutes of the last meeting duly signed off.

2. Declarations of Interest

None

3. Matters Arising

3.1 Police Crime Report

I crime reported in the village for the last month.

3.2 Councillor Marie Strong's Report

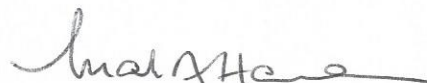
Marie was unable to attend the meeting due to other commitments.

3.3 Councillor Peter Terrington/J Savory

See attached report from Peter Terrington for both October and November.

Jonathan reported that NNDC are planning a springtime survey to find out what people want. There will be a reduction in spending and a freeze in Council Tax. NNDC is debt free at this moment in time and the Government wants NNDC to raise more funds itself independently. There is also the matter of the Government cutting the budget in the future that they need to consider.

There will be a new Co-op Store in Wells with a Petrol Station. The people of Wells wanted this to take place and the application for the Petrol Station has now been submitted. Jonathan asked for the Councils opinion with regard to this application and the matter of relocation of the lorry park was raised. This application should come up at next months meeting (NNDC). It is hoped that the people of Wells will support this store and petrol station. Co-op do not have their own petrol company so this will be put out to tender by Linden subject to sale of Lorry Park. It was noted that the area is prone to flooding and the question was raised as to what will be put in place to help this matter. The environment agency will have to consider the options



and ensure that if the area floods that the petrol station is able to cope. The new plans are much better than before so we will have to wait and see how things move forward.

Another question was raised by one of the members as to how often does the Council revalue people's property for Council Tax. This is something that needs to be done when work is carried out on extending a property giving it a much larger footprint on the ground. Jonathan said that he would look into this matter and report at the next meeting as to the council's response.

It was also mentioned that at one stage in the store saga the site at the Ark Royal was being considered. This property is for sale at this present time but car parking was raised as an issue and thus it never moved forward.

Correspondence

Letters/Publications have been received this month:-

- NNDC
- Norfolk Playing Field Magazine
- Norfolk RCC
- NSPCC
- MAGPAS
- NALC - Report

4. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.

Poppy Appeal - £25.00

Transfers to Savings Account (500.00) and Number One Account (300.00)

Transfer from Savings Account to Cover S137 Payment to Village Hall (1000.00)

Playing Field Insurance £427.85 – added to SPC AON Insurance.

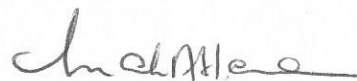
Set Precept for 2013/14

With regard to the precept a document was sent to all Parish Council members which would enable them to make up their mind as to what figure they would like to set next year's precept at. Figures were also circulated in relation to the running costs of the playing field which the Parish Council has recently taken on board.

There was also the matter of exercising the S137 options that are available to the Parish Council in relation to both the Playing Field and the Village Hall. Is the Parish Council taking on board both Village Hall and Playing Field with regard to these payments from this year onwards?

There is also the matter of the Village Lights being regarded by T T Jones Electrical Ltd as obsolete and needing to be replaced so those costs will have to be considered with regard to the precept requirements.

Thus it was proposed that it should remain at £5000.00 for the next year and the vote was carried 3 – 1 for thus motion carried.



It was also decided that from 2013/14 the extra monies should be split between the Village Hall and the Playing Field.

It was then decided that the Parish Council should release the sum of £1000.00 to the village hall under the banner of S137 payments as the precept was set at a higher figure for the last two years just for this matter. The Village Hall is finding that due to a change in circumstances within the village there has been a small increase in people booking the hall. The monies released may help with the running costs and the general upkeep of the premises.

It was noted that next year an extra meeting should take place in order to discuss nothing but the precept and the level at which it should be set. Mr C Cooke made the comment that he did not feel that the Council had accurate information in order to legally set the precept. This was duly noted by the members before they made their decision.

5. Footpath

Nothing was raised with regard to the footpath.

6. Planning

Planning Application LA/11/0506 (PF/11/0508)
Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF
Demolition of outbuildings and the re-construction to provide habitable accommodation.

