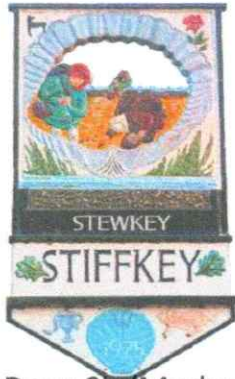


STIFFKEY PARISH COUNCIL

Chairman:- Councillor M. Williams

Vice-Chairman:- Councillor J. Lawrence



Dear Sir/Madam,

17th March, 2025

You are hereby summoned to attend a meeting of **Stiffkey Parish Council** to be held on **Monday 24th March, 2025 at 7.00 pm** in **Stiffkey Village Hall**.

Yours faithfully,


Mrs J. I. Chance
Clerk.

AGENDA

1. **Minutes of the Meeting held on Monday 27th January, 2025**
To agree the Minutes of the Meeting held on Monday 27th January, 2025.
2. **To receive apologies for absence.**
3. **To receive declarations of interest and requests for dispensations.**
4. **Public Participation** – To allow members of the public opportunity to inform the meeting. This item is limited 15 minutes (maximum of 3 minutes per person).
5. **County and District Councillors' Reports.**
 - 5.1 County Councillor's Report – Including Devolution and LGR updates.
 - 5.2 District Councillor's Report.

Clerk:- Julie Chance, Pine Lodge, Gimingham Road, Trimingham, Norfolk, NR11 8HP

Telephone No:- 07305048062

Email:- clerk@stiffkeyparishcouncil.gov.uk

6. **To consider any Planning Matters and agree action.**
 - 6.1 **Decisions:-** The following applications have been approved.
LA/24/2316 – 1 Warborough Place, Wells Road, Stiffkey.
PF/24/2315 – 1 Warborough Place, Wells Road, Stiffkey.
PF/24/2644 – The Marsh, 9A Greenway, Stiffkey.
 - 6.2 **NNDC – Planning Training:-** Circulated.
 - 6.3 **Development Committee Consultation:-** Response submitted.
 - 6.4 **NNDC – Local Plan Examination:-** Circulated.
 - 6.5 **Planning Reform Working Paper – Development and Nature Recovery:-** NNDC’s Response – Circulated.
 - 6.6 **Pilot of a Community Resilience Tool – NCC:-** Circulated.
7. **Police.**
 - 7.1 SNAP Meeting and SNAP Priorities – Update.
 - 7.2 To receive report from Community Speed Watch.
8. **Finance.**
 - 8.1 To receive cash book to 28th February, 2025 and agree action.
 - 8.2 To agree bank statements against cash book to 28th February, 2025.
 - 8.3 To consider the following payments. £

Clerk’s salary, office allowance and travel	
payslip circulated – February and March, 2025.	
This amount includes the back pay and the	
Underpayment of Office Allowance and Inks	723.65
HMRC	149.40
Solopress – Newsletter – Cllr. Hooper	32.69
Norfolk ALC – Annual Subscription	101.82
T. T Jones – Maintenance Street Lighting	41.51
 - 8.4 To receive update concerning newsletter and agree action.
 - 8.5 **Clerk’s Appraisal:-** Circulated. To agree and sing.
 - 8.6 To agree Internal Auditor for year ended 31st March, 2025.
9. **Healthy Stiffkey Working Group.**
 - 9.1 **Transport Scheme** – To receive update.
10. **Annual Policy Review.**
 - 10.1 **Planning Policy:-** Circulated.
 - 10.2 **Complaints Policy:-** Circulated.

- 10.3 Safeguarding Policy:-** Circulated.
 - 10.4 Code of Conduct:-** Circulated.
 - 10.5 Dark Skies Policy – Letter:-** Update.
- 11. Reports from meetings attended and updates.**
 - 11.2** Community First Responders – Cllr. Hooper.
 - 11.3** Coastal Forum – Cllr. Hooper.
- 12. Highways.**
 - 12.1 Temporary Road Closures – Circulated.**
 - 12.2 H – Bars –** To receive update.
 - 12.3 Rotten Footpath Sign –** To receive update.
 - 12.4 Drains Bridge Street:-** To receive information and agree action.
- 13. Parish Partnership Schemes.**
 - 13.1 Stiffkey Trod:-** Update.
- 14. Street Lighting.**
 - 14.1** To receive information concerning street lighting. Information only.
- 15. Asset Management Inspections.**
 - 15.1** Asset Register and Inspection Forms circulated.
- 16. National Trust Bird Management Plan – Cllr. Hooper.**
- 17. Community Shop – Cllr. Husain.**
- 18. ICB Updates – Cllr. Hooper.**
- 19. Broadband in the Village – Cllr. Hooper.**
- 20. Correspondence – To note.**
 - 20.1** Norfolk ALC – Various Papers – Circulated.
 - 20.2** The Rural Bulletin – Circulated.
 - 20.3** NNDC – Norfolk Coast Forum – Circulated.
 - 20.4** Nutrient Neutrality Fund – Circulated.
 - 20.5** RBL – VE Day – Circulated.

21. Date of the next meeting.

The next meeting has been noted as Tuesday 27th May, 2025 at 7.00 pm in the Stiffkey Village Hall. Please note this will be the Annual Parish Council Meeting and Annual Parish Meeting.