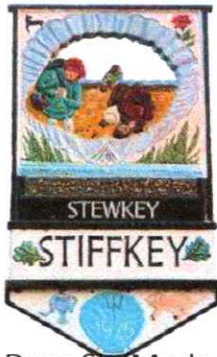


STIFFKEY PARISH COUNCIL

Chairman:- Councillor M. Williams

Vice-Chairman:- Councillor J. Lawrence



Dear Sir/Madam,

12th May, 2025

You are hereby summoned to attend a meeting of **Stiffkey Parish Council** to be held on **Tuesday 27th May, 2025** immediately following the **Annual Parish Meeting** in **Stiffkey Village Hall**.

Yours faithfully,


Mrs J. I. Chance
Clerk.

AGENDA

1. **Election of Chairman**
2. **Election of Vice-Chairman**
3. **Minutes of the Meeting held on Monday 24th March, 2025**
To agree the Minutes of the Meeting held on Monday 24th March, 2025.
4. **To receive apologies for absence.**
5. **To receive declarations of interest and requests for dispensations.**
6. **General Power of Competence – To adopt.**
7. **Public Participation – To allow members of the public opportunity to inform the meeting. This item is limited 15 minutes (maximum of 3 minutes per person.**

Clerk:- Julie Chance, Pine Lodge, Gimingham Road, Trimingham, Norfolk, NR11 8HP
Telephone No:- 07305048062
Email:- clerk@stiffkeyparishcouncil.gov.uk

8. **County and District Councillors' Reports.**
 - 8.1 County Councillor's Report – Including Devolution and LGR updates.
 - 8.2 District Councillor's Report – Including Broadband update.
9. **To consider any Planning Matters and agree action.**
10. **Police.**
 - 10.1 SNAP Meeting and SNAP Priorities – Update.
11. **Finance.**
 - 11.1 To agree Annual Accounts for the year ended 31st March, 2025.
 - 11.2 To agree Annual Governance – Section 1 AGAR for the year ended 31st March, 2025.
 - 11.3 To agree Accounting Statements – Section 7 AGAR for the year ended 31st March, 2025.
 - 11.4 To agree Certificate of Exemption – AGAR for the year ended 31st March, 2025.
 - 11.5 To receive Internal Auditors Report.
 - 11.6 To agree cash book for the period to 30th April, 2025.
 - 11.7 To agree bank statements against cash book to 30th April, 2025.
 - 11.8 To consider the following payments. £

Clerk's salary, office allowance and travel	
payslip circulated – April and May, 2025.	600.08
HMRC	129.60
Roger Canwell – Internal Auditor	30.00
 - 11.9 To consider Insurance quotes and agree action.
 - 11.10 To arrange meeting to prepare draft budget.
 - 11.11 To receive update concerning newsletter and agree action.
12. **Healthy Stiffkey Working Group.**
 - 12.1 **Transport Scheme** – To receive update.
13. **Dark Skies Policy – Letter:-** Update
14. **Highways.**
 - 14.1 **Temporary Road Closures – Circulated.**
 - 14.2 **H – Bars** – To receive update.
 - 14.3 **Rotten Footpath Sign** – To receive update.
 - 14.4 **Drains Bridge Street:-** To receive information and agree action.

15. **Stiffkey Trod:- Update.**
16. **Asset Management Inspections.**
17. **Sewage Spills – Cllr. Hooper.**
18. **National Trust Car Park/Hide – Cllr. Hooper.**
19. **Allotments – Cllr. Hooper.**
20. **Public Consultations – Cllr. Hooper.**
21. **Reports from Meetings – Cllr. Hooper.**
 - 21.1 **Norfolk ALC – AGM.**
 - 21.2 **Community First Responders.**
 - 21.3 **ICB/Health – Blakeney Surgery and Dental.**
22. **NNDC – Website – Details on Parishes – Cllr. Hooper.**
23. **Loan Worker Contact for Clerk – Cllr. Hooper.**
24. **Training Initiative – Cllr. Hooper.**
25. **National Trust Bird Management Plan – Cllr. Hooper.**
26. **Correspondence – To note.**
 - 26.1 **Norfolk ALC – Various Papers – Circulated.**
 - 26.2 **Blakeney Harbour Coastal Restoration Feasibility Project – Circulated.**
 - 26.3 **Save Benjamin Court – Circulated.**
 - 26.4 **National Trust – Meet new General Manager – Circulated.**
 - 26.5 **NNDC – Street Trading – Circulated.**
 - 26.6 **Environment Agency – Circulated.**
 - 27.6 **NNDC – Public Consultation – Space Protection Orders – Circulated.**
 - 27.7 **NNDC – Planning Training – Circulated.**

27. Date of the next meeting.

The next meeting has been noted as Monday 28th July, 2025 at 7.00 pm in the Stiffkey Village Hall.