We are still ongoing with this matter. Nothing further has been heard by NNDC with regard to this matter from the applicant.

Planning Application PF/10/0045
Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk
New Planning Application to be submitted to the Council.

Nothing further has been heard since the last set of minutes.

The Lamp Shop, Wells Road, Stiffkey, Norfolk, NR23 1QQ (Chapel)
PF/12/0501

Erection of single-storey first floor rear extension.

Nothing further with regard to this application. There is a side note to this application the Council was advised that the Chapel is going to court with regard to ownership of a section of land behind the Chapel.

Planning Application PF/12/0964
Building At High Sand Creek Caravan Site, Greenway, Stiffkey

Change of use from BB (storage) to D1 (education centre)

Handwritten signature

Still awaiting decision.

Planning Application PF/12/1130

The Old Hall, Church Street, Stiffkey, Wells, Norfolk NR23 1QJ

Erection of replacement gates.

This application was supported by the Council.

Planning Application PF/12/1218

78 Wells Road, Stiffkey, Wells, Norfolk, NR23 1AJ

Erection of two-story side extension.

This application was supported by the Council but with some concerns with regard to parking on Greenway which they would like to discuss further with the Police at a later meeting.

Planning Application PF/12/1154

9 Bridge Street, Stiffkey, Wells, Norfolk, NR23 1QP

Erection of one and a half story side extension (extension of period for commencement of planning permission reference 09/0913)

This application was supported by the Council but they required confirmation from the Planning department that the front street elevation would remain the same as the plans did not give a very clear picture of this.

Nothing further at this time from NNDC Planning Department.

7. Playing Field

Jamie and Chris had a meeting with Gary Linder (Planning Officer) with regard to both the Playing Field and the Village Hall. Mr.Linder was OK with regard to the Planning option with regard to the village hall but had concerns with regard to the playing field. More than anything else it was to do with access for the playing field.

There is the matter of measuring up on the field to see what we could set and where. There would have to be a reclassification of Hollow Lane which could be quite a substantial cost to the Parish Council. This is quite an involved job. It is a public footpath at the moment with Farm vehicle usage. Laurence has one of the reports from NCC with regard to the last round of reclassification that took place in the village and he will bring this to the next meeting (public report from NCC). There is also the matter of who owns what on this section of the footpath. This could also impact on the planning application for the chapel should they decide that they would like to develop the parking on the section of land that they retained when the lamp shop was sold. Hollow Lane is a footpath not a vehicle right of way. This will be looked at the next meeting as this could be very expensive and complicated.

There is also the matter of getting legal advice with regard to the forward development of the playing field and village hall. Before the Parish Council moves forward they would need to take legal advice and ensure that we have all the required legal information. Mark was going to get some further information and bring it to the next meeting.

8. Grit Bin/Dog Bin

With regard to the Dog Bins Chris is sorting one out for Muckledyke and Mark will sort one out for Hollow Lane.

With regard to a grit bin the Parish Council will have to purchase a bin and gift this to the Highways. Clerk to sort out a Grit Bin which will work out at approximately £90.00. Care will have to be taken as to the site of the bin to enable Highways to fill the bin as a when needed.

9. A.O.B.

Nothing further has been hard with regard to the matter of the overhead power cable at this time.

The matter of the allotments was raised as the Clerk had received an email from NNDC – do they have a legal obligation to provide allotments as there appears to be no land available for allotments in the village at this time. The Land at Camping Hill has been ruled out by NNDC housing dept.

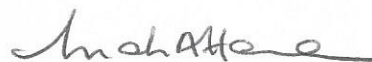
It was requested that the Clerk should contact the Highways department with regard to the section of road from here to the boundary with Morston as it is very rough and has quite a few dangerous potholes.

It was also requested that we need to have a definitive Police presence at the next meeting at the matter of Greenway Parking and the traffic flow through the village needs to be discussed in greater detail. All the above are major problems in this village and cannot go unchecked.

Thank you letter received from Stanley Sutton with regard to the presentation which took place at the last meeting.

