

Dear Sir/Madam,

23rd September, 2024.

You are hereby summoned to attend a meeting of **Stiffkey Parish Council** to be held on **Monday 30th September, 2024** at **7.00 pm** in **Stiffkey Village Hall**.

Yours faithfully,

Mrs J. I. Chance
Clerk.

AGENDA

- 1. Minutes of the Meeting held on Monday 29th July, 2024**
To agree the Minutes of the Meeting held on Monday 29th July, 2024.
- 2. To receive apologies for absence.**
- 3. To receive declarations of interest and requests for dispensations.**
- 4. Public Participation** – To allow members of the public opportunity to inform the meeting. This item is limited 15 minutes (maximum of 3 minutes per person).
- 5. County and District Councillors' Reports.**
 - 5.1** County Councillor's Report. – To receive an update concerning attendance at meetings.
 - 5.2** District Councillor's Report.

6. To consider any Planning Matters and agree action.

LA/24/1742 – River House, 1 Bridge Street, Stiffkey

LA/24/1743 - River House, 1 Bridge Street, Stiffkey

Decisions:-

PF/24/1013 – Otterslea, 5 Riverbank, Wells Road - Approved

PF/24/1228 – The Marsh, 9A Greenway - Approved

PF/24/1139 – Bridge at Cabbage Creek. Approved.

PF/23/1269 – Lodge Barn, Bridge Street, Stiffkey – Approved.

PF/24/1183 – Hillcrest 36 Wells Road, Stiffkey – Refused.

Proposed Reforms to the National Planning Policy Framework –
Circulated.

7. To receive update concerning Bridge.

7.1 To update following letter to National Trust concerning Greenway.

8. To receive update on Social Media Facebook and Website.

8.1 Social Media – Cllr. Husain to give update.

8.2 Website – Cllr. Hooper to give update.

8.3 Domain Name:- To consider cost of keeping domain name with
Wix at a cost of £142.96 and agree action.

9. To receive update concerning Blakeney Surgery – Report Cllr. Hooper.

9.1 Dentistry – Cllr. Hooper to report.

10. Police.

10.1 To receive report following SNAP meeting held on 9th July, 2024.

10.2 To receive report from Community Speed Watch.

11. Maintenance of Assets.

11.1 Asset Maintenance Schedule – Update from Members.

12. Finance.

12.1 To receive cash book to 31st August, 2024 and agree action.

12.2 To agree bank statements against cash book to 31st August, 2024.

12.3 To consider the following payments. £

Clerk's salary, office allowance and travel

payslip circulated – August and September 580.69

HMRC 125.49

12.4 To receive update concerning newsletter and agree action.

- 12.5** To consider draft Budget for 2025/26 and agree action.
 - 12.6** To receive update concerning full council training and agree action.
 - 12.7** To consider request received from Local Lynx and agree action.
 - 12.8** To receive information concerning HMRC and agree action.
- 13. Defibrillator and Healthy Stiffkey Working Group.**
 - 13.1** To receive update concerning purchase of Defibrillator and recommendations from Healthy Stiffkey Working Group.
 - 13.2 Transport Scheme** – To receive update.
- 14. Annual Policy Review.**
 - 14.1 Risk Assessments** – Circulated.
 - 14.2 Equal Opportunities** – Circulated.
 - 14.3 Consultation Policy** – Circulated.
- 15. Reports from meetings attended and updates.**
 - 15.2** Community First Responders.
- 16. Highways.**
 - 16.1 Temporary Road Closures** – Circulated.
 - 16.2 Emergency Road Closure** – To receive update.
 - 16.3 Overgrown Branches** – To receive update.
 - 16.4 Greenway** – To receive update.
 - 16.5 Potholes** – To receive information.
 - 16.6 H – Bars** – To receive information.
 - 16.7 Blocked Drain** – To receive information.
- 17. Meeting Dates 2025** – Circulated. To agree meeting dates for 2025.
- 18. Correspondence – To note.**
 - 18.1** Norfolk ALC – Various Papers – Circulated.
 - 18.2** The Rural Bulletin – Various Papers – Circulated.
 - 18.3** NPTS – Circulated.
 - 18.4** NNDC – Review of Polling Districts – Circulated.
 - 18.5** NCC – Footpaths Nos. 17, 18 and 19 – Circulated.
 - 18.6 Email** – Hollow Lane. To receive information and agree action.
 - 18.7 District Councillor Victoria Holliday** – First Aid Training – Circulated.
 - 18.8 Email** – Benjamin Court – Circulated.

19. Date of the next meeting.

The next meeting has been noted as Monday 25th November, 2024 at 7.00 pm in the Stiffkey Village Hall.