Meeting Closed 20.45

New dates for the next round of meetings 2013 to follow in due course.



Minutes of Stiffkey Parish Council Meeting held on Monday 3rd December 2012

Present: Jamie Lawrence, Laurence Jordan, Christopher Cooke, Mark Harrison, Karen Pickels, Janey Sugden, Councillor Marie Strong, Police and Clerk.

Apologies: Councillor Peter Terrington, Chris Halford, Councillor Jonathan Savory.

Thanks given to Mark for Chairing the last meeting.

1. Minutes

The minutes of the last meeting duly signed off.

2. Declarations of Interest

Mark Harrison – High Sand Creek Planning Application.

3. Matters Arising

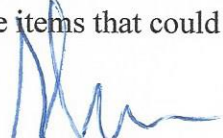
3.1 Police Crime Report

Phil reported that officially there was not reported crime for the village within the last month but there had been an item of harassment and concern over the movement of people and loud music with regard to a certain property and the Councillors were asked to keep an eye of the situation and report anything to Phil.

Phil also reported that they had kept up a high number of patrols for the village and marshlands and that they had received calls with regard to building work that was being undertaken in the village and the obstruction of the traffic flow to which they had recorded attending approximately nine times.

The Parish Council had particular concerns with regard to Greenway and had asked that the Police attend the meeting to bring forward ideas of what could be done to help the situation. As the status of Greenway is unadopted this doesn't form part of the highways network and the only thing that could be done was to place warning notices on the parked cars. This seemed somewhat lightweight but due to the status they are limited as to what they can do. It was mentioned by the members that if the top section of Greenway was clear then it would allow for a clear turning circle. It was also mentioned that a No Parking sign could be placed on a private property wall. This was agreed by the property owner. Phil would supply the notices that would be used with regard to the blanket warning signs to be placed on the cars on Greenway.

It was also mentioned that Bridge Street is a problem with people parking all the way along which in turn causes problems with the movement of the traffic. As this forms part of the Highway this is a different matter and people can be given parking fines for certain reasons and this would also be monitored by the patrols. But they also mentioned that they may blitz the area at certain times to see if they can make a difference to the overall situation. One of the items that could be used is the Section



22 of the Road Traffic Act – Danger to other road users. This is something that will be used at Morston for the same reasons.

As from the date of this meeting the whole situation with regard to scrap metal has changed as a new law had come into operation. Scrap metal can no longer be traded for cash it has to be purchased via a bank account so that it can be accounted for and the Police can halt the theft of scrap metal. If you allow them to purchase metal in this manner you can also be charged with committing an offence. If any one sees someone collecting scrap – just call the police and they will deal with the party concerned.

It was also mentioned that the situation down the marshes with regard to parking has improved and this could well be attributed to the patrols that have been taking place over the last few months by Phil and the team. The Parish Council thanked them for all their hard work over the past few months.

3.2 Councillor Marie Strong's Report

Marie gave her report to the Council – details of which are enclosed in the December Issue of the Quay Magazine.

3.3 Councillor Peter Terrington/J Savory

Report for December attached.

Correspondence

Letters/Publications have been received this month:-

- NNDC
- Norfolk Playing Field Magazine
- Police
- Age Concern

4. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.
Purchase of Grit Bin from Glasdon Manufacturing £88.20

5. Footpath

It was mentioned at the meeting that there had been some settling of the path and it now needed to be topped up. This would be sorted in due course.

6. Planning

Planning Application LA/11/0506 (PF/11/0508)
Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF

Demolition of outbuildings and the re-construction to provide habitable accommodation.

We are still ongoing with this matter. Nothing further has been heard by NNDC with regard to this matter from the applicant.

Planning Application PF/10/0045
Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk
New Planning Application to be submitted to the Council.

Nothing further has been heard since the last set of minutes.

The Lamp Shop, Wells Road, Stiffkey, Norfolk, NR23 1QQ (Chapel)
PF/12/0501

Erection of single-storey first floor rear extension.

Nothing further with regard to this application. There is a side note to this application the Council was advised that the Chapel is going to court with regard to ownership of a section of land behind the Chapel.

Planning Application PF/12/0964
Building At High Sand Creek Caravan Site, Greenway, Stiffkey

Change of use from BB (storage) to D1 (education centre)

NNDC Planning Dept. – Permit

Planning Application PF/12/1130
The Old Hall, Church Street, Stiffkey, Wells, Norfolk NR23 1QJ

Erection of replacement gates.

This application was supported by the Council. Awaiting final decision.

Planning Application PF/12/1218
78 Wells Road, Stiffkey, Wells, Norfolk, NR23 1AJ

Erection of two-story side extension.

This application was supported by the Council but with some concerns with regard to parking on Greenway which they would like to discuss further with the Police at a later meeting.

Awaiting final decision.

Planning Application PF/12/1154
9 Bridge Street, Stiffkey, Wells, Norfolk, NR23 1QP



Erection of one and a half story side extension (extension of period for commencement of planning permission reference 09/0913)

This application was supported by the Council but they required confirmation from the Planning department that the front street elevation would remain the same as the plans did not give a very clear picture of this.

The Planning Officer confirmed that the front elevation would remain the same.

Awaiting the final decision.

Nothing further at this time with regard to Planning.

7. Playing Field

There would be a survey of the Playing Field before the next meeting. With regard to the matter of Hollow Lane – Mark said that he would look into the matter and report back with regard to the rights of way and historical rights etc. There was nothing in the Playing Field lease with regard to Hollow Lane. The matter would need to be looked at further and the report completed by N.C.C. would need to be reviewed. Laurence had said that he would bring his copy to the meeting.

8. Grit Bin/Dog Bin

With regard to the Dog Bins Chris is sorting one out for Muckledyke and Mark will sort one out for Hollow Lane. The new dog bins would be in place for the new year.

With regard to a grit bin the Parish Council will have to purchase a bin and gift this to the Highways. Clerk to sort out a Grit Bin which will work out at approximately £90.00. Care will have to be taken as to the site of the bin to enable Highways to fill the bin as and when needed. The purchase of the bin was agreed and the cheque issued to Glasdon Manufacturing for a 90 litre bin. The matter of where the bin is to be sited would be sorted out by the members.

9. A.O.B.

REVIEW 2012

The members were each asked what they thought that they (Parish Council) has achieved during 2012 and what they felt that the Council needs to focus upon for the next 12 months.

The matter of the Playing Field and the Village Hall were put forward and it was suggested that we should have a list of objectives and a timeframe in which they will be completed and it was felt that although matters were being discussed nothing was happening otherwise.

With regard to the Village Hall/Playing Field there should be follow up letters and it was asked should they be sent to all in the village as more involvement from various

parties is needed for this to move forward. It was suggested that we should ask the people of the village what they would do next. Perhaps call a public meeting at some point as there would be quite a lot of opinion. Was it to be two functioning facilities for all to use and should both of these be run by the Parish Council.

There appears to be very strong opinions on the matter and we should have a clear mandate with regard to taking forward the two items. We must make this viable both financially and people orientated but we must proceed with care.

We have got to move forward with this matter but we need the people of the village permission. The stumbling block could be the legality of the matter and we should bring in an independent party who would come to the meeting to give us advice. Perhaps we could ask and see if this is a service that NALC could provide.

It was also suggested that the fees should be allocated through the precept and not included in the s137 Payments so that Second Home Owners will contribute to the village.

It was suggested that a list of questions for a legal party should be discussed and it was put forward that each member should email these to the clerk before the next meeting so that they could be refined to then be put to the independent party at a later meeting.

One of the members said that we should have a clear mandate clear objectives and above all it should be sustainable and something that a small Parish Council could achieve.

It was noted that there are people that we could employ, that would complete the task of funding – finding out and applying for grants – that would work on a commission basis. This could be an option in order to move this project along.

OTHER BUSINESS

Two items concerning the highways one was near Camping Hill one of the signs is obstructed by a fallen bush which has fallen out of the area known as The Arnold and the road through from Camping Hill to the boundary is in a very bad way with quite a few potholes. The Clerk would report these matters to the Highways Dept.

Meeting Closed 20.45

New dates for the next round of meetings 2013 attached.



Report from District Councillor, Peter Terrington, 3rd Dec. 2012

North Norfolk Renewables Partnership/B1105 Renewable Energy Development Corridor:

A public consultation is taking place regarding a proposed solar wind farm at Egmere (Former North Creak Airfield). I understand concerns have been registered by the residents of the Bunker's Hill community. An application has been received for a proposed biogas anaerobic digestion plant on an adjacent site. Cabinet is considering a recommendation to create a "Local Development Area" catering for the offshore wind energy industry on 30 ha. of land at Egmere.

Integrated Coastal Zone Management: The consultation period for renewal of the maintenance licence, for deposition of material in Wells Harbour, is drawing to a close. Representations have been made concerning the impact of the proposed berms on activities in the Marine Recreational Area.

North Norfolk, European Site, Core Management Group: The Blakeney Mussel Fishermens' Association has requested that the issue of recent siltation of its mussel beds is discussed at the next meeting of the management group on 13th December.

Proposed Co-op Retail Store, Polka Rd, Wells: At the Development meeting, I requested a Section 106 contribution from the developer to fund free, time restricted, town centre parking spaces. Unfortunately this was not included in the resolution for approval of the planning application but I will continue to push for this.

Coach/Lorry parking, Polka Rd, Wells: I am awaiting the agenda of the December Development Committee meeting to discover if the application for the proposed filling station is to be considered.

CABINET Decision List – 12 November 2012

COUNCIL TAX SUPPORT WORKING PARTY: A draft council tax support scheme is going out for consultation. A briefing is being arranged for members, who will inform parish councils.

PLANNING POLICY AND BUILT HERITAGE WORKING PARTY: A draft Walsingham Conservation Appraisal is going out for public consultation.

FINANCIAL STRATEGY 2013-14: The current forecast foresees a funding gap of up to £1.7 million for the next three years.

BUDGET MONITORING REPORT 2012/13: – PERIOD 6: There is an underspend of £23,552 in the current period. The new homes bonus of £40,000 will be used to fund a CIL Planning Officer.

COMMUNITY ASSET TRANSFER POLICY: A draft policy is being forwarded for adoption of Full Council.



NORFOLK POLICE AUTHORITY

Ensuring an Efficient and Effective Police Service

Our Ref: CGH/kw

Reply to:

Chris Harding

Direct Dial:

01953 424455

November 2012

Dear Sir/Madam

Date for your diary - Consultation by Police and Crime Commissioner (PCC) for Norfolk on his 2013/14 Precept (Council Tax) proposal.

I am writing to alert you to the date that we have provisionally allocated for public consultation regarding Precept (Council Tax) by the newly-elected PCC for Norfolk. It is **Tuesday, 18 December 2012** starting at **11am** and finishing no later than 12.30pm.

Whilst this will only be 27 days into their first term of office, the Norfolk Police Authority staff have already been charged with undertaking transition arrangements from Norfolk Police Authority to the new Office of the Police & Crime Commissioner for Norfolk (OPCCN); and have done preparatory work. Part of that has been to work with the Chief Constable on the new budget for the financial year commencing on 1 April 2013. This will then combine with the PCC's own agenda.

Thus, we anticipate the PCC will be in a position to have a set of proposals informed by responses to our continuing "Make a Difference" public survey (see www.norfolk-pa.gov.uk) and to their own findings from conducting the election. The draft proposals for the new Policing and Crime Plan, the budget and the precept are clearly all linked, and therefore we hope that on the 18 December you or your representative will be able to attend to hear what the PCC is considering. Feedback will help him to determine what his final proposal to the Police & Crime Panel, who have a qualified power of veto in this regard, will be.

It is possible of course that the incoming PCC may determine that it is either too early a date, or entirely unnecessary as it follows so closely to the election. Nevertheless, it is easier to cancel a date rather than arrange one at very short notice. Therefore, please make a pencilled note in your diary and the OPCCN will write again to either confirm detailed arrangements or to cancel the event.

Yours faithfully,

Mr C G Harding MBE LL.B Solicitor
Chief Executive - Norfolk Police Authority



**INVESTORS
IN PEOPLE**

Bronze

Minutes of Stiffkey Parish Council Meeting held on Monday 3rd December 2012

Present: Jamie Lawrence, Laurence Jordan, Christopher Cooke, Mark Harrison, Councillor Marie Strong, Councillor Jonathan Savory, Councillor Peter Terrington Police and Clerk.

Apologies: Karen Pickels, Janey Sugden, Chris Halford and Police.

1. Minutes

The minutes of the last meeting duly signed off.

2. Declarations of Interest

Mark Harrison – Harbour House Planning Application.

3. Matters Arising

3.1 *Police Crime Report*

Please could you pass on the teams apologies for not being able to attend the Stiffkey Parish Council Meeting tonight? The Crime report from 3rd Dec 2012- 7th Jan 2013 is as follows:

- 1 x Criminal Damage to a vehicle –Stone put through a window – unknown offender
- 2 x Unauthorised taking of a motor vehicle – one was a vehicle left on marshes with keys in (vehicle found, driver arrested) and the other was a vehicle taken from drive way after a party at the address (vehicle found, no offender caught)
- 1 x Burglary in a building other than Dwelling- Wine and Champagne stolen from the Red Lion Public House –unknown offender

A fairly busy month for Stiffkey, Please be advised that the Theft of Motor vehicles is a fairly uncommon occurrence in this area and both vehicles have been located and for one the driver arrested, the other one suspect is known, however no evidence at this stage. But we advise please do not leave keys in unattended vehicles and please hang keys up in houses behind locked doors.

If there is anything for us, please do not hesitate to get in touch with me or another team member

3.2 *Councillor Marie Strong's Report*

Marie gave her report to the Council – details of which are enclosed in The Quay Magazine.



PF/12/0501

Erection of single-storey first floor rear extension.

Nothing further with regard to this application. There is a side note to this application the Council was advised that the Chapel is going to court with regard to ownership of a section of land behind the Chapel.

Planning Application PF/12/0964

Building At High Sand Creek Caravan Site, Greenway, Stiffkey

Change of use from BB (storage) to D1 (education centre)

NNDC Planning Dept. – Permit

Planning Application PF/12/1130

The Old Hall, Church Street, Stiffkey, Wells, Norfolk NR23 1QJ

Erection of replacement gates.

This application was supported by the Council. This has come back from NNDC as PERMIT.

Planning Application PF/12/1218

78 Wells Road, Stiffkey, Wells, Norfolk, NR23 1AJ

Erection of two-story side extension.

This has come back as PERMIT.

Planning Application PF/12/1154

9 Bridge Street, Stiffkey, Wells, Norfolk, NR23 1QP

Erection of one and a half story side extension (extension of period for commencement of planning permission reference 09/0913)

This application was supported by the Council but they required confirmation from the Planning department that the front street elevation would remain the same as the plans did not give a very clear picture of this.

The Planning Officer confirmed that the front elevation would remain the same.

Awaiting the final decision. Nothing further has been heard with regard to this application.

One of the Council members had concerns about the development at Warborough Barns and it was noted that the work had already been carried out before the

5. Footpath

It was mentioned at the meeting that the footpath area could do with a tidy up for the path and the surrounding area. The railing next to the side of the road and that area could do with being cut back and some trees being sorted perhaps this is something that we could get the Rangers to do. The Clerk would contact the Rangers to see about sorting this out. Their next visit is at the end of this month. Perhaps they would do it then if not then in a future visit.

6. Planning

Planning Application LA/11/0506 (PF/11/0508)

Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF

Demolition of outbuildings and the re-construction to provide habitable accommodation.

We have now had a revised application submitted to the council and a site meeting has been requested with the Planning Official – Tracey Lincoln. This request has been submitted by the Clerk and we are waiting for a response from the Planning Department.

The council's concerns are this application is for domestic accommodation but nothing has been received in order to change it from a barn to domestic.

It has been submitted with a lower roofline but it will still cut out line to the adjacent property.

Parking is a concern in this part of the village and it will only serve to cause more problems as it is believed that it could be used for holiday accommodation.

It has been listed as an addition to the existing house but this is a new development as such.

The Parish Council is concerned that NNDC may pass this without our concerns being heard or a site meeting taking place. Peter Terrington said that he would look into this matter and he will chase Tracey Lincoln further with regard to this matter.

Planning Application PF/10/0045

Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk

New Planning Application to be submitted to the Council.

Nothing further has been heard since the last set of minutes. Peter said that he would follow up this matter and report back to the Council.

The Lamp Shop, Wells Road, Stiffkey, Norfolk, NR23 1QQ (Chapel)

3.3 Councillor Peter Terrington/J Savory

Copy of Peters report attached.

Answering a question from the last meeting Jonathan reported on the tax banding situation on new extensions. He reported that NNDC cannot do anything as this matter has to be done by the Valuation Authority in Norwich. Should the property need to be re-valued for Council Tax NNDC is unable to get involved as to which band of tax it should now be in once work has been completed on it. There is the matter of the Council losing taxes with this matter. It was suggested that when work is carried out on a property that the Planning Department should advise the Valuations Office in Norwich so that it can be sorted out and placed in the correct band according to its footprint. Jonathan said that he would put this to the Council at his next meeting.

There are more staff changes taking place at NNDC and a new leader has been appointed Mr Tom Fitzpatrick.

With regard to a matter that Peter had brought up – the silting up of the Mussel Beds – a question was raised as to whether the flow of the river could be a factor in this problem. One of the other council members felt that this could be a normal factor in the moving shore line that we live in.

Correspondence

Letters/Publications have been received this month:-

N A L C
Police
N C C
N N D C
Norse

4. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.

Precept to be discussed at next meeting as not all members present to make a final decision.

Questions raised over s137 payments – can we get rid of them. This matter would also be carried over until the next meeting to discuss with Karen.

Quotation from Jones Lighting also to be carried over until next meeting in order to view the contract to see what we are covered for in the contract that we have with T T Jones Limited.

application had been submitted to the Council.

Nothing further at this time with regard to Planning.

7. Playing Field

A site map was brought to the meeting which had been drawn up by the Chairman. There was still the matter of Hollow Lane and who owns the rights. Mark had spoken to his Solicitor with regard to this matter and he was advised that a Right of Way it could be claimed and this could not be disputed or taken away. Mark is in further consultation with the Solicitor and will come back to the members with any new information when it is available. It appears to be a very complicated matter. It was noted by one of the members that if Planning Permission was granted on the field that the Highways would refuse with regard to the access problem of Hollow Lane. But the Planning Department have the right to override the Highways decision.

Chris was going to draw up a plan for the future development. It was pointed out that should we move fences we have to consider that we could find people taking up residence. The Boundaries need to be maintained. It was noted that we could put up a sign that said something like residents/playing field access only.

8. Grit Bin/Dog Bin

With regard to the Dog Bins Chris is sorting one out for Muckledyke and Mark will sort one out for Hollow Lane. The new dog bins would be in place for the New Year. It should be noted that the bins should be in place in the next few days for all to use.

9. A.O.B.

There is a mole problem on the playing field and this needs to be looked at to see what can be done to clear this matter up as they are having a high time.

Meeting Closed 20.25

DATES FOR MEETINGS 2013

New dates for Parish Council Meetings for 2013 are as follows;-

- January 7th 2013
- February 4th 2013
- March 4th 2013
- April 8th 2013
- May 13th 2013
- June 3rd 2013
- July 1st 2013
- September 2nd 2013
- October 7th 2013
- November 4th 2013
- December 2nd 2013

Regards

Beverley